



POLICY SECTION: Students

SUB-SECTION: Programs

POLICY NAME: International Languages Elementary (ILE) Program

POLICY NO: S.P.05 ~ DRAFT February 11, 2020 ~

Date Approved:	Date of Next Review: January, 2025	Dates of Amendments: September, 1977; May, 1978; October 1986; January, 1995; November, 1996; July 9, 2001- Board; November 13, 2003- Board
Appendix: <ul style="list-style-type: none">Appendix A: International Languages Elementary (ILE) Operating Procedures		

Purpose:

This policy provides the conditions by which International Languages Elementary (ILE) programming in Toronto Catholic District School Board (TCDSB) shall be governed.

Scope and Responsibility:

The policy extends to all elementary schools of the board. The director of education is responsible for this policy.

Alignment with Multi Year Strategic Plan (MYSP):

Living Our Catholic Values

Enhancing Public Confidence

Fostering Student Achievement and Well-Being



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Policy:

This policy provides the conditions that govern International Languages instruction in elementary schools of the Toronto Catholic District School Board. This policy further provides the conditions by which International Languages programs operate within the TCDSB, subject to Ministry of Education regulations and guidelines. It further establishes the criteria for the review of International Languages Elementary (ILE) programs. Notwithstanding anything outlined in this policy and related appendices, all ILE classes are subject to TCDSB and Ministry approval.

Regulations:

A. International Languages Elementary Integrated Day Program

1. International Languages Elementary (ILE) classes may be established upon the written request of a Catholic School Parent Council to the principal. The request will then be forwarded by the principal to the school's superintendent, who will oversee the process, as outlined in the operating procedures of this policy.
2. Classes may be offered in an integrated day delivery model, where:
 - i. the conditions in the operating procedures have been met;
 - ii. the results of the survey of the parents of students in kindergarten to grade 7, indicate that 67% of the families in the school community with children in kindergarten to grade 7, are in favour of the ILE program to be delivered in an integrated day model beginning in the following school year; and
 - iii. approval of the Board of Trustees.
3. The viability of an existing International Languages Elementary (ILE) integrated day program shall be reviewed when a request for a survey has been received



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through the school principal from the Catholic School Parent Council (CSPC). Further, to establish the viability of the program, in addition to the steps outlined in the operating procedures, the following shall be considered:

- i. to remove/change an existing ILE program requires that 67% of the families, with children in kindergarten to grade 7, must be in favour; and
- ii. if the survey concludes that the ILE program is to be removed/changed, a recommendation will be made to the Board of Trustees through the director of education.

4. New International Languages Elementary (ILE) integrated day programs shall be established upon the written request from the school's Catholic School Parent Council to the principal, subject to the regulations outlined in this policy and its operating procedures, and shall be brought to the Board of Trustees for consideration upon the recommendation of the director of education. Factors that shall be considered in establishing new ILE integrated day programs will be:

- i. consultation with the school community to assess the desire to establish a new program;
- ii. financial implications of implementing the program; and
- iii. availability of staff to deliver the program.

5. The participation of a student in an International Languages Elementary (ILE) integrated day program will be mandatory at a school that is offering ILE integrated day programs. Students with an Individual Education Plan (IEP) or English as a Second Language (ESL) students will be accommodated however upon parental request may be considered for exemption. Parents must complete and sign the initial student registration form. Provisions will be made for the learning activities for those exempted.



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B. ILE After-Hours Program

6. International Languages classes may be offered outside of the regular school hours of instruction.

7. An after-hours ILE class may be established where there are a minimum of 23 pre-registered students from any division (i.e., JK-SK; Primary (Grades 1-3); Junior (Grades 4-6); Intermediate (Grades 7-8)) in a given language, in accordance with the provisions outlined in the operating procedures of this policy, upon a written request to the International Languages Department.

8. The viability of an International Languages Elementary (ILE) after-hours class/center shall be reviewed when low enrolment levels create organizational or program delivery challenges. The following criteria shall be considered in determining the viability of an ILE after-hours center/class:

- i. an ILE after-hours program is considered viable if there are more than 23 registered students in each division, in each language, by November 30th; and
- ii. an ILE after-hours class is considered viable if there are a minimum of 23 registered students in the class by November 30th.

9. A new International Languages Elementary (ILE) after-hours center/class may be established upon a written request to the International Languages Department, subject to the regulations outlined in this policy and its operating procedures. Factors that shall be considered in establishing an ILE after-hours center/class are:

- i. consultation with the school community to assess the desire to establish a new center/class;
- ii. financial implications of implementing the center/class; and



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iii. availability of staff to deliver the program.

10. Transportation to and from International Languages Elementary (ILE) programs is a parental responsibility.

11. Regular full-time classroom teachers may not be employed to teach an International Languages Elementary (ILE) program except after 6 p.m. on a school day and on days when the school is not in session.

12 International language instructors shall be hired according to the requirements for employment of the instructional staff of TCDSB.

Definitions

International Languages (Elementary) ILE Program:

An elementary program that applies to the learning of all languages, other than Canada's official languages.

Integrated ILE Delivery Model:

The International Language(s) determined through the results of the surveys, as per the operational procedures, that are delivered for 30 minutes, 4 times per week, within 300-minute instructional day.

ILE After-Hour Programs:

The International Languages(s), which are predominantly the Heritage Languages of the students and/or parents, that are delivered in 30, 2½ hour sessions, after-school or on the weekend.



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Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

The Annual International Languages Elementary (ILE) Report will serve as an assessment of the ILE programs in supporting student achievement and well-being.

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