

Appendix A

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002	Modification to Existing Award	Macquarie Equipment Finance	Laptops, desktops, monitors, docking stations, etc., for Special Services staff - Extend the lease for up to five (5) months	\$61,990.00
2	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001	Modification to Existing Award	Macquarie Equipment Finance	2020-2021 Computer Refresh Plan includes provision to extend this lease for up to three (3) additional months	\$73,606.53
3	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-003	Modification to Existing Award	Macquarie Equipment Finance	Dell desktops and Apple iMac for the planned computer refresh of the Communications Technology computer labs in Secondary Schools – extend lease up to twelve (12) months	\$472,740.00
4	St. Bartholomew Catholic School Child Care Addition Contractor Award	New Procurement Award	Edgefield Construction Inc.	Construction of a City of Toronto-funded three-room Child Care addition at St. Bartholomew	\$ 3,181,395
5	Cooling Centres Phase 3 Project Management Contract Award	Modification to Existing Award	Jones Lang LaSalle (JLL) Real Estate Services Inc.	Project management services for Phase 3 of the cooling centre installations at 23 schools	\$107,640.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-095-17	Value (exclude all Taxes)	\$61,990.00
Term Start Date	March 1, 2021	Term End date	July 30, 2021

3. Description of Goods/Service or Change

In October 2017, the TCDSB signed an equipment lease with Macquarie Equipment Finance for laptops, desktops, monitors, docking stations, etc., for required use by staff within the Special Services departments. This lease expires on March 1, 2021.

The 2020-2021 Computer Refresh Plan defined by the ICT Services Division and approved by Technology Council includes extending this lease for up to five (5) additional months on a month-to-month basis in order to execute the plan for the acquisition and distribution of new equipment and return of end-of-lease equipment to the vendor.

The monthly cost to extend the lease is \$12,398.00 therefore the total estimated cost for five (5) months is \$ 61,990.00 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$61,990.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-002 with Macquarie Equipment Finance for up to five (5) additional months for a total estimated cost of \$ 61,990.00 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-095-17	Value (exclude all Taxes)	\$73,606.53
Term Start Date	May 1, 2021	Term End date	July 30, 2021

3. Description of Goods/Service or Change

In October 2017, the TCDSB signed an equipment lease with Macquarie Equipment Finance for laptops, desktops, monitors and docking stations, etc. for use by administrative staff, guidance counselors and in the TCDSB training labs.

The 2020-2021 Computer Refresh Plan defined by the ICT Services Division and approved by Technology Council includes extending this lease for up to three (3) additional months on a month-to-month basis in order to execute the plan for the purchase and distribution of new equipment and return of end-of-lease equipment to the vendor.

The monthly cost to extend the lease is \$24,535.51 therefore the total estimated cost for three (3) months is \$73,606.53 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$73,606.53
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-001 with Macquarie Equipment Finance for up to three (3) additional months for a total estimated cost of \$ 73,606.53 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-003
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-028-18	Value (exclude all Taxes)	\$472,740.00
Term Start Date	March 1, 2021	Term End date	February 28, 2022

3. Description of Goods/Service or Change

In April 2018, the TCDSB signed an equipment lease with Macquarie Equipment Finance for Dell desktop computers and Apple iMac computers for the planned computer refresh of the Communications Technology computer labs in Secondary Schools. This lease expires on March 1, 2021.

As part of the process of planning the 2020-2021 Computer Refresh Plan, the ICT Services Division reviewed the current state of the equipment in the Communications Technology computer labs and consulted with the OECTA-TSU Joint Technology Committee.

The joint recommendation was that current computers are capable to continue to meet the needs in the Communications Technology computer labs in Secondary

Schools for the next 12-18 months therefore postponing the computer refresh would be in the best interest of students and staff in order to not disrupt the computer labs in the Secondary Schools due to the current COVID-19 pandemic situation.

In the 2020-2021 Computer Refresh Plan, the ICT Services Division recommended to and approved by Technology Council to extend this lease on a month-to-month basis for up to twelve (12) additional months.

The monthly cost to extend the lease is \$39,395.00 therefore the total estimated cost for twelve (12) months is \$472,740.00 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$472,740.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-003 with Macquarie Equipment Finance for up to twelve (12) additional months for a total estimated cost of 472,740.00 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Bartholomew Catholic School Child Care Addition Contractor Award
Report #	Cap 2020 015
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	P. Nynkowski, Project Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	T-008-21	Value (exclude all Taxes)	\$ 3,181,395
Term Start Date	March 2, 2020	Term End date	March 1, 2021

3. Description of Goods/Service or Change

Construction of a City of Toronto-funded three-room Child Care addition with a Renewal scope of work for the upgrade of the existing fire alarm system, installation of a Cooling Centre and replacement of windows and exterior doors throughout the existing school.

