

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	Student Device Needs – iPad Internet Services	Information on Existing Award	Rogers Wireless	As a result of the COVID-19 pandemic, the TCDSB has been supplying devices for remote learning purposes to students in need since the 2019-20 school year.	\$1,000,000.00



Procurement Award Report

Emergency Purchase due to COVID 19

1. Report Information

Report Name	Student Device Needs – iPad Internet Services *Under the Emergency Provisions of the Purchase Policy*
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	I. Kearney, Senior Manager – IT Infrastructure & Operations J. Di Fonzo, Senior Coordinator – IT Infrastructure & Operations
Report Type	Information on existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	VOR Arrangement OSS-00415819 – Stream 1 – Mobile Devices & Services	Value (excludes all Taxes)	\$1,000,000.00
Term Start Date	September 1, 2020	Term End date	August 31, 2021

3. Description of Goods/Service or Change

As a result of the COVID-19 pandemic, the TCDSB has been supplying devices for remote learning purposes to students in need since the 2019-20 school year and into the 2020-21 school year. Students with home internet are supplied with a Chromebook, and those that require internet are supplied with an iPad equipped with a LTE wireless data plan from Rogers. Rogers is the primary vendor for the Provincial Vendor of Record for Mobile Devices & Services.

As per the pricing in the VOR Arrangement #OSS-00415819 VOR Stream 1 Mobile Devices & Services, Primary Vendor - Rogers, Data Flex Plans H1RBD4 & H1RBD5, the Rogers wireless data plan per device rates are \$14.30/month for 6GB of data which flexes up to \$45/month for unlimited data. Rogers provided a 6-month promotion waiving the data fees for the 2019-20 school year before entering into a 1-year term. Due to the need to respond quickly to the COVID-19 pandemic, this procurement was made under the emergency provisions of the purchase policy and approved by the Directors Office.

With the Rogers promotion now over and since the start of the 2020-21 school year, the TCDSB is now receiving monthly invoices from Rogers for the iPad data usage. TCDSB ICT staff have analyzed the data usage, number of iPads currently in distribution, the potential growth based on the balance of iPad supply and estimate that the total agreement value at the end of the 1-year term to be \$1,000,000. The calculation took into account a blending of the two data rates and 15% contingency.

The funding for this is included in the budget for Student Devices - Emergency Chromebooks and iPads with internet.

4. Procurement Process

Procurement Type	Multiple Award/VOR
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	Primary Vendor of Record
Name of Recommend Vendor/Bidder	Rogers Wireless
Winning Bid Value (exclude all Taxes)	\$1,000,00.00 (1-year term)
Budget Source	Student Devices - Emergency Chromebooks and iPads with internet
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends the ratification of Rogers Wireless as the Primary Vendor in the Provincial VOR Arrangement OSS-00415819 for Mobile Devices & Services Stream 1 be used to continue providing cellular data services for students with Internet access required for remote learning. The term of the agreement is for 1-year and the costs is estimated at \$1,000,000.00 excluding taxes. The procurement was made under the Emergency Provisions of the Purchase Policy and funding is available within the emergency funding for this year.