



REPORT TO

## GOVERNANCE AND POLICY COMMITTEE

# DISPOSAL OF SURPLUS OR OBSOLETE FURNITURE, FIXTURES AND EQUIPMENT POLICY F.P.07

*“I can do all things through him who strengthens me” Philippians 4:13*

Created, Draft	First Tabling	Review
November 22, 2021	December 7, 2021	

M. Farrell, Superintendent, Environmental Support Services

## RECOMMENDATION REPORT

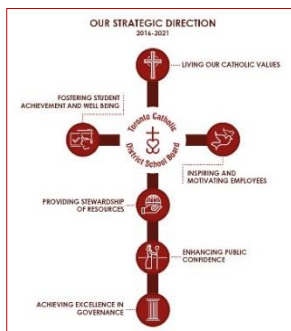
### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
Director of Education

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Affairs and  
Chief Operating Officer

D. Boyce  
Associate Director of  
Facilities, Business and  
Community Development

R. Putnam  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

This report recommends updating the current Disposal of Surplus or Obsolete Furniture, Fixtures and Equipment Policy F.P.07 to conform to current practices and policies.

*The cumulative staff time required to prepare this report was 4 hours.*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

## **C. BACKGROUND**

1. The Disposal of Surplus Or Obsolete Furniture, Fixtures And Equipment Policy F.P.07 was first approved in March 2010 and has not been amended since.
2. Changes to this policy reflect current practice and alignment with related policies:

F.P. 01 Purchasing Policy

R.01 Real Property

B.M.06 Environmental Practice

## **D. EVIDENCE/RESEARCH/ANALYSIS**

This policy has been amended in consultation with staff from the Facilities and Communications Departments, Field Superintendents and Legal Services.

## **E. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

## **F. IMPLEMENTATION**

The updated policy as approved will be posted on the TCDSB policy register.

## **G. STAFF RECOMMENDATION**

Staff recommends that the revised Disposal of Surplus or Obsolete Furniture, Fixtures and Equipment Policy F.P.07 provided in Report Appendix A, be adopted.