

Appendix A

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	Procurement Award Report Additional Lexia Licenses	Modification to Existing Award	Greenfield Learning Inc.	Lexia Reading Intervention Program purchased through Greenfield Learning Inc. as individual licenses to support literacy empowerment in students from kindergarten to grade 12.	\$63,700.00 USD (\$81,500.00 CAD)
2	Bike Rack Supplier Covid-19 Procurement Award	New Procurement Award	Classic Displays	Supply and delivery to a central location of seventy-one (71) bicycle racks	\$55,025.00
3	Palo Alto Networks Firewalls Maintenance	New Procurement Award	Compugen Inc.	Palo Alto Networks is the firewall security solution implemented by ICT Services.	\$360,000.00
4	St. Maria Goretti Catholic School HVAC System Re-Commissioning Contract Award	New Procurement Award <hr/> Budget Increase	Black Creek Mechanical Ltd.	BAS Upgrade, including replacement of all the old controls, installation of VFDs	\$237,200.00 <hr/> \$92,016.46
5	Agreement Extension with 4Office Automation	Modification to Existing Award	4Office Automation	Extension to contract for Automation for photocopier equipment - ended as of November 30, 2020.	\$1,120,000.00
6	Google Chrome OS Management Console Licenses	New Procurement Award	CDW Canada	Additional 2000 Google Chrome OS Management Console perpetual licenses for the management of new Chromebook laptops purchased by schools.	\$65,200.00

Appendix A

No.	Report Name	Type	Vendor Name(s)	Description	Amount
7	Access Control & Security Upgrades Phase 6 Budget Approval and Consultant Award	New Procurement Award	Digital Climate	Consulting Services for Phase 6 Access Control and Security Upgrades	\$71,000.00
8	Holy Spirit Catholic School Window Replacement Contractor Award	New Procurement Award	Alwind Industries Ltd.	Fabricate and install new aluminum window sash, frames and all accessories at Holy Spirit Catholic School	\$193,770.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Procurement Award Report Additional Lexia Licenses
Division	Special Services
SO/Executive	M. Meehan, SO Special Services
Initiator/Requestor	D. Reid, Principal Special Services
Report Type	Modification to existing award

2. Tender/RFP Information

RFP/Tender #		Value (excl. all Taxes)	\$63,700.00 USD (\$81,500.00 CAD)
Term Start Date	December 9, 2020	Term End date	June 30, 2022

3. Description of Goods/Service or Change

Lexia Reading Intervention Program purchased through Greenfield Learning Inc. as individual licenses to support literacy empowerment in students from kindergarten to grade 12.

1,018 Lexia Licenses to Expire with Existing 1,482 licenses on August 31, 2022.
MOE Price \$50,900 USD

16 Live Online Learning Sessions for Teachers (20 /21 and 21 / 22 School Years.
\$12,800 USD.

The Lexia subscription service includes:

- A. Access to Lexia Reading Core5 via approved system requirements.
- B. Access to Lexia PowerUp Literacy via approved system requirements.
- C. When purchased, access to Lexia RAPID Assessment via approved system requirements.
- D. Data hosting and reporting functions at www.myLexia.com and the myLexia APP.
- E. Lexia Reading scripted lesson plans, independent student worksheets and instructional connections.

F. System updates, 800-line tech support, local support & implementation and On-Demand training videos.

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Greenfield Learning Inc.
Winning Bid Value (excluding all Taxes)	\$63,700.00 USD (\$81,500.00 CAD)
Budget Source	771
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

Special Services recommends the award of the procurement request to purchase Lexia Licenses from Greenfield Learning to the value of \$63,700.00 USD excluding all taxes to ensure continued delivery of reading support to special needs students across the system who benefit from this specific reading intervention.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Bike Rack Supplier Covid-19 Procurement Award
Report #	Cap 2020 006
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	S. Pavan, Supervisor, Capital Development
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	City of Toronto RFQ 6407-17- 0119	Value (exclude all Taxes)	\$55,025.00
Term Start Date	January 21, 2021	Term End date	December 31, 2021

3. Description of Goods/Service or Change

Supply and delivery to a central location of seventy-one (71) bicycle racks at a unit rate established through the City of Toronto's tender and award of a unit price contract to Classic Displays.

TCDSB costs will be reimbursed by the City of Toronto through the Ontario Municipal Commuter Cycling Fund.

