



REPORT TO

REGULAR BOARD

## INTERNATIONAL LANGUAGES REVIEW

*Then Peter came and said to Him, "Lord, if another member of the church sins against me, how often should I forgive?" The Lord said, "As many as seven times?" Matthew 18:21*

Please use the "New Revised Standard Version Catholic Edition" from <https://www.biblegateway.com/> for Bible quotes.

Created, Draft	First Tabling	Review
March 15, 2021	March 25, 2021	Click here to enter a date.

Adalgisio Joe Bria, Superintendent, Area 2 Schools  
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 Maria Meehan, Superintendent, Special Services

### RECOMMENDATION REPORT

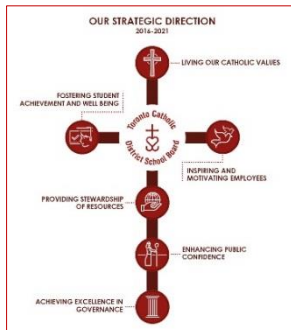
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



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## A. EXECUTIVE SUMMARY

The purpose of this report is to bring forth a request on behalf of the St. Matthew Catholic School Parent Council and the St. Francis Xavier Catholic School Parent Council (CSPC) that a viability survey be conducted for their local school communities regarding the International Languages Program this current academic year. Staff recommends that viability surveys be conducted as per S.P. 05 International Languages Policy (Appendix A).

*The cumulative staff time required to prepare this report was 15 hours.*

## **B. PURPOSE**

As per Policy S.P. 05 International Language Program Elementary (Appendix A), when a school wishes to survey parents about the continuation of an International Language program, a report to the Board of Trustees must be filed.

## **C. BACKGROUND**

1. Both the St. Matthew and the St. Francis Xavier CSPCs have raised concerns about the International Language Program and how the delivery of the program during the 300 minute instructional day interferes with the delivery of core curriculum instruction.
2. a) The St. Matthew CSPC conducted a meeting on January 20<sup>th</sup> where they fully discussed the “pros and cons” of the International Language Program and how it impacts the delivery of core instruction during the day. In attendance at the meeting were the Trustee, the Area Superintendent and Principal.  
  
b) The St. Francis Xavier CSPC conducted a meeting on March 22<sup>nd</sup> where they fully discussed the “pros and cons” of the International Language Program and how it impacts the delivery of core instruction during the day. In attendance at the meeting were the Trustee and Principal.
3. Both the St. Matthew and St. Francis Xavier CSPCs voted in favour of requesting a review of the International Language (Elementary) Program citing TCDSB Policy S.P. 05 which states in Section 4: Viability of Programs:

(a) Schools which currently offer the Extended Day Program may request through their CSAC [CSPC] that the Board consider conducting a survey of that local school community to determine the feasibility of their International Language Program. *If as a result of the needs assessment, certain International Languages Programs or the International Language Program in the school is recommended to be reduced, a report will be submitted to Board on the impact the reduction would have on the jobs of the International Languages Instructors.*

b) Prior to surveying the local school community to determine parent support for an International Languages Program, the matter shall be fully discussed with the Catholic School Advisory Council. At such meeting the implications (pro and con) for the students in implementing an extended day or outside of school hours program are to be reviewed.

4. As a result of their respective meetings, both the St. Matthew and St. Francis Xavier CSPCs are requesting that a survey be conducted about the viability and continuation of their International Language Programs for the 2021/2022 academic year.
5. The procedure to be followed for such an occurrence is outlined in the “Protocol/Procedures component of International Languages Program S.P. 05 in Section A: Existing Programs. Below you will find a table with protocol steps and the date of their completion.

Step	Preliminary Protocol	St. Matthew	St. Francis Xavier
1	The local trustee will be informed by the CSAC of the intent of the community to request a survey. (As noted above the Trustee was in attendance at the meetings and is fully aware of the situation. See Appendix B for St. Matthew CS and Appendix D for St. Francis Xavier CS)	Meeting occurred January 20, 2021	Meeting occurred March 22, 2021.
2	Requests for a survey will come to the Director of Education from the school’s Catholic School Advisory	Received February 19, 2021	Received March 24, 2021

