

Appendix A

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	Salt & Sand Unit Rate Contract Award Extension 2020-2021	Modifiction to Existing Award	Mr. Chemical Ltd. / Rona Inc.	Bagged salt and sand is used by custodial staff at all school locations	\$73,500.00
2	Lamp Supply- Recycling Unit-Price 2nd Yr Contract Extension	Modifiction to Existing Award	Powertrade Electric Ltd.	Unit pricing for acquiring lighting supplies and recycling of used lamps	\$70,000.00
3	iPad Lease Payment Two for Student Device Needs	Modifiction to Existing Award	Apple / De Lage Landen Financial Services Canada Inc.	18 month lease for 4,400 iPads in support of student device needs for remote learning.	\$523,600.00
4	Neil McNeil Emergency Boiler Repair	New Procurement Award	The State Group Inc.	Emergency Repair to Retube of #2 and #3 Boilersmith Firebox Boilers	\$55,606.83
5	James Cardinal McGuigan Catholic Secondary School CCTV System Upgrade	New Procurement Award	Viridian Automation Inc.	Upgrade of the CCTV System at James Cardinal McGuigan Catholic Secondary School to the new Board standard Avigilon System	\$159,900.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Salt & Sand Unit Rate Contract Award Extension 2020-2021
Report #	Ope 2020 013
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	V. Luciani, Officer of Environmental Services
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	CN20-001T	Value (exclude all Taxes)	\$73,500.00
Term Start Date	December 1, 2020	Term End date	November 30, 2021

3. Description of Goods/Service or Change

Bagged salt and sand is used by custodial staff at all school locations during the winter months as part of the Board's snow and ice removal procedures to keep sidewalks, stairs and walkways free of ice and snow.

On December 11, 2019, Corporate Services approved the award of a contract to Rona Inc. and Mr. Chemical for the provision of salt and sand to the Board. The current contract provided a one (1) year term, plus three (3) optional one (1) year extensions at the discretion of the Board.

The Board requested Rona Inc. and Mr. Chemical Ltd. to provide pricing for a 2nd year extension. Rona Inc. has indicate that the current rates would remain the same. Mr. Chemical Ltd. notified the Board of a salt price increase of 1.9%, leaving other products at the current rate.

Operations Staff have reviewed the recent experience with the current vendors and have concluded that the acceptance of Rona Inc. and Mr. Chemical Ltd. proposals

for the extension of the 2nd year term of the contract represent the best option for the Board.

The expenditure for salt and sand is approximately \$73,500.00 annually. Funds are available in the Maintenance and Operations budget.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	Yes - Joint TCDSB & other School Board(s)
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Mr. Chemical Ltd. / Rona Inc.
Winning Bid Value (excl. all Taxes)	\$73,500.00
Budget Source	Facilities Operation Budget
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board provide approval of the second year option for Salt and Sand Supply contract for the period ending November 30, 2021 with current vendors Rona Inc. and Mr. Chemical Ltd. in the amount of \$73,500 plus taxes.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Lamp Supply-Recycling Unit-Price 2nd Yr Contract Extension
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	V. Luciani, Officer of Environmental Services
Report Type	Modification to existing award

2. Tender/RFP Information

RFP/Tender #	P-056-16	Value (excl. all Taxes)	\$70,000
Term Start Date	September 1, 2020	Term End date	August 31, 2021

3. Description of Goods/Service or Change

The Board has an established program to provide unit pricing for acquiring lighting supplies and recycling of used lamps with an approved recovery facility as defined in Ontario Reg. 347 under the Environmental Protection Act.

The current contract with Powertrade Electric Ltd. provided a fixed term of three years with an option to renew at the Board's discretion for up to two (2) one-year extensions. The first one-year option was exercised and ended August 31, 2020. Powertrade Electric Ltd. has advised the Board that the 2nd year extension of the contract would remain at current rates.

Based on past service and pricing, Operations staff have found Powertrade Electric's performance to be satisfactory and recommend extending the contract for one additional year. The expenditure for Lighting Supply and Recycling is approximately \$70,000 annually.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Powertrade Electric Ltd.
Winning Bid Value (excluding all Taxes)	Unit Price
Budget Source	Facilities Operation Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board approve the second year option for unit-price Lighting Supply and Recycling contract at the current rates with Powertrade Electric Ltd. in the amount of \$70,000 plus taxes.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	iPad Lease Payment Two for Student Device Needs
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$523,600.00
Term Start Date	November 15, 2020	Term End date	June 15, 2021

3. Description of Goods/Service or Change

During the 2019-20 school year, the TCDSB leased 4,400 iPads in support of student device needs for remote learning. The lease term is for 18-months with a payment schedule for each 6-month period, an out clause at each 6-month payment period, and a buy-out option at the end of the 18-month term.