Delivery and installation of the bicycle racks to various schools across the Board has been procured separately.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - "Piggy Back" Clause
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Classic Displays
Winning Bid Value (exclude all Taxes)	\$55,025.00
Budget Source	COVID-19 Emergency Fund, to be reimbursed by City of Toronto through Municipal Commuter Cycling Fund
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

<ol style="list-style-type: none">1. That a contract be awarded to Classic Displays for supply of 71 City of Toronto approved bicycle racks including delivery to a central location at the unit rate of \$775.00 per rack for a total of \$55,025.00, plus net HST of \$1,188.54, for a total cost of \$56,213.54.2. That a Contingency Allowance of \$16,000.00 to accommodate the supply of up to 20 additional bike racks and/or unforeseen challenges associated with supply and delivery be included in the project budget.3. That the funds be made available from the COVID-19 Emergency Fund to be reimbursed by the City of Toronto through the Ontario Municipal Commuter Cycling Fund.
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Project Funding Update

Funding Statement

System Wide - (All amounts include net HST)		
	Cost	Balance
City of Toronto Cycling Program Grant		\$200,000.00
Supply and Central Delivery of Bike Racks (Unit Rate \$791.74)	\$56,216.54	
Supply and Central Delivery Contingency	\$16,000.00	
Installation Cost (separate tender)	\$16,549.09	
Installation Contingency Allowance	\$4,200.00	
Total Project Cost		\$92,965.63
Balance		\$107,034.37

Project Budget Change Needed?	No
Budget Change Amount	N/A

Formal Budget Change Recommendation



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	St. Maria Goretti Catholic School HVAC System Re-Commissioning Contract Award
Report #	Ren 2020 032
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	H. Akhlaq, Project Supervisor, Renewal
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	T-002-21	Value (exclude all Taxes)	\$237,200.00
Term Start Date	January 21, 2021	Term End date	April 30, 2021

3. Description of Goods/Service or Change

Scope of work - BAS Upgrade, including replacement of all the old controls, installation of VFDs to secondary heating pumps, air audit, balancing of the forced air system, hydronic system, repairs of equipment/accessories if needed, and commissioning of the HVAC system through a third party commissioning agent at St. Maria Goretti Catholic School.

Reason for budget increase - The original scope of work consisted of just the BAS upgrade, however a detailed engineering study conducted by Bold Engineering (project consultant) has revealed further HVAC deficiencies that require attention in order to achieve optimum performance of the HVAC system. As a result a project budget increase is required.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommend Vendor/Bidder	Black Creek Mechanical Ltd
Winning Bid Value (excl. all Taxes)	\$237,200.00
Budget Source	School Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
New/Under/Over Budget	Budget Increase required

5. Formal Award Recommendation

1. That a contract be awarded to Black Creek Mechanical Ltd. to carry out the BAS upgrade, installation of VFDs, air audit, balancing, repairs of equipment/accessories and commissioning of the HVAC system at St. Maria Goretti Catholic School in the amount of \$237,200.00, plus net HST of \$5,123.52, for a total cost of \$242,323.52.
2. That the consultant's fee be adjusted to \$9,692.94 (incl. net HST) based on the approved consultant award of 4% of the construction cost, and later adjusted based upon the final construction cost of the project.
3. That a Technical Development Allowance of \$10,000.00 and a Contingency Allowance of \$90,000.00 be included in the project budget.
4. That the funding for this project be made available from the School Condition Improvement grant.

Project Funding Update

Funding Statement

St. Maria Goretti Catholic School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$260,000.00
Construction Cost	\$242,323.52	
Consulting Fees (@ 4% of construction)	\$9,692.94	
Technical Development Allowance	\$10,000.00	
Contingency Allowance	\$90,000.00	
Total Project Cost		\$352,016.46
Balance		(\$92,016.46)

Project Budget Change Needed?	Yes
Budget Change Amount	\$92,016.46

Formal Budget Change Recommendation

That the project budget of \$260,000.00 approved in the Renewal Plan be increased to \$352,016.46 to cover a budget shortfall of \$92,016.46 to complete the HVAC re-commissioning /BAS upgrade project at St. Maria Goretti Catholic School.



Procurement Award Report

Report Name	CS_Jan2021 Agreement Extension with 4Office Automation
Division	ICT Services Division
SO/Executive	O. Malik, Chief Information Officer
Initiator/Requestor	K. Xiong, Senior Manager IT Infrastructure & Operations J. Di Fonzo, Senior Coordinator IT Infrastructure & Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$1,120,000.00
Term Start Date	December 1, 2020	Term End date	November 30, 2021

Description of Goods/Service or Change

The existing agreement with 4Office Automation for photocopier equipment ended as of November 30, 2020. A procurement process has been initiated to acquire a vendor of record for MFD (Multi-Functional Devices). The procurement for photocopier equipment will consider what is available through OECM contract.

The schools and departments are continuing to use existing photocopiers during the next few months therefore in the interim the agreement with 4Office Automation needs to be continued.

