

## OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## OUR VISION

*At Toronto Catholic we transform the world  
through witness, faith, innovation and action.*



# **MINUTES OF THE VIRTUAL MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION**

**HELD WEDNESDAY JANUARY 27, 2021**

**Trustees:** A. Kennedy, Chair  
M. de Domenico

**Non-Voting Trustee:** M. Rizzo

**External Members:** N. Borges  
R. Singh

**Staff:** B. Browne  
S. Camacho  
P. Matthews  
D. Bilenduke  
P. De Cock  
D. De Souza  
N. D'Urzo  
C. Giambattista  
M. Loberto  
T. Sanza  
G. Sequeira

**External Auditor:** P. Hatt, Toronto and Area Regional Internal Audit Team  
S. Pellegrini, Acting Recording Secretary

## **4. Roll Call & Apologies**

Trustee Del Grande was absent.

**5. Approval of the Agenda**

MOVED by Nancy Borges, seconded by Ryan Singh, that the Agenda be approved.

On the Vote taken, the Motion was declared

CARRIED

**6. Declarations of Interest**

There were none.

**7. Approval & Signing of the Minutes of the Previous Meeting**

MOVED by Trustee de Domenico, seconded by Ryan Singh, that the Minutes of the Public (Open Session) Meeting held November 17, 2020 be approved.

On the Vote taken, the Motion was declared

CARRIED

**9. Presentation**

MOVED by Ryan Singh, seconded by Trustee de Domenico, that Item 9a) be adopted as follows:

- 9a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (Refer to Item 14a) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee de Domenico, that Item 9b) be adopted as follows:

- 9b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (Refer to Item 14b) received.**

On the Vote taken, the Motion was declared

CARRIED

## **14. Staff Reports**

MOVED by Ryan Singh, seconded by Trustee de Domenico, that Item 14a) be adopted as follows:

- 14a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT), regarding the Update (Refer to Item 9a) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee de Domenico, that Item 14b) be adopted as follows:

- 14b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT), regarding the RIAT Usage of School Facilities Audit Report (Refer to Item 9b) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Ryan Singh, that the meeting resolve into PRIVATE Session.

On the Vote taken, the Motion was declared

CARRIED

The meeting resumed with Trustee Kennedy in the Chair.

The attendance list remained unchanged.

## **14. Staff Reports**

MOVED by Trustee de Domenico, seconded by Ryan Singh, that Item 14c) be adopted as follows:

**14c) 2020-21 First Quarter Financial Status Update** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Nancy Borges, that Item 14d) be adopted as follows:

**14d) Independence of External Auditor** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 14e) be adopted as follows:

**14e) Review and Assessment of Toronto Catholic District School Board's (TCDSB) External Auditors** received.

MOVED in AMENDMENT by Nancy Borges, seconded by Ryan Sing, that Staff and the Audit Committee members complete the External Auditor Assessment and forward the completed assessments to the attention of the

Comptroller of Business Services and Finance within 10 business working days.

On the Vote taken, the Amendment was declared

CARRIED

On the Vote taken, the Motion, as amended, was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 14f) be adopted as follows:

**14f) Audit Committee Self-Assessments** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 14g) be adopted as follows:

**14g) Audit Committee Meeting 2021 Annual Agenda/Check List** received.

On the Vote taken, the Motion was declared

CARRIED

**16. Inquiries and Miscellaneous**

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 16a) be adopted as follows:

**16a) Audit Meeting Dates** that the Audit Committee approve the recommended dates:

January 27, 2021 (Wednesday)  
April 7, 2021 (Wednesday)  
May 26, 2021 (Wednesday)  
September 29, 2021 (Wednesday)  
November 16, 2021 (Tuesday)

On the Vote taken, the Motion was declared

CARRIED

**17. Updating of Pending List**

MOVED by Ryan Singh, seconded by Trustee de Domenico, that Item 17a) be adopted as follows:

**17a) Updating of Pending List** received.

On the Vote taken, the Motion was declared

CARRIED

**19. Adjournment**

MOVED by Trustee de Domenico, seconded by Nancy Borges, that the meeting be adjourned.

On the Vote taken, the Motion was declared

CARRIED

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SECRETARY

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CHAIR