



CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Toronto Catholic Parent Involvement Committee 2020/2021 Annual Report

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TO OUR STAKEHOLDERS

A parent involvement committee of a board shall achieve its purpose by,

- (a) providing information and advice on parent engagement to the board;
- (b) communicating with and supporting school councils of schools of the board; and
- (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 612/00, s. 27 (2).

Strategic Highlights

Toronto Catholic Parent Involvement Committee (CPIC) continued to build awareness around CPIC's role. We continued to work on improving communications with Catholic School Parent Councils (CSPCs), Trustees and Staff, to create an information conduit, so that information can flow in both directions. In improving communication, we can continue supporting our CSPCs and parents by advocating through making recommendations. We also engaged in Policy consultations and TCDSB Staff presentations, listening and allowing members to give their perspective from a parent's point of view on all board matters.

Financial Highlights

With the move to virtual meetings via zoom for the 2020/2021 school year operational expenses were minimal. Our largest expenditure was for promotional items purchased as part of a planned parent conference from the previous year. Instead as Covid-19 continued to restrict face to face events CPIC had to cancel speakers and take back deposits.

Operating Highlights

With changes to our election process, our first CPIC Election was held where CSPC Chairs voted for their CPIC Representative. This was a great opportunity to enhance the relationship between CSPCs and CPIC. We will continue to use the CPIC Elections as an opportunity to increase engagement with the CSPCs as they have a role in the selection of their CPIC Representative for their ward.

The 2020/2021 school year saw all CPIC meetings move to a virtual format via zoom. We livestreamed all CPIC meetings on YouTube for the public to view. The hope was by watching parents at the CPIC table, we would create confidence in our stakeholders by showing that parents have a voice to advocate for the needs of parent engagement and student achievement and hopefully inspired additional parents to join CSPCs and CPIC.

This year also included the support of the Board Recording Secretary. Having CPIC agendas and minutes compiled and distributed through E-Scribe continues to bring CPIC closer to the same standards followed as all meetings of the Board.

Going Forward

CPIC will continue to grow its parent resources. We will continue to work with OAPCE Toronto in joint ventures. We will look forward to hosting a face-to-face parent conference with speakers and workshops if the opportunity presents itself. We will continue to support CSPCs and parents to find their voice in parent engagement.

In the end our goal is to increase parent engagement and make every parent contribution count. Reflecting on the parable The Feeding of the Five thousand, *“Here is a boy with five small barley loaves and two small fish, but how far will they go among so many?”* John 6:9, many of us focus on the great miracle that Jesus performed however if not for the small contribution of this person how would Jesus have fed the masses. We need to make our parents aware that small contributions are welcomed and needed, if we do, we may have many larger impacts in our school communities.

Thank you,

Joe Fiorante

Toronto CPIC Chair

CPIC STRUCTURE & MEMBERSHIP

Voting Members:

- 15 Elementary Parent Members: elected by Ward CSPC Chairs (two-year term)
- 3 Secondary Parent Members: elected by Ward Cluster CSPC Chairs (one-year term)
- 3 Community Representatives: appointed by the Committee (one-year term)

Non-Voting Members:

- Trustee representative(s)
- Director of Education or designate
- Liaison Officer to the TCDSB

ELEMENTARY SCHOOL PARENT MEMBERS		
Ward	Name/School	Attendance
1	Jennifer Di Francesco (St. Eugene)	7/8
2	Vacant	
3	Joe Fiorante (St. Jane Frances)	8/8
4	A.J. Hepburn (St. Mark)	4/8
5 East	Santhosh Peter Valavi (St. Gabriel)	3/8
5 West	Daniel Oliveira (St. Conrad)	5/8
6	Gus Gikas (St. Mary of the Angels)	8/8
7	Dan Kajioka (St. Victor)	5/8
8 East	Rose-Maria Fraser (St. Bredan)	5/8
8 West	Charmaine von Vulte(St. Bartholomew) ³	6/8
9	Jennifer Traer (St. Mary) ¹	0/2
10	Ivana Calabria-Pantaleo (St. Fidelis)	7/8
11 North	Ben Xavier (St. Gerald) ²	0/3
11 South	Isabel Starck (St. Bonaventure)	5/8
12	Anthony Antonucci (St. Ursula)	7/8
(1) Resigned January 2021 (2) Resigned February 2021 (3) Resigned September 2021		
SECONDARY SCHOOL PARENT MEMBERS		
Ward Clusters	Name/School	Attendance
West (1,2,3,4)	Milva Romano (Monsignor Percy Johnson)	7/8
Central (5,6,9,10)	Annalisa Crudo-Perri (Chaminade)	7/8
East (7,8,11,12)	Vacant	
COMMUNITY MEMBERS		
Position	Name/School	Attendance
OAPCE	Katie Piccininni (St. Clement)	7/8
The Angel Foundation for Learning	John Yan/Emmy Szekeres-Milne	6/8
Let's Get Together	Alison Canning	7/8
TRUSTEE REPRESENTATIVES AND TCDSB STAFF		
Position	Name	Attendance
Trustee Rep	Garry Tanuan, Trustee, Ward 8	7/8
Trustee Rep Alternative	Norm Di Pasquale, Trustee, Ward 9	7/8
Director of Education Designate	John Wujek, Superintendent	4/4
Parent Engagement Office	Manuela Sequeira, Coordinator	8/8
Communication Officer	Jessica Dalinda, Supervisor	8/8
Recording Secretary	Sarah Pellegrini	8/8

