



REPORT TO

## REGULAR BOARD

## MONTHLY PROCUREMENT APPROVALS

*‘What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you-guard it with the help of the Holy Spirit who lives in us.’*

**2 Timothy 1:13-14**

| Created, Draft  | First Tabling  | Review                                     |
|---|----------------|--|
| April 9, 2021   | April 22, 2021 | <a href="#">Click here to enter a date</a> |
| D. Reid, (Acting) Coordinator of Material Management<br>V. Artuso, Purchasing Manager<br>P. De Cock, Comptroller of Business Services & Finance |                |  |
| <b>RECOMMENDATION REPORT</b>  |                |  |

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



**Brendan Browne**  
Director of Education

**D. Koenig**  
Associate Director  
of Academic Affairs

**S. Camacho**  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **April 8, 2021** for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

*The cumulative staff time required to prepare this report was 20 hours.*

## **B. PURPOSE**

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

## **C. BACKGROUND**

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. A complete listing and description of procurement requisitions and/or awards appears in **Appendix A**.

## **E. STAFF RECOMMENDATION**

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.