This award supersedes tender # P-016-20. The construction work was retendered due to a delay in funding approval from the City of Toronto and the expiry of submitted bids.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommend Vendor/Bidder	Edgefield Construction Inc.
Winning Bid Value (exclude all Taxes)	\$ 3,181,395
Budget Source	1) City of Toronto 2) School Renewal Grant
Budget Source approval (Report & Date)	1) Children's Services Capital Budget Adjustment for Child Care Centres Projects – City Council Decision, September 30, 2020 2) 2020/2021 Renewal Plan

5. Formal Award Recommendation

That a contract for the construction of a three-room Child Care addition and the upgrade of the existing fire alarm system, installation of a Cooling Centre and replacement of existing windows and doors be awarded to Edgefield Construction Inc. in the amount of \$3,181,395 plus net HST of \$68,718.13 for a total of \$3,250,113.13.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Various Schools Cooling Centres Phase 3 Project Management Contract Award
Report #	Ren 2020 051
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Directo, Project Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	P-012-18	Value (exclude all Taxes)	\$107,640.00
Term Start Date	March 5, 2021	Term End date	December 31, 2021

3. Description of Goods/Service or Change

Project management services for Phase 3 of the cooling centre installations at 23 schools, as listed below. Services include on-site review for each school to determine the cooling centre location and scope of work, procurement of design and construction, contract administration and regular reporting on the status of the project.

This fee was a part of a 4-phase bid submission previously submitted with RFP P-012-19. Jones Lang LaSalle (JLL) Real Estate Services Inc. was awarded the contract for Phase 1 initially, with subsequent phases to be awarded if performance was satisfactory. Due to a reduction in the total number of schools in Phase 3, a revised quotation was submitted by JLL.

Phase 3 has been accelerated due to timeline for completion required by the COVID-19 Resilience Infrastructure Stream funding (December 31, 2021).

Phase 3 - Cooling Centre Installation 2020-2021

School Code	Name	Elementary	Address
399	Msgr John Corrigan	Elementary	100 Royalcrest Road Rexdale ON M9V 5B4
311	St Marcellus	Elementary	15 Denfield Street Weston ON M9R 3H2
276	Transfiguration	Elementary	55 Ludstone Drive Weston ON M9R 2J2
366	St Francis de Sales	Elementary	333 Firgrove Crescent Downsview ON M3N 1K9
331	St Louis	Elementary	11 Morgan Avenue Toronto ON M8Y 2Z7
237	St Pius X	Elementary	71 Jane Street Toronto ON M6S 3Y3
345	St Agnes	Elementary	280 Otonabee Avenue Willowdale ON M2M 2T2
255	St Edward	Elementary	1 Botham Road North York ON M2N 2J6
256	St Gabriel	Elementary	396 Spring Garden Avenue Willowdale ON M2N 3H5
344	St Martha	Elementary	1865 Sheppard Avenue West Downsview ON M3L 1Y5
285	St Raphael	Elementary	3 Gade Drive Downsview ON M3M 2K2
305	St John Bosco	Elementary	75 Holmesdale Road Toronto ON M6E 1Y2
273	O L of Wisdom	Elementary	10 Japonica Road Scarborough ON M1R 4R7
359	St Brendan	Elementary	186 Centennial Road West Hill ON M1C 1Z9
385	St Florence	Elementary	101 Murison Boulevard Scarborough ON M1B 2L6
381	St Marguerite Bourgeoys	Elementary	75 Alexmuir Boulevard Agincourt ON M1V 1H6
408	St Rene Goupil	Elementary	44 Port Royal Trail Scarborough ON M1V 2G8
206	St Francis Assisi	Elementary	80 Clinton Street Toronto ON M6G 2Y3
299	Annunciation	Elementary	65 Avonwick Gate Don Mills ON M3A 2M8
243	St Anselm	Elementary	182 Bessborough Drive East York ON M4G 3J9
310	St Denis	Elementary	67 Balsam Avenue Toronto ON M4E 3B8
302	St Agatha	Elementary	49 Cathedral Bluffs Drive Scarborough ON M1M 2T6
241	St. Dunstan	Elementary	14 Pharmacy Avenue, Scarborough ON M1L 3E4

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommend Vendor/Bidder	Jones Lang LaSalle (JLL) Real Estate Services Inc.
Winning Bid Value (exclude all Taxes)	\$107,640.00
Budget Source	COVID-19 Resilience Infrastructure Stream (CVRIS)
Budget Source approval (Report & Date)	NA

5. Formal Award Recommendation

That a contract be awarded to Jones Lang LaSalle (JLL) Real Estate Services Inc. to provide project management services for **Phase 3** of the cooling centre installation program for the 23 schools listed in the report for a total fee of \$107,640.00, plus net HST of \$2,325.02 for a total cost of \$109,965.02, including net HST.