

Notice of Motion:

To: SEAC

May 11, 2021

From: Tyler Munro

Subject: **Update to the IPRC process to help parents**

Moved by: Tyler Munro, SEAC representative for Inclusion Action Ontario

Whereas: The Parent's Guide to Special Education (the Guide) is a required document by the Ministry of Education and Ontario Regulations 181/98;

Whereas: The Ontario Regulation 181/98 required the Guide to be distributed to parents prior to an IPRC meeting;

Whereas: The Guide is part of the Special Education plan review process and Ontario Regulations 464/97 requires SEAC review the special education plan annually;

Whereas: The contents of the Guide explain to a parent what an IPRC meeting is, how it is conducted, the rights and obligations of all parties in the process and other relevant information;

Whereas: The parents often feel unprepared and uninformed about IPRC meetings; and

Whereas: The Ministry document "Special Education in Ontario Kindergarten to Grade 12, Policy and Resource Guide, 2017" in Section D "The Identification Placement, and Review Committee (IPRC) Process" on page D8

the Policy and Resource Guide lists items that should happen “Prior to the IPRC meeting” (text below)

Some time prior to an IPRC meeting, it is advisable that the principal and/or a designated school staff member arrange to meet with the parents for a preliminary discussion in order to:

- make sure that parents understand their rights concerning the IPRC, as explained in the parents’ guide;
- request any additional information from parents that may be relevant to the IPRC decision;
- review the results of educational and other assessments that were conducted with the student;
- outline the agenda for the IPRC meeting;
- explain the recommendations that will be made by the school staff;
- discuss the possible decisions the IPRC might make; and
- answer any questions

Be It Resolved That: SEAC recommends to the Board that “Prior to the IPRC meeting” information be clearly shown in the Parent’s Guide to Special Education, and the IPRC section of the Special Education Plan;

Be It Resolved That: SEAC recommends to the Board when the notice of the IPRC meeting goes out it include a statement by the principal as to what the staff’s recommendations will be for Identification and Placement at the IPRC meeting;

Be It Resolved That: SEAC recommends to the Board when the notice of the IPRC meeting goes out it include a statement by the principal certifying they did include, as required by Regulation 181/98, the “Parents Guide to Special Education” and proof of delivery or an acknowledgement of receipt section to be completed by the parents be saved when they respond; and

Be It Resolved That: SEAC recommends to the Board that if parents choose to be present at the IPRC meeting with the actual meeting notice that includes the date, time and location all documents that will be relied upon or referenced by staff and submitted to the committee chair, as required by Regulation 181/98, for review at the meeting be provide to the parent with the meeting notice. If an IEP or other accommodation plan exists the most recent one(s) must always be included in the package to the parents.

Inclusion Action Ontario