

Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
1.	IT Service Management Software Support (annual renewal) Term: 1 year	Kifinti Solutions Inc.	n/a	March 2022 - March 2023	\$76,000.00
2.	Bid No.: T-027-22 Fire Equipment and Fire Suppression Systems inspections and repairs Term: 2 years, plus 2 optional 1-year extensions	EPI Fire Protection Inc.	3	February 2022 – February 2026	\$1,500,000.00 (Total cost Year 1 & 2) \$750,000 (Annual cost)
3.	Bid No.: T-028-22 High Performance Field and Running Track annual maintenance Term: 2 years, plus 1 optional 1-year extension	Hank Deenen Landscaping	3	April 2022 – December 2024	\$363,344.00 (Total cost for Year 1 & 2) \$181,672.00 (Annual cost)
4.	Bid No.: P-011-21 TCDSB Website Redevelopment (implement, host and support new public and school websites) Term: 3 years, plus 5 optional 1-year extensions	Apptegy Inc.	5	February 2022 – February 2030	\$579,400.00 (Total cost for Year 1, 2 & 3) \$155,800.00 (Annual cost Year 4 – 8)

Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
5.	Bid No.: T – 044-22 Various Schools Locker Replacement Contractor Tender Award	GRB Storage Inc.	2	February 2022 – August 2022	\$1,565,206.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	CS_Feb2022_Kifinti IT Service Management Software (Ivanti) Subscription Renewal
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data and Strategic Transformation
Initiator/Requestor	I. Kearney, Senior Manager – IT Infrastructure & Operations J. Di Fonzo, Senior Coordinator – IT Infrastructure & Operations
Report Type	Information on existing award

2. Tender/RFP Information

RFP/Tender #		Value (exclude all Taxes)	\$76,000.00
Term Start Date	March 9, 2022	Term End date	March 8, 2023

3. Description of Goods/Service or Change

Ivanti Service Manager - Information Technology Service Management (ITSM) Concurrent Analyst Cloud Subscription Service is an essential tool used by all areas within the ICT Services Division to directly support all IT needs for TCDSB students, parents, teachers and staff.

The annual subscription provides concurrent use licenses for ICT Services Division staff to use the tool to record, track and update reported technology problems until successful resolution. The asset management module is used to record, track, and update the computer device inventory and Service Manager will be configured to assist with automating ticket assignments for the new Xerox multi-function devices (MFD) and the new Student Information System (SIS). This is a cloud service therefore these tools are continuously updated as part of the annual software maintenance renewal.

Kifinti Solutions Inc. is our current provider for the Ivanti license subscription and professional services. Kifinti Solutions Inc. is the sole partner in the Ivanti channel program that is headquartered in Canada.

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommended Vendor/Bidder	Kifinti Solutions Inc.
Winning Bid Value (excl. all Taxes)	\$76,000.00
Budget Source	ICT Services Division – Operations Budgets
Budget Source approval (Report & Date)	2021-22 Budget Estimates – June 10, 2021
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that Ivanti Service Manager - Information Technology Service Management (ITSM) Concurrent Analyst Cloud Subscription Service required to support TCDSB IT support needs for students, parents, and staff be renewed with Kifinti Solutions Inc. for a 1-year term for a cost of \$76,000.00 excluding taxes.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	T-027-22 Fire Equipment and Fire Suppression Systems - Contract Award
Report #	Mai 2021 007
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	T-027-22	Contract Value (exclude all Taxes)	\$1,500,000.00
Term Start Date	February 1, 2022	Term End date	January 31, 2024

3. Description of Goods/Service or Change

Regularly scheduled preventative maintenance and repairs for Fire Equipment and Fire Suppression systems at Toronto Catholic District School Board sites.

Tender T-027-22 was issued for Fire Protection and Fire Suppression Services for services including but not limited, to fire alarm inspections/repairs, sprinkler system, fire hydrants inspections/repairs and kitchen suppression equipment at unit price rates for parts and labour.

