



Principal's Checklist for Consideration of Grade-Level Acceleration/Retention

Name of Student:	Date of Birth:
Address:	
School:	Grade:
Name of Parent(s)/Guardian(s):	
Home Telephone:	Work Telephone:

Requirements for Grade-Level Acceleration/Retention Request:

- ☐ Receive Request for Consideration of grade-level acceleration/retention
- ☐ Has school staff implemented Differentiated Instruction (DI) and Universal Design for Learning (UDL) strategies for this student?
- ☐ Have the principles of DI and UDL provided to the student been successful in providing the necessary accelerated or remedial learning opportunities and/or environments?
- ☐ Convene a school Case Conference Team or School-Based Support Learning Team meeting (as appropriate)
- ☐ Supporting Medical assessment(s)
- ☐ Supporting documents (IEP, psychological, occupational therapy, physical therapy, functional behaviour, and/or orientation and mobility assessments)
- ☐ Consultation with Superintendent of Schools

Request Accepted/Denied

Letter provided to the family with the outcome.

Implementation

- ☐ Is an accommodation plan outlining either accelerated/remedial learning opportunities and/or environments required?

If Yes, consider the following:

- ☐ Are timetable adjustments required?
- ☐ Will alternative benchmarks for assessment be required?
- ☐ Is an IEP required or will an existing IEP be updated?



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Monitoring success or lack of success

- ☐ Has the student experienced success through the accommodation plan?

Please note that the decision may be revoked as per section 8.8 of the **Operational Procedures Age Appropriate Placement; Curriculum and Programs Supports**.

Additional Comments:

Signature of Principal:	Date:
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