



REPORT TO

## STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

### 2022 CALENDAR OF BOARD AND COMMITTEE MEETINGS (REVISED)

*All that he does is apt for its time; but although he has given us awareness of the passage of time, we can grasp neither the beginning nor the end of what God does. Ecclesiastes 1:11*

Created, Draft	First Tabling	Review
October 18, 2021	November 8, 2021	December 2, 2021

Sophia Harris, Recording Secretary  
Paul Matthews, General Legal Counsel

#### RECOMMENDATION REPORT

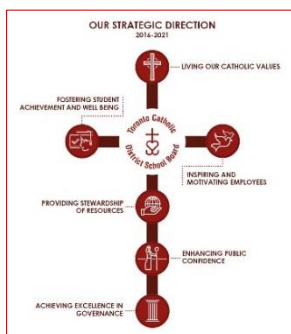
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
Director of Education

A. Della Mora  
Associate Director of Academic Affairs and Chief Operating Officer

D. Boyce  
Associate Director of Facilities, Business and Community Development

R. Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

The proposed 2022 Annual Calendar of Board and Committee meetings, attached at **Appendix A**, is presented to the Board for further input and approval. At the Board meeting of November 18, 2022 this report was referred to back to staff to amend the report to address Bill 13 the *Supporting People and Businesses Act, 2021* and the change in the *Municipal Elections Act* which changes the beginning of the trustee term to November 15, commencing in 2022. As a result, this report has been amended to indicate that next year's Inaugural Meeting will be held on November 15 and the November 2022 Audit Committee meeting is rescheduled to November 8, 2022.

*The cumulative staff time required to prepare this report was 8 hours*

## **B. PURPOSE**

1. As per the Annual Calendar of Reports and Policy Metrics, a report for review and approval of the Annual Calendar of Board and Committee Meeting details for the following year is brought forward to the Board in November each year.

## **C. BACKGROUND**

1. The dates selected for the Annual Calendar reflect Statutory Holidays. The Student Achievement and Well Being, Catholic Education and Human Resources Committee (Student Achievement) meeting is typically held on the first Thursday of each month; and the Corporate Services, Strategic Planning and Property Committee (Corporate Services) meeting is held on the second Thursday.
2. Article 4.2 of the Toronto Catholic District School Board's Operating By-Law 175 requires the Board to meet on the third Thursday in each month unless otherwise ordered by a special motion.
3. Meetings are not normally held during the summer month of July and only one Board meeting is held in the month of August in order to facilitate return from the Board-wide shut down in the summer months.

4. At the Board meeting of November 18, 2022, this report was referred back to staff to amend the report to address Bill 13 the *Supporting People and Businesses Act, 2021* and the change in the *Municipal Elections Act* which changes the beginning of the Trustee term to November 15, commencing in 2022. As a result, this report has been amended to indicate that next year's Inaugural Meeting will be held on November 15 and the November 2022 Audit Committee meeting is rescheduled to November 8, 2022.
  
5. Below are the exceptions to the By-law requirement and adopted practices for scheduling the Committee meetings for the year 2022 and the reasons for those exceptions:

<b>NEW DATE</b>	<b>MEETING</b>	<b>REASON</b>
January 2022	All meetings	Scheduled one week later to accommodate the Christmas holidays.
March 2022	Regular Board	Scheduled one week later to accommodate the March Break.
April 2022	Student Achievement	Student Achievement is scheduled on Tuesday to accommodate ERDI Conferences (Wednesday, April 6 – Saturday, April 9)
	Corporate Services	Corporate Services is scheduled one week later to accommodate Holy Week (April 11-15).  Corporate Services is scheduled on Tuesday to accommodate the OCSTA AGM (Thursday, April 21 – Saturday, April 23)
	Regular Board	Regular Board is scheduled one week later to accommodate the OCSTA AGM (April 21 – 23)
		Regular Board is scheduled on Tuesday to accommodate TCDSB hosting the

		provincial OCSOA meeting (Wednesday, April 27- Friday, April 29).
May 2022	Student Achievement	Student Achievement is scheduled on Tuesday, May 3 to accommodate the Director's availability.  Student Achievement is scheduled twice in the month, May 3 and May 26, to accommodate the CCSTA AGM (June 2 -4)
June 2022	Corporate Services  Regular Board	Corporate Services is scheduled on Tuesday to accommodate the CCSTA AGM (Thursday, June 2 – Saturday, June 4).  Corporate Services and Board are scheduled one week earlier to accommodate June graduations.
August 2022	Regular Board	Scheduled one week later to accommodate the return from Board closure.
October 2022	Corporate Services  Regular Board	Corporate Services and Board are scheduled one week later to accommodate ERDI Conferences (October 12 -16).
December 2022	Corporate Services  Regular Board	Corporate Services is scheduled on Wednesday to accommodate the scheduling of the Regular Board meeting the second Thursday of the month.  Regular Board is scheduled one week earlier to accommodate Advent celebrations.

#### **D. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. Once approved, the 2022 Calendar of Meetings will be posted on the Board's website.

## **E. STAFF RECOMMENDATION**

That the Board approve the 2022 Calendar of Board and Committee Meetings as per **Appendix A** in order to best meet the needs of the Board.