Board staff recommend the award to EPI Fire Protection Systems Inc being the low bidder meeting Board specifications for an initial fixed two (2) year period with an option to extend for an additional two (2) one (1) year periods at the Boards discretion, subject to satisfactory service and pricing.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	EPI Fire Protection Inc.
Winning Bid Value (exclude all Taxes)	\$1,500,000.00
Budget Source	Maintenance and Operations
Budget Source approval (Report & Date)	

5. Formal Award Recommendation

This report recommends the award of contract to EPI Fire Protection Inc. for the provision of Fire Equipment and Fire Suppression Systems inspections and repairs in the estimated annual amount of \$750,000.00 plus net HST and an estimated total of \$1,500,000.00 for a two (2) year period. The Board retains an option to extend for an additional two (2) one (1) year periods subject to satisfactory service and pricing.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	T-028-22 Ope 2021 High Performance Field & Running Track Maintenance 2022-24
Report #	Ope 2022
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	F. Ferrante, Operations Manager West
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	T-028-22	Value (Exclude all Taxes)	\$363,344.00
Term Start Date	April 15, 2022	Term End date	December 1, 2024

3. Description of Goods/Service or Change

Six (6) athletic fields and ten (10) running tracks had been identified systemwide as requiring specialized annual refreshment and upgrades to retain their high sports usage. These fields have been specially built to sustain heavy usage and require customized fertilizing, aerating, irrigation, and mowing,

On Dec 2nd, 2021, the Board issued tender T-028-22 for High Performance Field & Running Track Maintenance to all prequalified vendors and Bidsandtenders

On December 16th, 2021, bids were received from three (3) bidders.

Bids were reviewed by Board Staff who recommend that the High-Performance Field & Running Track Maintenance contract be awarded to the low bidder meeting Board Specifications being Hank Deenen Landscaping.

The contract is for two years, with a one-year renewal option at the discretion of the Board.

The sports fields and running tracks are the best athletic fields for competitive sports events in the Board. These facilities require professional on-going refreshment and upgrades to sustain their longevity.

The professional maintenance of the sports fields involves the following:

- Spring start-up
- Irrigation system inspection
- Fertilizing four times during the season as determined by the soil test analysis report.
- Turf/grass mowing, trimming every week
- Aeration/tilling several times a year as determined by the Agronomist's recommendation.
- Top dressing as required
- Over seeding/sodding as required during the spring o
- Pest control o Irrigation system monitoring and annual shut down.

The running track renewal involves two inspections/assessment visits during the season in order to perform the following:

Track surface inspection

- Removal of debris
- Weed control and removal
- Raking re-grading of granular surfaces
- Addition of granular materials top up
- Re-arranging of concrete curbs as required
- Ensuring that the drains are free of obstruction
- Maintain adjacent sand pits applicable

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Hank Deenen Landscaping

Winning Bid Value (exclude all Taxes)	\$363,344.00
Budget Source	School Renewal Budget
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that the High-Performance Athletic Fields and Running Track annual maintenance contract for 2022-2023 be awarded to Hank Deenen Landscaping at a cost of \$181,672.00 for the 2022 season and \$181,672.00 for the 2023 season. The Board retains an option to extend the contract for a third year, for 2024 season.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	TCDSB Website Redevelopment
Report #	
Division	ICT Services Division, and Communications and Government Relations
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data, and Strategic Transformation & CIO; S. Vlahos, Chief of Communications and Government Relations
Initiator/Requestor	O. Malik, Senior Coordinator IT Planning & Strategy; P. Ho, Website Supervisor
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	P-011-21	Value (exclude all Taxes)	\$1,358,400
Term Start Date	March 1, 2022	Term End date	February 28, 2030

3. Description of Goods/Service or Change

A Request for Proposal (RFP) was issued on August 9, 2021, to select a web design and development firm to implement, host and support a new public and school websites. Five (5) vendors responded to the RFP: Rally (a Division of Box Clever Incorporated), OPIN Digital, Inc. (OPIN Software), Centrilogic Inc. (Capris Development), Imagine Everything and Apptegy Inc.

