

**TO: Canadian Nation Exhibition Association (CNEA) External Relations Committee**

cc. Relevant Staff

Hello!

Thank you for your on-going interest in participating in the Canadian National Exhibition Association **External Relations Committee**. Following Board review and approval at their summer meeting, you have been officially appointed / re-appointed a member of the CNEA External Relations Committee. Welcome and welcome back!

The incoming Chair of the Committee is Perry Chao and the Vice-Chair is Jacquie Perrin. Perry is a Director on the CNE Association Board and a Member of the CNE Foundation and Jacquie has deep roots and knowledge on all aspects of the organization and media industry. She recently wrapped up her service on the CNEA Board.

Please find enclosed for your reference throughout the term:

- The latest **Committee mandate** (attached) which will be brought forward for review at the first meeting of this term.
- A **list with contact information for your fellow Committee Members (sheet 1) and staff (sheet 2)**
  - Your various staff leads for this Committee are: Darrell Brown/Co-Executive Director (with Mike Cruz) and the Corporate Secretariat.
- The **Director & Officer insurance** covers the CNEA, CNE Foundation and the CNE's numbered company # 2641241 Ontario Inc., also commonly referred to as '264' or 'Newco'. Updated certificate (June 2021 – June 2022) is enclosed.

Please take note that meetings will be organized when there is business to address or at the call of the Chair and will continue to be held for the foreseeable future as virtual zoom meetings.

We look forward to working with you once again this term. If you have any questions, do not hesitate to reach out.

Regards and stay safe.

**Sarah Fink**

Manager, Corporate Secretariat Services

**Canadian National Exhibition**

210 Princes' Blvd | Exhibition Place | Toronto, ON M6K 3C3