



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: GROUNDS
POLICY NAME: OUTDOOR PLAY ENVIRONMENT
POLICY NO: B.G. 01

Date Approved:
BM p 315, Mar 80.

Date of Next Review:

Dates of Amendments:
 BM p 126, 19 Jun 86
 BM p 216, 21 Oct 82
 February 17, 2005 – Board
 November 24, 2016- Board

Cross References:

Accessibility for Ontarians with Disabilities Act (AODA)

CSA Z614 Standard

F. P. 01 Purchasing Policy

F. F. 02 Donation and Sponsorship Policy

S. 25 Good Neighbour Policy

S.M. 04 Fund Raising Policy

T. 7 Community Engagement Policy

T.16 Logo Use Policy

Education Act R.R.O. 1990 Regulation 298, Operation of School, s. 24 (1) & (2), s. 25(1) & (2).

TCDSB Playground and Schoolyard Revitalization Guideline & Operating Procures

TCDSB FDK Playground Standard

Appendices:

Appendix A – Playground and Schoolyard Revitalization Guidelines & Operating Procedures

Appendix B – Project Request Fund Application Form

Appendix C – Project Request Details Form

Purpose:

To provide appropriate outdoor physical play environments that enhance the creative, social and physical development and well-being of students. Outdoor physical play environments include, but are not limited to, outdoor activity



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POLICY NAME: OUTDOOR PLAY ENVIRONMENT
POLICY NO: B.G. 01

equipment and play structures.

Scope and Responsibility:

This policy applies to all Board sites where an outdoor physical play environment is initiated and implemented. The Director of Education, supported by the Superintendent of Facilities **Superintendent of Capital Development, Asset Management & Renewal (CDAMR)** is responsible to implement the Outdoor Play Environment Policy. Principals are responsible to communicate with ~~Superintendent of Facilities~~ **CDAMR Superintendent** when considering initiating outdoor activity equipment.

Alignment with MYSP:

Living Our Catholic Values
Strengthening Public Confidence
Fostering Student Achievement and Well-Being
Providing Stewardship of Resources

Policy:

The Toronto Catholic District School Board (TCDSB) acknowledges that part of children's development occurs during periods of play. Accordingly, the TCDSB endorses appropriate outdoor physical play environments to enhance the creative, social and physical development and well-being of students.



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POLICY NO: B.G. 01

Regulations:

1. Funding for the purchase and installation of outdoor activity equipment may be through ~~non-Facilities~~ **non-CDAMR** sources, such as the Catholic School Parents Council (CSPC), fund-raising or municipal development funds, other external grants or other funding sources identified by the Board. Guidelines and Procedure are provided at the following link:
<https://www.tcdsb.org/Board/Policies/Documents/PlaygroundandSchoolyardRevitalizationFund.pdf>
2. If applicable, in conjunction with a site improvement project such as asphalt re-surfacing, school yard improvements and/or a tree planting initiative, the site preparation work associated with a play structure installation and/or a school yard greening project, may be funded by the Board's School Renewal Program, administered through ~~Facilities—Services~~ **Capital Development, Asset Management & Renewal (CDAMR) or Environmental Support Services (ESS)**, and subject to Board approval of the funding through the School Renewal Program.
3. Implementation of exterior play environments shall comply with the TCDSB Purchasing Policy for consultant and contractor selection and where applicable be supervised by ~~Facilities—Services~~ **CDAMR/ESS** in consultation with the school community.
4. Consultation with the school community – **the Principal**, parents and staff, and where applicable the local community, will be undertaken as required as part of the project development.
5. **As part of the consultation and design process, which includes the Indigenous Education Department, it is important that Indigenous cultures and histories, as they relate to the site, be incorporated and**



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POLICY NO: B.G. 01

recognized.

6. The Principal will select a representative group of school community stakeholders to act as members of the Local Schoolyard Committee (LSC).
7. The Principal, in consultation with the ~~Facilities Services Department~~ **CDAMR/ESS Departments**, will approve the location of a new play structure or play area on the site, taking into account site supervision and safety, as well as site conditions, such as grading, under-ground services, fire route, other access routes **and ongoing operation and maintenance**.
8. Initiation of exterior play environments shall be requested through the Principal to ~~Facilities Services Department~~ **CDAMR**. ~~Facilities Services~~ **CDAMR/ESS** staff shall provide technical resources and administration of the project, from design through to procurement and construction.
9. ~~The services of a landscape architect, architect or geotechnical engineer may be required~~ **Professional consulting services, for example a landscape architect or geotechnical engineer, may be required** to address sub-base drainage or grading issues, as well as other design or installation considerations, specific to the site and the project. In such cases, the cost of the consultant, and any associated testing or surveys may be charged to the School Renewal Program, subject to available funding and approval through the School Renewal Program. Otherwise, the cost of the consultant, if required or recommended by ~~Facilities~~ **CDAMR** staff, shall be incorporated into the project budget.
10. Where outdoor activity equipment is being considered by a school community, the school's Superintendent of Education shall make the school community aware of the financial, safety, and social implications of such installation.
11. The Principal will highlight the safety and operational aspects of the playground equipment to the school community on an annual basis.



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POLICY NO: B.G. 01

12. All playground equipment installed on a TCDSB site shall comply with Board specifications and other jurisdictional codes. The Board is responsible for the maintenance and inspection of the equipment and site.
13. **In addition to meeting the legislated requirements of AODA standards, all new playground equipment or improvements shall promote further inclusivity by considering the diverse physical, cognitive, social and learning needs of all students.**
14. Choice of surface materials shall comply with **Canadian Standards Association (CSA)** standards.
15. All outdoor activity equipment installed on TCDSB premises, upon Board approval, shall become the property of Toronto Catholic District School Board.
16. Where outside agencies such as the City of Toronto have proposed a cost sharing arrangement for the provision and installation of playground equipment, TCDSB shall have regard for City of Toronto criteria in selecting candidate sites for funding under this program.
17. **Any requests from external individuals or organizations wanting to be acknowledged for their contribution to a project will be governed by TCDSB Donations and Sponsorship F.F.02 (see Appendix A, Part III for details). All costs associated with a plaque must be funded by the project.**
18. **Elements added as memorials (ex. trees, benches) may commemorate the individual(s) with the addition of a plaque that meets TCDSB guidelines (see Appendix A, Part III for details). All costs associated with a plaque must be funded by the project.**



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Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. The safety of outdoor play environments will be monitored regularly by the **Environmental Support Services Department and accident reports by the Risk Management Department.**
2. Feedback will be obtained from parents on the usefulness of the policy.