

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, JANUARY 19, 2022

PRESENT:

Trustees:

N. Crawford – Virtual
D. DiGiorgio - Virtual
A. Kennedy – Virtual

External Members:

George Wedge, Chair
Geoffrey Feldman, Vice-Chair - Virtual
M. DaCosta - Virtual
Wendy Layton – Virtual
Lori Mastrogiuseppe – Virtual
Lisa McMahon - Virtual
Tyler Munro - Virtual
Deborah Nightingale - Virtual
Mary Pugh - Virtual

Staff:

R. Putnam
A. Coke
V. Cocco
C. Fernandes
M. Gendron
M. Meehan
R. Macchia
J. Mirabella
D. Reid
P. Stachiw

S. Hinds-Barnett, Acting Recording Secretary

3. Roll Call and Apologies

Melanie Battaglia sent her regrets.

4. Approval of the Agenda

MOVED by Deborah Nightingale, seconded by Trustee Crawford, that the Agenda be approved.

MOVED in AMENDMENT by Deborah Nightingale, seconded by Tyler Munro, that Items 18a) – 18d), as follows, be added to the Agenda:

- 18a) Inquiry from Deborah Nightingale regarding Otis-Lennon School Ability Test (OLSAT) Testing for Grade 4 and Grade 5 Students;
- 18b) Inquiry from Tyler Munro regarding Anti-Discrimination Committee;
- 18c) Inquiry from Tyler Munro regarding Follow up on last month's question on transformation changes in Special Education and the Director's plans; and
- 18d) Inquiry from Tyler Munro regarding Follow up on last month's request for Inclusion report sent to the Ministry at the end of November.

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the Motion, as amended, was declared

CARRIED

Trustee Kennedy joined the virtual meeting at 7:09 p.m.

5. **Declarations of Interest**

Trustee Kennedy declared an interest in Item 8a) Special Education Budget Overview - Ryan Putnam, Chief Financial Officer and Treasurer as she has family members who are employees of the Board. Trustee Kennedy indicated that she would neither participate in discussions nor vote on the Item.

6. **Approval and Signing of the Minutes**

MOVED by Tyler Munro, seconded by Trustee Kennedy, that the Minutes of the Meeting held December 1, 2022 be approved with the following amendment and suggestion:

1. Page 2 of 31 – Approval of Agenda should be numbered as *Item 5* instead of *Item 4*.
2. That all items being added to the Agenda at the time of approval be listed/bulleted on future SEAC Minutes to facilitate an easy read.

On the Vote being taken, the Motion was declared

CARRIED

Geoffrey Feldman joined the virtual meeting at 7:17 p.m.

Trustee Kennedy recused herself from the virtual meeting at 7:31 p.m. due to a Declaration of Interest in Item 8a), as previously indicated.

8. **Presentation**

MOVED by Tyler Munro, seconded by Trustee Crawford, that Item 8a) be adopted as follows:

- 8a) Special Education Budget Overview - Ryan Putnam, Chief Financial Officer and Treasurer received.**

Lisa McMahon joined the virtual meeting at 7:56 p.m.

On the Vote being taken, the Motion was declared

CARRIED

10. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 11a) Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of January 19, 2022 – Deborah Nightingale;
- 11b) Special Education Plan Review - Update from Informal Working Group – Trustee Crawford;
- 12a) Special Education Superintendent Update - January 2022 – Trustee Crawford;
- 13a) From George Wedge, Representative of Easter Seals Ontario, regarding Rules of Order and Conduct Formalization and Familiarization – Tyler Munro;
- 18a) Inquiry from Deborah Nightingale regarding Otis-Lennon School Ability Test (OLSAT) Testing for Grade 4 and Grade 5 Students – Deborah Nightingale;
- 18b) Inquiry from Tyler Munro regarding Anti-discrimination Committee – Tyler Munro;

- 18c) Inquiry from Tyler Munro regarding Follow up on last month's question on transformation changes in Special Education and the Director's Plans – Tyler Munro;
- 18d) Inquiry from Tyler Munro regarding Follow up on last month's request for Inclusion report sent to the Ministry at the end of November – Tyler Munro; and
- 19a) Pending List as at January 19, 2022 – Deborah Nightingale

Trustee Kennedy returned to the virtual meeting at 8:07 p.m.

11. Annual Calendar Items

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that Item 11a) be adopted as follows:

- 11a) Special Education Advisory Committee Annual calendar as of January 19, 2022** received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Deborah Nightingale, that SEAC recommend to the Board that the Special Education Advisory Committee Policy A.23 be reviewed as soon as possible as new procedures to recruit members to SEAC and new Operating Procedures are presently being considered.

On the Vote being taken, the AMENDMENT was declared

CARRIED

Trustee Kennedy left the virtual meeting at 8:31 p.m.