The RFP was evaluated based on following categories:

- 1) Agreement to Abide – Pass/Fail
- 2) Compliance to Mandatory Requirements – Pass/Fail
- 3) Company Background – 5%
- 4) Suitability of Proposed Services – 50%
- 5) References and Past Work – 10%
- 6) Price – 35%

The bid submitted by Apptegy Inc. received the highest total score.

The term of the contract is for a period of three (3) years (“initial term”) beginning on the date of notification of award, with an optional five (5) one (1) year extensions at the same or better rates as the original 3-year agreement and is subject to TCDSB requirements, satisfactory service, and pricing at the TCDSB’s discretion.

The initial three-year term cost is \$579,400 and the cost of five one-year extensions is \$779,000 for an overall value \$1,358,400 for eight (8) years.

Breakdown

- One-time implementation cost including stakeholder consultation, design, development, content refresh and migration, testing, training, and launch.
- Annual support cost for the publishing platform, website design and hosting (including one free re-design per contract year); as well as support maintenance and training (unlimited users, unlimited support requests, unlimited training sessions.)

In addition, the RFP includes an award for future project work related to the website or content manager during the contract term of this RFP.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Apptegy Inc.
Winning Bid Value (exclude all Taxes)	\$1,358,400
Budget Source	Information Technology Strategic System Reserve and ICT Operations Budget
Budget Source approval (Report & Date)	2021-2022 Budget June 10, 2021
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that the Board approve RFP P-011-21 be awarded to Apptegy Inc. for the initial three-year plus an optional five one-year extension for a total of \$1,358,400 plus net HST.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Various Schools Locker Replacement Tender Award
Report #	Ren 2021 093
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/Capital Development, Asset Management and Renewal
Initiator/Requestor	A. Ruscetta, Capital Developm., Asset Mgmt & Renewal; D. Manno, Project Supervisors

2. Tender/RFP/RFQ Information

RFP/Tender #	T – 044 - 22	Contract Value (exclude all Taxes)	\$1,565,206.00
Term Start Date	February 1, 2022	Term End date	August 31, 2022

3. Description of Goods/Service or Change

Contractor award to replace student lockers at the following schools:

Father Henry Carr Secondary School

920 - 12 x 15 x 72 student lockers @ \$400.00 ea.

75 – 15 x 15 x 72 Medd lockers @ \$490.00 ea.

St. Mary Catholic Academy Secondary School

Removal of surplus lockers and finish walls - \$4,656.00

20 - 12 x 12 x 72 student lockers @ \$365.00 ea.

860 - 12 x 15 x 72 student lockers @ \$400.00 ea.

50 - 15 x 15 x 72 Medd lockers @ \$490.00 ea.

Madonna Catholic Secondary School

825 – 12 x 15 x 72 student lockers @ 400.00 ea.

St. Mother Teresa Catholic Academy Secondary School

1125 – 12 x 15 x 72 student lockers @ \$400.00 ea.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	GRB Storage Inc.
Winning Bid Value (exclude all Taxes)	\$1,565,206.00 (Total for 4 Schools)
Budget Source	School Renewal Allocation (SRA)
Budget Source approval (Report & Date)	Ren 2021 038 (Dec-08-2021)

5. Formal Award Recommendation

1. That a contract be awarded to the low bidder meeting Board specifications, GRB Storage Inc., for the locker replacement at Father Henry Carr Catholic Secondary School, in the amount of \$404,750.00, plus a net HST of \$8,762.60, for a total of \$413,492.60.
2. That a contract be awarded to the low bidder meeting Board specifications, GRB Storage Inc., for the locker replacement at St. Mary Academy Catholic Secondary School, in the amount of \$380,456.00, plus a net HST of \$8,217.85, for a total of \$388,673.85.
3. That a contract be awarded to the low bidder meeting Board specifications, GRB Storage Inc., for the locker replacement at Madonna Catholic Secondary School, in the amount of \$330,000.00, plus a net HST of \$7,128.00, for a total of \$337,128.00.
4. That a contract be awarded to the low bidder meeting Board specifications, GRB Storage Inc., for the locker replacement at St. Mother Teresa Catholic Academy Secondary School, in the amount of \$450,000.00, plus a net HST of \$9,720.00, for a total of \$459,720.00.