This report recommends that in the interim, the existing agreement with 4Office Automation be extended to November 30, 2021 up to a maximum contract value of \$1,120,000 with a 30-day cancellation notice anytime beyond July 01, 2021.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	4Office Automation
Winning Bid Value + Net HST	\$1,120,000.00
Budget Source	School and Departments Operating budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that in the interim of a procurement process, the existing agreement with 4Office Automation be extended to November 30, 2021 up to a maximum contract value of \$1,120,000 with a 30-day cancellation notice anytime beyond July 01, 2021.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Google Chrome OS Management Console Licenses
Report #	
Division	ICT Services Division
SO/Executive	Omar Malik, Acting Chief Information Officer
Initiator/Requestor	Ben Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFQ	Value (exclude all Taxes)	\$65,200.00
Term Start Date	January 8, 2021	Term End date	January 8, 2021

3. Description of Goods/Service or Change

An RFQ was issued to acquire an additional 2000 Google Chrome OS Management Console perpetual licenses. The additional Google Chrome Management Licenses are needed for the management of new Chromebook laptops purchased by schools.

There were three (3) suppliers that responded with price quotes to this RFQ. The price quote from CDW Canada at the total purchase price of \$65,200.00 excluding all taxes was the lowest cost.

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	CDW Canada
Winning Bid Value (exclude all Taxes)	\$65,200.00
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends purchasing 2000 additional Google Chrome OS Management Console perpetual licenses from CDW Canada at the unit cost of \$32.60 per license for a total purchase price of \$65,200.00 excluding all taxes.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report To	Monthly Procurement
Report Name	Access Control & Security Upgrades Phase 6 Budget Approval and Consultant Award
Report #	Ren 2020 020
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Directo, Supervisor, Renewal
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	C-022-17	Value (exclude all Taxes)	\$71,000.00
Term Start Date	February 1, 2021	Term End date	December 31, 2021

3. Description of Goods/Service or Change

This report is to award a contract to Digital Climate for the Phase 6 Access Control and Security Upgrades as per the attached Phase 6 school listing in Appendix A. This report also clarifies Digital Climate's consulting fee breakdown for Phase 5 and Phase 6 as per Ren 2019 089.

Furthermore, this report is to approve the pooling of the technical development and project contingency allowances so that these funds can be utilized as required per school as identified in Phase 5 & 6 school listings.

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Digital Climate
Winning Bid Value (excl. all Taxes)	\$71,000.00 (Phase 6)
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2019 014 – Dec 11, 2019.
Under/Over Budget	New Budget

5. Formal Award Recommendation

1. That a contract be awarded to Digital Climate Ltd. to provide consulting services for Phase 6 Intrusion and Access Control System Upgrade in the amount of \$71,000.00 plus net HST of \$1,533.60 for a total fee of \$72,533.60.
2. That the previously approved technical development allowance in Ren 2019 089 for the Access Control and Security Upgrades projects, be pooled into one contingency allowance to be utilized as needed for all schools identified in Phase 5 and Phase 6 of the Access Control and Security Upgrades projects in the amount of \$90,000.00 incl. net HST.
3. That the previously approved project contingency allowance in Ren 2019 089 for the Access Control and Security Upgrades projects, be pooled into one contingency allowance to be utilized as needed for all schools identified in Phase 5 and Phase 6 of the Access Control and Security Upgrades projects in the amount of \$210,000.00 incl. net HST.
4. That funds be made available from the School Condition Improvement Grant (SCI).

Project Funding Update

Funding Statement

Various Schools - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget - Ren 2019 089		\$ 2,165,061.36
Construcion Cost (Phase 5 - 41 sites)	\$ 1,563,223.51	
Consulting Fee - Phase 5 (2019-2020)	\$ 67,527.76	
Consulting Fee - Phase 6 (2020-2021)	\$ 72,533.60	
Technical Development Allowance	\$ 90,000.00	
Contingency Allowance (Phase 5 & 6)	\$ 210,000.00	
Total Project Cost		\$ 2,003,284.87
Balance		\$ 161,776.49