MOVED in AMENDEMNT by Deborah Nightingale, seconded by Tyler Munro, that:

WHEREAS: Each year SEAC establishes Annual goals for the Committee; and

WHEREAS: The Committee would be better able to focus on its goals if they are easily referenced at each meeting.

BE IT RESOLVED THAT: SEAC Agenda for all monthly meetings include the list of the SEAC's Annual goals.

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the Motion, as amended, was declared

CARRIED

MOVED by Trustee Crawford, seconded by Wendy Layton, that Item 11b) be adopted as follows:

- 11b) Special Education Plan Review - Update from Informal Working Group** received.

On the Vote being taken, the Motion was declared

CARRIED

12. Reports of Officials for Information by the Board/Other Committees

MOVED by Mary Pugh, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

12a) Special Education Superintendent Update – January 2022 received.

On the Vote being taken, the Motion was declared

CARRIED

Mary Pugh left the virtual meeting at 9:02 p.m.

George Wedge relinquished the Chair to Geoffrey Feldman.

13. Consideration of Motion for which previous notice has been given

MOVED by George Wedge, seconded by Trustee Crawford, that Item 13a) be adopted as follows:

13a) From George Wedge, Representative of Easter Seals Ontario, regarding Rules of Order and Conduct Formalization and Familiarization

WHEREAS: SEAC is a Statutory Committee of the Toronto Catholic District School Board (TCDSB);

WHEREAS: SEAC member conduct is not governed by any specific TCDSB set of Bylaws;

WHEREAS: TCDSB Bylaws do not specify the exact Rules of Order to be utilized in official SEAC Public Meetings, although modified Robert's Rules of Order have been customarily used and accepted as "The Statutory Committee Rules of Order"; and

WHEREAS: The Board of Trustees in Public Session have called into question the Rules of Order and Process of SEAC.

THEREFORE BE IT RESOLVED THAT: SEAC recommend to the Board that Rules of Order and Rules of Conduct be established or adopted from existing Bylaws and formalized; and

BE IT RESOLVED THAT: SEAC members, both sitting and newly nominated, be provided training in document format and/or classroom setting and/or reviewable webinar format.

MOVED in AMENDMENT by Deborah Nightingale, seconded by George Wedge, that the motion be divided into two; one that deals with SEAC Meeting Procedures and the other that addresses SEAC Code of Conduct so that they can be discussed and voted on separately.

On the Vote being taken, the AMENDMENT was declared

LOST

Trustee Kennedy returned to the virtual meeting at 9:31 p.m.

MOVED IN AMENDMENT by George Wedge, seconded by Trustee Crawford that:

WHEREAS: SEAC is a Statutory Committee of the Toronto Catholic District School Board (TCDSB);

WHEREAS: SEAC member conduct is not governed by any specific TCDSB set of Bylaws;

WHEREAS: TCDSB Bylaws do not specify the exact Rules of Order to be utilized in official SEAC Public Meetings, although modified Robert’s Rules of Order have been customarily used and accepted as “The Statutory Committee Rules of Order”; and

WHEREAS: The Board of Trustees in Public Session have called into question the Rules of Order and Process of SEAC.

THEREFORE BE IT RESOLVED THAT: SEAC recommend to Board that a review of the Rules of Order and Rules of Conduct be performed.

On the Vote being taken, the AMENDMENT was declared

LOST

On the Vote being taken, the Motion was declared

CARRIED

George Wedge reassumed the Chair.

18) Inquires and Miscellaneous

- 18a) Inquiry from Deborah Nightingale regarding Otis-Lennon School Ability Test (OLSAT) Testing for Grade 4 and Grade 5 Students** withdrawn by Deborah Nightingale at the will of the Assembly.

MOVED by Tyler Munro, seconded by Wendy Layton, that Item 18b) be adopted as follows:

- 18b) Inquiry from Tyler Munro regarding Anti-discrimination Committee received.**

On the Vote being taken, the Motion was declared

CARRIED

- 18c) Inquiry from Tyler Munro regarding Follow up on last month's question on transformation changes in Special Education and the Director's Plans** withdrawn by Tyler Munro at the will of the Assembly.

- 18d) Inquiry from Tyler Munro regarding Follow up on last month's request for Inclusion report sent to the Ministry at the end of November** withdrawn by Tyler Munro at the will of the Assembly.

19. Pending List

MOVED by Tyler Munro, seconded by Deborah Nightingale, that Item 19a) be adopted as follows:

- 19a) Pending List as at January 19, 2022** received.

On the Vote being taken, the Motion was declared

CARRIED

21. Adjournment

MOVED by Tyler Munro, seconded by Geoffrey Feldman, that the meeting be adjourned.

On the Vote being taken, the Motion was declared

CARRIED

SECRETARY

CHAIR