OFFICERS & MEETINGS

CPIC OFFICERS

Postion	Name/Ward	Term Ending
Chair	Joe Fiorante (Ward 3)	October 2022
Vice-Chair	Jennifer Di Francesco (Ward 1)	October 2021
Secretary	Daniel Oliveira (Ward 5 West)	October 2021
Treasurer	Gus Gikas (Ward 6)	October 2021
Events Coordinator	Isabel Starck (Ward 11 South)	October 2021
Digital Coordinator	Dan Kajioka (Ward 7)	October 2021

MEETINGS

A parent involvement committee shall meet at least four times in each school year. O. Reg. 612/00, s. 40 (1).

Toronto CPIC holds 8 meeting per school year, scheduled usually on the 3rd Monday of every month. Meetings are not scheduled in the months of March, July, and August. All meetings are open to the public and any parent or guardian, at the Chair's discretion, may comment on the subject under discussion, but only members can vote. For the 2020/2021 school year all CPIC meetings were held virtually via Zoom and broadcast live on YouTube for public viewing.

2020/2021 Meeting Schedule	
Meeting Number	Date
1/Inaugural	Monday, November 9 th , 2020
2	Monday, December 14 th , 2020
3	Monday January 18 th , 2021
4	Monday, February 22 nd , 2021
5	Monday, April 19 th , 2021
6	Monday, May 17 th , 2021
7	Monday, June 14 th , 2021
8	Monday, September 27 th , 2021

SUBCOMMITTEES

A parent involvement committee may establish subcommittees to make recommendations to the parent involvement committee. O. Reg. 612/00, s. 41 (1)

In-between scheduled meetings more focused work occurs with the use of subcommittees. Every CPIC Member is expected to serve on at least one subcommittee. The following subcommittees were formed and met during the year:

Executive Officers Standing Subcommittee

To co-ordinate and manage the activities of CPIC between Meetings and of the Committee.

Budget & Priority Setting Standing Subcommittee

Devise and propose budget and disbursement targets for CPIC based on approved budget from the previous year as well as in-year monitoring.

Conference & Events Standing Subcommittee

Responsible for the planning and execution of any Committee-planned events such as; workshops, forums and/or conferences.

Communications & Parent Resource Standing Subcommittee

Responsible for curating and cycling content on CPIC digital channels and updating CPIC's resources and material roster.

CSPC Workshops Subcommittee

To review dates and topics of Parent In-Service Plan from the Parent Engagement Office and offer counsel.

Parent Reaching Out (PRO) Grants Subcommittee

To determine an equitable process of distributing the 2020/2021 Parent Reaching Out (PRO) Grants funding.

International Languages Elementary Subcommittee

To participate in Stakeholder Consultation of Policy S.P.05 International Elementary Languages (ILE) Draft Policy.

Age-Appropriate Placement Subcommittee

To participate in Stakeholder Consultation of Policy S.P.03 Age-Appropriate Place: Curriculum and Program Supports.

EPAN, Equity & Accessibility Subcommittee

The goal is to increase parent engagement in E-PAN schools as well as marginalized communities across TCDSB through eliminating racial and social disparities and addressing accessibility barriers by integrating equity work to ensure equitable program and policy outcomes.

