



**DELEGATION REGISTRATION FORM FOR  
BOARD, STANDING OR OTHER COMMITTEES**

**For Board Use Only**

Delegation No:

- ☐ Public Session  
☐ Private Session  
☐ Three (3) Minutes

PLEASE BE ADVISED THAT ALL BOARD AND SOME STANDING COMMITTEE MEETINGS **MAY BE RECORDED**

**DELEGATE CONTACT INFORMATION**

Full Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

**DEPUTATION INFORMATION**

1. Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute
2. Please select if you wish to Delegate by electronic means
3. If you require assistance from the Recording Secretary Office please select assistance required and phone the Recording Secretary Office at 416-222-8282 ext 2293.
4. Please select if you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian.

|   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Audit  | <input type="checkbox"/> Budget  | <input type="checkbox"/> By-Laws   | <input type="checkbox"/> Catholic Education and Living our Catholic Values |
| <input type="checkbox"/> Corporate Services Strategic Planning and Property | <input type="checkbox"/> Governance and Policy   | <input type="checkbox"/> Labour Relations  | <input type="checkbox"/> Political Action                                  |
| <input type="checkbox"/> Regular/Special Board                              | <input type="checkbox"/> SEAC  | <input type="checkbox"/> Student Achievement and Well-Being<br>Catholic Education<br>Human Resources |  |
| <input type="checkbox"/> <b>Electronic Deputation</b>                       | <input type="checkbox"/> <b>Assistance Required.</b><br><i>Please contact Recording Secretary Office at 416-222-8282 ext. 2293</i> | <input type="checkbox"/> <b>Private Deputation Requested</b>   |  |

Date of ~~Presentation~~ Deputation: \_\_\_\_\_

Topic of ~~Presentation~~ Deputation: \_\_\_\_\_

Topic or Key Issue(s):  
\_\_\_\_\_  
\_\_\_\_\_

~~Details~~ Brief Summary of the Topic of Deputation:  
\_\_\_\_\_  
\_\_\_\_\_

Action Requested:  
\_\_\_\_\_  
\_\_\_\_\_

**SELECT ONE:**

- ☐ I am here as a delegation to speak only on my own behalf.
- ☐ I am an official representative of the Catholic School Parent Council (CSPC).  
School \_\_\_\_\_ Position \_\_\_\_\_
- ☐ I am an official representative of student government.  
School \_\_\_\_\_ Position \_\_\_\_\_
- ☐ I am here as a spokesperson for another group or organization.  
Name of group \_\_\_\_\_
- ☐ **I am an employee of the Board.**

**Note:** Any visual or written presentation or material a delegate intends to provide or project on screen during the deputation must be provided 72 hours in advance of the meeting to the Recording Secretary of the Board at [delegations@tcdsb.org](mailto:delegations@tcdsb.org)

Delegates are expected to be respectful and will present concerns in a positive and constructive manner, and maintain a level of decorum which will allow meetings proceed effectively.

By signing this Form, I accept that I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations **and Public Participation** Policy T.14.

Signature \_\_\_\_\_

Submission Date \_\_\_\_\_

Please remember to save your completed form to your computer before submitting.

Submit