The 18-Month Term

Batch 1: 3,000 iPads May 15, 2020 to November 15, 2021

Batch 2: 1,000 iPads June 1, 2020 to December 1, 2021

Batch 3: 400 iPads June 15, 2020 to December 15, 2021

The contract was approved in April 2020 as an emergency purchase due to the COVID-19 pandemic and student needs for remote learning. An initial payment of \$1,051,600 excluding taxes was previously made for the first 6-month period.

Payment Two Schedule

Batch 1: \$357,000.00 November 15, 2020 to May 15, 2021
 Batch 2: \$119,000.00 December 1, 2020 to June 1, 2021
 Batch 3: \$47,600.00 December 15, 2020 to June 15, 2021

The TCDSB is under contract with Apple to supply iPads and the leasing is managed by De Lage Landen Financial Services Canada Inc. The lease may be extended for an additional 6-months at the same payment two schedule rates above if the devices continue to be needed for student remote learning which would bring the contract to its maturity.

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Apple / De Lage Landen Financial Services Canada Inc.
Winning Bid Value (exclude all Taxes)	\$523,600.00
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2020-21 Operating Budget approved July 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends to extend the iPad leases to Apple / De Lage Landen Financial Services Canada Inc. in support of student device needs and remote learning for an additional 6-months at a total cost of \$523,600.00 excluding taxes (as outlined in Payment 2 in item #3).

The TCDSB will be presented with an option at the end of this second payment period to extend for another 6-months at the same rates.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Neil McNeil Emergency Boiler Repair
Report #	
Division	East Maintenance Service
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	A. Birhane, Manager Maintenance Service East
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$55,606.83
Term Start Date	October 5, 2020	Term End date	October 6, 2020

3. Description of Goods/Service or Change

Expenditure to expedite repair under the Purchasing Policy Procedure -
Emergency repair to boiler. Failure to do so would result in school with no heat.

Scope of Work

Retube of #2 and #3 Boilersmith Firebox Boilers and GTT Onset Inspection.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommend Vendor/Bidder	The State Group Inc.
Winning Bid Value (exclude all Taxes)	\$55,606.83
Budget Source	SRA Fund
Budget Source approval (Report & Date)	2020-21 Operating Budget
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the emergency boiler repair completed under emergency provisions be approved to The State Group Inc. in the amount \$55,606.83 plus taxes.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	James Cardinal McGuigan Catholic Secondary School CCTV System Upgrade Contract Award
Report #	Ren 2020 041
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	D. Thompson, Supervisor, Renewal
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	T-003-21	Value (exclude all Taxes)	\$159,900.00
Term Start Date	February 22, 2021	Term End date	April 23, 2021

3. Description of Goods/Service or Change

Upgrade of the CCTV System at James Cardinal McGuigan Catholic Secondary School to the new Board standard Avigilon System.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Viridian Automation Inc
Winning Bid Value (excl. all Taxes)	\$159,900.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	2018-2019 Renewal Plan (October 31, 2018)
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

<ol style="list-style-type: none">1. That a contract award to Viridian Automation Inc be approved in the amount of \$150,000.00, plus net HST of \$3,453.84, for a total of \$163,353.84 to complete the installation of the Avigilon CCTV system at James Cardinal McGuigan Catholic Secondary School.2. That funds be made available from the School Renewal Program, under the School Condition Improvement Grant.
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Project Funding Update

Funding Statement

James Cardinal McGuigan - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$494,488.64
Contract Amount	\$163,353.84	\$
Consulting Fees	\$6,743.55	
Technical Development Allowance	\$10,000.00	
Data and Network - I.T Equipment Cos	\$53,745.09	
Contingency Allowance	\$40,000.00	
Total Project Cost		\$273,842.48
Balance		\$220,646.16

Project Budget Change Needed?	No
Budget Change Amount	N/A

Formal Budget Change Recommendation