Elections Subcommittee

To review the election process, to determine if the election process will remain virtual and to offer any other suggestions.

RECOMMENDATIONS

A board may solicit and take into consideration the advice of its parent involvement committee with regard to matters that relate to improving student achievement and well-being. O. Reg. 612/00, s. 47 (1)

At CPIC meetings issues of concern from parents as it relates to CSPCs and parent engagement at our schools and from the Board overall are discussed. Periodically, in support of our mandate, official recommendations in the form of motions are made to the appropriate level.

RECOMMENDATIONS MADE TO THE DIRECTOR OF EDUCATION

The use of electronic communication has increased substantially during the Covid-19 pandemic school year, and we want all CSPC to have to have the equal opportunity to communicate to their communities.

- ✓ CPIC recommend to Staff and then the Board of Trustees that: TCDSB CSPC's be given appropriate access to School Messenger so that they can create communications to go out to the School Community in the similar respect that CSPC's have access to School Cash Online. The process should (like School Cash Online) allow the CPSC to create the communication and then be reviewed by the administration before it is sent out.
- ✓ Received staff report and moving forward with process

ACTIVITIES & HIGHLIGHTS

TCDSB Board Policy Consultations and Presentations

- CPIC participated in several consultations and presentations throughout the 2020/2021 school year
- Policy S.P.05 International Elementary Languages (ILE) Draft Policy.
- Policy S.P.03 Age-Appropriate Place: Curriculum and Program Supports.
- Overview of Toronto Catholic District School Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives
- 2021-2022 Budget Consultation
- Acceptable Use Policy
- De-streamed Grade 9 Mathematics for September 2021
- Student Census Presentation
- Multi-Year Strategic Plan
- Overview of The Angel Foundation of Learning

Parent Reaching Out (PRO) Grant

- Ontario PICs were involved in making decisions on Parent Reaching Out (PRO) Grant allocations to Boards. CPIC reviewed the process and found an equitable method to distribute funding received by the TCDSB.

Partners

- Engaged in joint advocacy with OAPCE Toronto.
- Sent joint letter to the Director of Education and Chair of the Board from CPIC and OAPCE with regards to In-Class and Virtual Transfers.

Ministry of Education

- Toronto CPIC participated in virtual meetings held by staff from the Ministry of Education throughout the year and with PICs across Ontario to discuss items that impacted parent engagement.

Building PIC Relationships

- Toronto CPIC attended meetings held by PICs for PICs across Ontario. OPICC was formed to deliver joint recommendations to the Minister of Education.

FINANCIAL SUMMARY

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

For the 2020/2021 CPIC was received a grant of \$19,771.00, with a carryover of \$52,001.36 from previous year, we had a total of \$71,772.36.

CPIC has a policy where we allocate our yearly budget into two categories:

- 60% for Meeting & Operations: Supports the day-to-day work of the Committee through our meetings, including member expenses and supplies.
- 40% for Parent Engagement Projects: Supports events that benefit different constituencies of parents across the school Board including speakers, materials and refreshments for attendees.

2020/2021 Budget Summary: (from September 1, 2020 to August 31, 2021)

	Meetings/Operations	Events/Projects
Childcare	\$ 0.00	\$ 0.00
Member Mileage/Transportation	\$ 0.00	\$ 0.00
Printing & Supplies	\$ 270.56	\$ 0.00
Events Promotion	\$ 0.00	\$ 10,817.21
Refreshments	\$ 0.00	\$ 0.00
Speakers	\$ 0.00	(\$ 3,500.00)
Telecommunications	\$ 1,065.75	\$ 0.00
Consulting	\$ 0.00	\$ 0.00
TOTAL	\$ 1,336.31	\$ 7,317.21

Due to COVID-19 restrictions and virtual meetings minimized operational expenses GSN and surplus budget reserves could not be utilized. Therefore, carry forward to 2021/2022 budget will be \$63,118.84

APPENDIX & THANKS

LEGISLATED PURPOSE

The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being

WHY WE EXIST

The Toronto Catholic Parent Involvement Committee is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

CPIC focuses on system-level matters affecting more than one school.

On behalf of CPIC and TCDSB, I would like to thank each of our Committee Members for the time, participation and input they provided throughout the 2020/2021 school year. Thanks to all the Catholic School Parent Councils, Parents, Community Organizations, Trustees and TCDSB staff that supported CPIC throughout the year.