Project Budget Change Needed?	No
Budget Change Amount	N/A

Formal Budget Change Recommendation

School Number			School	Detailed Description of Work	Year of Execution	Digital Climate consulting fee per school
2020 Renewal Security Plan (Phase 6)						
School #	IO	GL	School	Project	Year of Execution	\$
393	8118393		St Kateri Teckawitha	Access Control & Intrusion Security	2020-21	1,800.00
528	8118528		Michael Power/St. Joseph	Access Control & Intrusion Security	2020-21	1,800.00
249	8118249		St Margaret	Access Control	2020-21	1,400.00
258	8118258		Precious Blood	Access Control & Intrusion Security	2020-21	1,800.00
289	8118289		Blessed Trinity	Access Control & Intrusion Security	2020-21	1,800.00
244	8118244		St. John Evangelist (Phil Neri Site)	Access Control & Intrusion Security	2020-21	1,800.00
295	8118295		St Andrew	Access Control & Intrusion Security	2020-21	1,800.00
313	8118313		St. Wilfrid	Access Control & Intrusion Security	2020-21	1,800.00
315	8118315		St. Isaac Jogues	Access Control & Intrusion Security	2020-21	1,800.00
316	8118316		St. Catherine	Access Control & Intrusion Security	2020-21	1,800.00
323	8118323		St Leonard	Access Control	2020-21	1,400.00
562	8118562		Msgr. Fraser (Former St. Peter)	Access Control & Intrusion Security	2020-21	1,800.00
345	8118345		St Agnes	Access Control	2020-21	1,400.00
346	8118346		St. Gerrard Majella	Access Control & Intrusion Security	2020-21	1,800.00
347	8118347		St Luke	Access Control	2020-21	1,400.00
353	8118353		Holy Redeemer	Access Control	2020-21	1,400.00
357	8118357		St. Matthias	Access Control & Intrusion Security	2020-21	1,800.00
359	8118359		St. Brendan	Access Control & Intrusion Security	2020-21	1,800.00
370	8118370		St Luigi	Access Control	2020-21	1,800.00
387	8118387		St. Michael	Access Control & Intrusion Security	2020-21	1,800.00
397	8118397		Venerable John Merlini	Access Control	2020-21	1,400.00
	8118		St Andre	Access Control	2020-21	1,400.00
467	8118467		St. Dominic Savio	Access Control & Intrusion Security	2020-21	1,800.00
562	8118562		Monsignor Fraser College Annex	Access Control & Intrusion Security	2020-21	1,800.00

513	8118513	St Basil The Great College	Access Control & Intrusion Security	2020-21	1,800.00
514	8118514	St. Joseph College	Access Control & Intrusion Security	2020-21	1,800.00
519	8118519	Cardinal Newman	Access Control & Intrusion Security	2020-21	1,800.00
521	8118521	Father Henry Carr	Access Control & Intrusion Security	2020-21	1,800.00
524	8118524	Francis Libermann	Access Control & Intrusion Security	2020-21	1,800.00
527	8118527	James Cardinal McGuigan	Access Control & Intrusion Security	2020-21	1,800.00
564	8118564	Msgr. Fraser (Was Old Good Counsel)	Access Control & Intrusion Security	2020-21	1,800.00
544	8118544	Mary Ward	Access Control & Intrusion Security	2020-21	1,800.00
546	8118546	St. Patrick S.S.	Access Control & Intrusion Security	2020-21	1,800.00
554	8118554	Jean Vanier	Access Control & Intrusion Security	2020-21	1,800.00
555	8118555	Archbishop Romero	Access Control & Intrusion Security	2020-21	1,800.00
556	8118556	Cardinal Carter	Access Control & Intrusion Security	2020-21	1,800.00
562	8118562	Msgr. Fraser +21 (Former St. Pete)	Access Control & Intrusion Security	2020-21	1,800.00
533	8118533	Msgr. Fraser Isabella St	Access Control & Intrusion Security	2020-21	1,800.00
564	8118564	Msgr. Fraser Midland (OLGC)	Access Control & Intrusion Security	2020-21	1,800.00
561	8118561	Marshal McLuhan	Access Control & Intrusion Security	2020-21	1,800.00
407	8118407	Catholic Education Center(REMOVED)	Access Control & Intrusion Security	2020-21	1,800.00
Total					71,000.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Holy Spirit Catholic School Window Replacement Contractor Award
Report #	Ren 2020 038
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	P. Nynkowski, Project Supervisor
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	P-020-20	Value (exclude all Taxes)	\$193,770.00
Term Start Date	June 9, 2020	Term End date	February 1, 2021

3. Description of Goods/Service or Change

Fabricate and install new aluminum window sash, frames and all accessories at Holy Spirit Catholic School.

This project was approved in the 2018-2019 Renewal Plan with an estimated project budget of \$300,000.00. Costs in 2020 have come lower than anticipated.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Alwind Industries Ltd.
Winning Bid Value (excl. all Taxes)	\$193,770.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 154 June 6/19
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

<ol style="list-style-type: none">1. That a contract be awarded to Alwind Industries Ltd. for complete window replacement at Holy Spirit Catholic School in the amount of \$193,770.00, plus net HST of \$4,185.43, for a total cost of \$197,955.43.2. That the project budget include a contingency allowance of \$30,000.00 and a Technical development allowance of \$15,000.00.3. That the funds for this project be made available from the School Condition Improvement Grant
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Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Holy Spirit Catholic Elementary School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$300,000.00
Construction Cost	\$197,955.43	
Consulting Fees	\$9,705.20	
Technical Development Allowance	\$15,000.00	
Contingency Allowance	\$30,000.00	
Total Project Cost		\$252,660.63
	Balance	\$47,339.37

Project Budget Change Needed?	No
Budget Change Amount	

Formal Budget Change Recommendation

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