

17. Updating of Annual & Pending List of Reports

	Subject	Date Due	Delegated to
a.	Report regarding Schedule of Internal Audits (Annual)	Jan./Feb.	D. Boyce
b.	Report regarding Summary of Grievances, Trends, Liabilities, Administrative Risks and Litigation (Quarterly, where appropriate, to both the Audit Committee and the respective Standing Committee)	Quarterly	P. Matthews M. Eldridge B. Dourley
c.	Report regarding Whistleblower Metrics	Quarterly	D. Boyce
d.	Report regarding Audit Committee Annual Report to the Board of Trustees (Annual)	Nov.	D. Boyce
e.	Report regarding the Draft Audited Financial Statements (Annual)	Nov.	D. Boyce
f.	Report regarding the Independence of External Auditors	Nov.	D. Boyce
g.	Report regarding the Audit Committee's Self-Assessment (Annual)	Jan./Feb.	D. Boyce
h.	Report regarding the Non-Board Community Members Assessment (Annual)	Jan./Feb.	D. Boyce
i.	Report regarding the External Auditors' Annual Audit Plan (Annual)	Sept.	D. Boyce
j.	Report regarding the Toronto & Area Regional Internal Audit Team Progress Report (Every Meeting)	Every Meeting	P. Hatt