	Council (CSAC) through a letter to the local Superintendent of Education. The Superintendent of Education, Special Services and the Superintendent of Education for the school will prepare a report for the Board. (See Appendix C for St. Matthew CS and Appendix E for St. Francis Xavier CS)		
3	Minutes of the CSAC meeting where the request was discussed, including the motion for a survey, which was moved and seconded, will be attached to the letter of request. (See Appendix B for St. Matthew CS and Appendix D for St. Francis Xavier CS)	Received February 19, 2021	Received March 30 <sup>th</sup> 2021
4	The school community will be made aware that they can make a delegation before the Board of Trustees with respect to this request outlining the rationale for the request.	Community to be made aware by school principal via School Messenger April 9th, 2021. Delegation to occur at the April 22nd Board meeting.	Community to be made aware by school principal via School Messenger April 9th, 2021. Delegation to occur at the April 22nd Board meeting.
5	While the CSAC may initiate the process at any time, the report to the Trustees will be submitted annually, no later than March of any given year.	Report to be presented at the April 22 <sup>nd</sup> , 2021 Board Meeting  Please note the original report was deferred from the March	Report to be presented at the April 22 <sup>nd</sup> , 2021 Board Meeting  Please note the original report was deferred from the March

		25 <sup>th</sup> Board Meeting.	25 <sup>th</sup> Board Meeting.
6	The Board of Trustees will determine if there is a sufficient need to grant the request and approve accordingly.	To be determined at the April 22 <sup>nd</sup> , 2021 Board Meeting	To be determined at the April 22 <sup>nd</sup> , 2021 Board Meeting

**D. EVIDENCE/RESEARCH/ANALYSIS**

1. As per Policy S.S. 05, “the tallying of the results will be scrutinized by local superintendent where required.”
2. The results of the survey will be compiled by the Research Department and any changes to the languages offered or continued viability of the program would take into effect September 2021.

**E. METRICS AND ACCOUNTABILITY**

1. An International Languages Program Survey will be created in collaboration with International Languages Coordinator, Research Department, Superintendent of Special Services (the reference to the Superintendent of Special Education is in the current policy and as such was referenced), the Superintendent of Area 2 and the Superintendent of Curriculum Leadership & Innovation.
2. Each survey will have a “unique” numerical identifier which will be assigned to a specific family at both catholic schools.
3. Surveys will be mailed out to the entire communities at both St. Matthew and St. Francis Xavier Catholic Schools (including those families who have children currently enrolled at St. Anne Catholic School).
4. All families of students in JK to Grade 7 will receive 1 survey and a total community response return rate of 90% is required.

5. Families will be provided with approximately 2 weeks to complete the survey and return the surveys to school in a sealed envelope.
6. Surveys will be collected by the school administration and placed in a secure location.
7. The tallying of the results will be scrutinized by the area superintendent as per policy.
8. Results will be shared with the Board of Trustees and the St. Matthew/St. Francis Xavier Catholic School Communities.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

Timeline for survey implementation if the requests are approved by the Board of Trustees.

<b>STEP</b>	<b>PROCESS</b>	<b>DATE</b>
<b>1</b>	The Superintendent of Curriculum Leadership & Innovation, the Superintendent of Area 2, the International Languages Coordinator and the Research Department will collaborate on the creation of an International Language Survey with a unique numerical identifier for each family and community.	April 1 <sup>st</sup> , 2021.
<b>2</b>	Principals will communicate via school messenger to their respective school communities that a survey will be forthcoming via mail concerning the International Language Program.	April 29 <sup>th</sup> , 2021.
<b>2</b>	Distribute the survey via mail to all parents at both school communities (face to face & virtual).	May 3 <sup>rd</sup> , 2021.

<b>3</b>	Parents will have approximately two weeks to submit their survey to administration at both schools.	May 21 <sup>st</sup> , 2021.
<b>4</b>	Area Superintendent, Principal(s) and the Research Department will tally and scrutinize the results.	Starting May 25 <sup>th</sup> to May 28 <sup>th</sup> .
<b>5</b>	Results will be shared with the Board of Trustees and the School Communities as soon as possible.	First possible Board Meeting.

## **G. STAFF RECOMMENDATION**

Staff recommends to the Board of Trustees that the St. Matthew and St. Francis Xavier Catholic School communities proceed with administering the survey to determine viability of the International Language Program for the upcoming 2021/2022 academic year.