

Audit Committee Meeting 2021 Annual Agenda / Check List

	Jan	Apr	May	Sep	Nov
Risk Management					
Resourcing (Mix, Skillset, Quantity)					
Reputational Risk	D				
Management Structure Issues					
Enterprise Risk Management	D		D		
Budget (2021/2022)					
Financial Reporting Process					
MOE Financial Reports	D	D			
Consolidated Financial Statements					
Internal Audit					
Open Audit Status (% complete, support received)	D	D	D		
Risk Review Summary on Audit Completion					
Future Audit Plan (2 years)					
Internal Controls					
Ministry Operational Review					
Internal Audit recommendations	D	D	D		
Compliance Matters					
Legal	D	D	D		
MOE					
Union					
Board Policy Compliance					
External Audit					
Review External Auditors	D	D			
Scope					
Cost					

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.