

APPENDIX I - ANNUAL MEMBER PLEDGE OF RESPONSIBILITIES & CODE OF ETHICAL CONDUCT

In accordance with the requirements of Article XIII of the Toronto Catholic Parent Involvement Committee Bylaws:

I _____ hereby affirm
(Name of Committee Member)

that I:

- 1) Have in my possession or have received a copy of the Toronto Catholic Parent Involvement Committee Bylaws, as revised;
- 2) Have read and fully understand the Duties & Responsibilities of Members and Committee Member Code of Ethical Conduct outlined within Article XIII;
- 3) Agree to comply with the requirements and spirit of those requirements;
- 4) Understand any disciplinary actions that may arise in the event I am found to have breached the Article, in whole or in part.

(Signature of Committee Member)

(Date DD/MM/YYYY)

ARTICLE XIII – MEMBER DUTIES & RESPONSIBILITIES

13.0 Each Member will annually sign the Annual Member Pledge of Responsibilities & Code of Ethical Conduct found in Appendix I.

13.1 Duties & Responsibilities of Members

13.1.1 Observe and uphold the Committee's Bylaws, Policies and Code of Ethical Conduct.

13.1.2 Attend all Committee Meetings during the Committee Operating Year.

13.1.3 Participate actively in Meetings of the Committee.

13.1.4 Conduct themselves at Committee Meetings in a professional and cordial manner in the context of Christian and Catholic gospel values.

13.1.5 Act as a link between the Committee and their respective Ward or Ward Cluster of Schools in support of programs to improve student achievement and well-being.

13.1.6 Make every effort to be as representative of the Toronto community as possible.

13.1.7 Participate in information and training programs.

13.1.8 Agree to be photographed or recorded while executing their duties.

13.1.9 Shall Serve on a minimum of one (1) Standing Subcommittee established by the Committee.

13.1.10 Shall hold at least one (1) in person or electronic Meeting of their Ward or Ward Cluster of Schools within each Committee Operating Year.

13.2 Committee Member Code of Ethical Conduct

- 13.2.1 Ensure that the interests and well-being of TCDSB students is the primary focus of all decisions.
- 13.2.2 Be guided by the Committee's mission.
- 13.2.3 Act within the limits of the roles and responsibilities of the Committee, as noted in the Committee's Bylaws, and Regulation 612/00 of the Ontario Education Act.
- 13.2.4 Maintain the highest standards of civil courtesy, integrity, and honesty.
- 13.2.5 Promote high standards of ethical practice within the Committee.
- 13.2.6 Recognize and respect the personal integrity of every Member of the Committee.
- 13.2.7 Treat all Members with respect and allow for diverse opinions to be shared without interruption or discourtesy.
- 13.2.8 Foster a positive environment in which individual contributions are encouraged and valued.
- 13.2.9 Acknowledge democratic principles and accept the will and decisions of the Committee.
- 13.2.10 Limit discussions at Committee Meetings to matters of concern to the Committee as a whole.
- 13.2.11 Use established communication channels when questions or concerns arise.
- 13.2.12 Declare any conflict of interest.
- 13.2.13 Not disclose any confidential information.