



REPORT TO

## GOVERNANCE AND POLICY COMMITTEE

# UPDATE TO OPERATIONAL PROCEDURES ON SELECTION PROCESS FOR COMMUNITY AND PARENT/GUARDIAN MEMBERSHIP ON ADVISORY/AD HOC COMMITTEES

*"Fathers, do not embitter your children, or they will become discouraged" – 20 Colossians 3:21*

### Created, Draft

August 10, 2021

### First Tabling

September 7, 2021

### Review

Paul Matthews, General Legal Counsel

## RECOMMENDATION REPORT

### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



B. Browne Ph.D  
Director of Education

A. Della Mora  
Associate Director  
of Academic Affairs and Chief  
Operating Officer

D. Boyce  
Associate Director of Facilities,  
Business and Community  
Development

R. Putnam  
Chief Financial Officer &  
Treasurer

## **A. EXECUTIVE SUMMARY**

This report recommends updating the current Operational Procedures on the Selection Process for Community and Parent/Guardian Membership on TCDSB Advisory or Ad Hoc Committees to conform to current practice and policies.

*The cumulative staff time required to prepare this report was 1 hour.*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it was brought to the attention of the Board that the Operational Procedure required revision.

## **C. BACKGROUND**

1. Arising from the Student Achievement and Well-Being, Catholic Education and Human Resources Committee meeting on March 4, 2021, the Board requested that staff look into the Operational Procedures for *Community and Parent/Guardian Membership on Board Committees*.
2. The Operational Procedures were amended to conform to the expectations of the Board of Trustees with respect to appointment of Community and Parent/Guardian Members to committees.
3. This Operational Procedure confirms that the Board of Trustees is responsible for appointing members to committees and approving the terms of reference for all committees, on the advice of staff and the committee.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

This Operational Procedure has been amended in consultation with staff from the Legal Services Department.

## **E. IMPLEMENTATION**

The updated Operational Procedure as approved will be posted on the TCDSB policy register.

## **F. STAFF RECOMMENDATION**

Staff recommends that the revised Operational Procedure on Community and Parent/Guardian Membership Selection appointment to committees provided in Report Appendix A, be adopted.