

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	HEPA Portable Filtration Units Additional Covid-19 Emergency Contract Award	Modification to Exisinting Award	Austin Air Systems	An additional three thousand one hundred and seventeen (3,117) portable HEPA were purchased under the unit price contract.	\$2,119,528.83
2	Student Device Needs – Chromebooks Emergency Contract Award	Modification to Exisinting Award	Dell Canada Inc.	Emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services in order to immediately replenish the inventory	\$758,000



Procurement Award Report

Emergency Purchase due to COVID 19

1. Report Information

Report Name	HEPA Portable Filtration Units Additional Covid-19 Emergency Contract Award
Report #	Ope 2020 015
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	Joint Tender	Value (exclude all Taxes)	\$2,119,528.83
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

3. Description of Goods/Service or Change

The Ministry of Education has provided additional funding for improvements to air quality in schools. Additional HEPA portable purifiers are being introduced to the remaining schools with mechanical ventilation across the system to provide an additional level of protection.

An additional three thousand one hundred and seventeen (3,117) portable HEPA were purchased under the unit price contract established in a previous Request for Quotation (RFQ).

Austin Air Systems provides the HEPA portable purifiers at the unit price of \$679.99, in the amount of \$2,119,528.83 plus net HST, \$45,781.82 for a total of \$2,165,310.65

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - Joint TCDSB & other School Board(s)
# of Compliant Bidders/Respondents	16
Name of Recommend Vendor/Bidder	Austin Air Systems
Winning Bid Value (exclude all Taxes)	\$2,119,528.83
Budget Source	COVID-19 Reserve Fund/Safe Return to Class – 2nd wave Federal COVID Funding
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board ratify staff action for the purchase of an additional three thousand one hundred and seventeen (3,117) portable HEPA filtration units, in the amount of \$2,119,528.83 plus net HST, \$45,781.82 for a total of \$2,165,310.65.



Procurement Award Report

Emergency Purchase due to COVID 19

1. Report Information

Report Name	Student Device Needs - Chromebooks *Under the Emergency Provisions of the Purchase Policy*
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$758,000
Term Start Date	March 1, 2017	Term End date	November 1, 2023

3. Description of Goods/Service or Change

The Chromebook inventory to support remote learning for students in need is running critically low. The ministry has provided additional funding for devices and connectivity.

This is an emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services in order to immediately replenish the inventory and continue to supply students in need. Subsequent orders for additional devices and connectivity will be made as non-emergencies.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Dell Canada
Winning Bid Value (exclude all Taxes)	\$758,000.00
Budget Source	ICT Services Division Operations Budget 2020-21 – Funded by the Ministry Second Phase of the Safe Return to Class Fund
Budget Source approval (Report & Date)	Ministry memo for second phase of investments provided under the Safe Return to Class Fund dated February 1, 2021. Message to Business Services and Finance providing Senior Executive approval to proceed on an emergency basis dated February 12, 2021.
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that the Board ratify staff action for the use of the existing OECM agreement with Dell Canada for the emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services at a cost of \$758,000.00 excluding tax.