

**MINUTES
COMMUNICATIONS & PARENT RESOURCES
STANDING SUB-COMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Monday February 8, 2021

Attendees

Elementary Parent Members:

Joe Fiorante (W3)
Daniel Oliveira (W5W)
Gus Gikas (W6)
Dan Kajioka (W7)

Secondary Parent Members:

Annalisa Crudo-Perri (Central)

Community Members:

Katie Piccininni (OAPCE – Toronto)

Staff

John Wujek (Director Designate)

1) Communication Plan

- i) Survey – deferred
- ii) CPIC Welcome Package
 - (1) Description of CPIC Rep
 - (a) What is role and responsibilities?
 - (b) What supports are in place to help with role?
 - (c) How much work is required?
 - (d) How much time is required?
 - (e) How do I access resources?
 - (f) How to access email access through Board and personal device?

(2) Resources

- (a) What is on share point?
- (b) What is on the TCDSB website?
- (c) Templates
- (d) Parent Triangles - Making Your Voices Heard Brochure

Action Items:

Inventory all resources available on CPIC SharePoint.

Pull together all existing work around Parent Triangles - Making Your Voices Heard Brochure.

Start to create an information piece describing roles of CSPC/CPIC/OAPCE.

Communications include:

- Parent Triangles - Making Your Voices Heard Brochure
- Encouragement of Board email usage (what is the current participation rate, is there a target rate)
- To consider different audiences (parents vs CSPC/CPIC/OAPCE rep)

iii) Newsletter – deferred

Note: Policy A.33 is still undergoing review by Board departments, it will be going to GAP in March 2021 to be reviewed before going to full Board.