

## Audit Committee Meeting 2021 Annual Agenda / Check List

|  | Jan | Apr | June | Sep | Nov |
|--|-----|-----|------|-----|-----|
| <b>Risk Management</b>                           |     |     |      |     |     |
| Resourcing (Mix, Skillset, Quantity)             |     |     |      |     |     |
| Reputational Risk                                | D   |     |      |     |     |
| Management Structure Issues                      |     |     |      |     |     |
| Enterprise Risk Management                       | D   |     |      |     |     |
| Budget (2021/2022)                               |     |     |      |     |     |
| <b>Financial Reporting Process</b>               |     |     |      |     |     |
| MOE Financial Reports                            | D   | D   |      |     |     |
| Consolidated Financial Statements                |     |     |      |     |     |
| <b>Internal Audit</b>                            |     |     |      |     |     |
| Open Audit Status (% complete, support received) | D   | D   |      |     |     |
| Risk Review Summary on Audit Completion          |     |     |      |     |     |
| Future Audit Plan (2 years)                      |     |     |      |     |     |
| <b>Internal Controls</b>                         |     |     |      |     |     |
| Ministry Operational Review                      |     |     |      |     |     |
| Internal Audit recommendations                   | D   | D   |      |     |     |
| <b>Compliance Matters</b>                        |     |     |      |     |     |
| Legal  | D   | D   |      |     |     |
| MOE  |     |     |      |     |     |
| Union  |     |     |      |     |     |
| Board Policy Compliance                          |     |     |      |     |     |
| <b>External Audit</b>                            |     |     |      |     |     |
| Review External Auditors                         | D   | D   |      |     |     |
| Scope  |     |     |      |     |     |
| Cost   |     |     |      |     |     |

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.