



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### DELEGATED AUTHORITY UPDATE

*“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you, guard it with the help of the Holy Spirit who lives in us.”*

**2 Timothy 1:13-14**

Created Draft	First Tabling	Review
September 1, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>
V. Artuso, Purchasing Manager D. Reid, (Acting) Coordinator of Material Management R. Putnam, Chief Financial Officer and Treasurer		

### INFORMATION REPORT

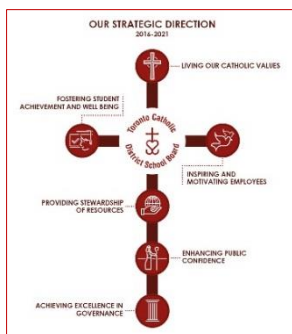
#### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

#### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



**Brendan Browne**  
Director of Education

**A. Della Mora**  
Associate Director of  
Academic Affairs and  
Chief Operating Officer

**D. Boyce**  
Associate Director of  
Facilities, Business and  
Community Development

**R. Putnam**  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

Further to the June 8, 2021 report - Delegating of Authority for Approval of Summer Contract Awards 2021 (All Wards) - Trustees requested that a follow-up information report be provided in September 2021.

*The cumulative staff time required to prepare this report was 20 hours.*

## **B. PURPOSE**

1. To provide a listing of all contract awards over \$50,000 approved by Delegated Authority during the summer months.

## **C. BACKGROUND**

1. Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of contracts and expenditures up to a threshold of \$50,000 in such circumstances where the Board of Trustees has previously approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit during the summer months Trustees approved delegation of authority to the Chair and Director.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. A complete listing of procurement awards approved by Delegated Authority over the summer months is provided as Appendix A.

## **E. CONCLUDING STATEMENT**

This report is for the information of the Corporate Services, Strategic Planning and Property Committee.