

**MINUTES OF THE REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY APRIL 25, 2022

1. Call to Order

The Chair called the Meeting to Order at 7:05PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Father John Pak, Holy Martyrs of Japan Parish led the opening prayer.

The Land Acknowledgement was led by Rose-Marie Fraser.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

**Non-Voting
Trustees:** Maria Rizzo (W5)

**Elementary
Parent
Members:** Jennifer Di Francesco (W1)
Joe Fiorante (W3), Chair
Ravi Peters (W5/E)
Gus Gikas (W6)
Lisa Landriault (W7)

Rose-Marie Fraser (W8/E)
 Joanna Chang Tze (W8/W)
 Ivana Calabria-Pantaleo (W10)
 Fadzi McConnell (W11/S)

**Secondary
 Parent
 Members:** Teresa De Stefano (East)

**Community
 Members:** John Del Grande (OAPCE – Toronto)
 Alison Canning – Let's Get Together
 Katherine Cha, PhD

Staff: Ryan Peterson (Director Designate)
 Manuela Sequeira (Parent Engagement
 Coordinator)
 Marco Ouji (Communications Manager)
 Sarah Pellegrini (Recording Secretary)

Guests: Father John Pak, Holy Martyrs of Japan Parish
 Ryan Putnam, Chief Financial Officer and
 Treasurer
 Paolo Ho, Website Supervisor

Solimen Hilwi (W2), Anthony Antinucci (W12) and Annalisa
 Crudo-Perri (Central) sent their regrets.

Abayomi Bedward (W9) and James Ocampo (W11/N) were
 absent.

4. Approval of the Agenda

MOVED by Ivana Calabria-Pantaleo, seconded by Gus Gikas, that the Agenda, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that the March 7, 2022 Regular Meeting Minutes and April 4, 2022 Special Meeting Minutes, be approved.

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7a) be adopted as follows:

7a) From the Chair – Monthly Update received.

The Chair reviewed the work they completed over the month, majority revolving around communicating with Staff and regarding webinars.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Joanna Chang Tze, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of March 31, 2022 received.

The Treasurer informed the group that the balance from last month carried over. A new balance will be updated for next month which will include the costs for the webinars.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7c) be adopted as follows:

7c) Communications Update (Verbal) – Marco Ouji, Communications Manager received.

MOVED in AMENDMENT by John Del Grande, seconded by Jennifer Di Francesco, that Communications work with CPIC on suggestions for a template or consideration components when letters and communications are sent out to parents.

Marco Ouji introduced the communications team and the roles of each member. He updated the group that any communications requests should be sent to either the Chair or Director-Designate and they will connect with the Communications Department for completion.

By Unanimous consent, the AMENDMENT to the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7d) be adopted as follows:

- 7d) Toronto Catholic District School Board Website Stakeholder Engagement Survey Preamble (Verbal) – Paolo Ho, Website Supervisor** received.

MOVED in AMENDMENT by John Del Grande, seconded by Jennifer Di Francesco, that CPIC recommend the following:

1. That TCDSB include parent representatives at various points in the website redesign process to ensure it's meeting the needs of parents as key stakeholders;
2. That TCDSB communications and website project team ensure that key resources for CSPCs does not require logins; and
3. That TCDSB consider facilitation for CSPCs to update CSPC updates & information to the website that will go through appropriate approval process.

Paolo Ho informed the group that the Communications department will be overseeing the redevelopment of the TCDSB website.

By Unanimous consent, the AMENDMENT to the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7e) be adopted as follows:

- 7e) 2022-23 Budget Framework and Stakeholder Consultation – Ryan Putnam, Chief Financial Officer and Treasurer** received.

MOVED in AMENDMENT by John Del Grande, seconded by Rose-Marie Fraser, that CPIC recommend to the CFO to update the board on an approach for continued communications be made to parents & system stakeholders about the substantial potential impact to the Boards budget and declining enrolment (including unplanned inflation) and considerations through the budget process on staffing and programming. Information to also include the normal regulatory and contractual obligations for class sizes.

Ryan Putnam updated the group on the current financial position, the current enrolment and staffing position of the TCDSB and next steps regarding upcoming consultations.

By Unanimous consent, the AMENDMENT to the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by John Del Grande, seconded by Ivana Calabria-Pantaleo, that Item 12a) be adopted as follows:

12a) Virtual Rosary Evening Report (Information) received.

The Chair provided an overview of the event, including lessons learned for future events. The Chair also updated the group with the current number of registrants for future events.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 15a) be adopted as follows:

15a) Director-Designate for CPIC – Ryan Peterson – Monthly Update received.

MOVED in AMENDMENT by John Del Grande, seconded by Jennifer Di Francesco, that the number of voting members and the average number of parents attending be added to the CSPC report.

Ryan Peterson informed the committee that a note is sent home when there is a COVID-19 case at a school. He has been actively working with IT to ensure that the workshops are set up.

By Unanimous consent, the AMENDMENT to the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Rose-Marie Fraser, seconded by Teresa De Stefano, that Item 16a) be adopted as follows:

16a) Monthly Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate (Verbal) received.

Trustee Tanuan updated the group that April is Volunteer Appreciation Month, so he thanked every member for their continued commitment and support.

By Unanimous consent, the Motion was declared

CARRIED

19. Pending List

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that Item 19a) be adopted as follows:

19a) Pending List as at April 25, 2022 received.

The Chair reviewed the pending list and it was discussed that the following items would be added moving forward:

1. From the March 2, 2020 Meeting

MOVED by Anthony Antinucci, seconded by Jennifer Di Francesco that CPIC recommend the existing brochure be augmented with successful use of PIC Grants by other schools with references to materials and/or approved speakers/vendors/services that could be used be referred to the Communications & Parent Resource Standing Subcommittee; and

2. From the March 2, 2020 Meeting

MOVED by John Del Grande, seconded by Jennifer DiFrancesco that a parent engagement continuum/index be created where schools can identify where they rate themselves based on a series of questions or considerations and key initiatives that could be used to move up to the next level. This index be part of the School Learning Improvement Plan (SLIP) and provided to the Board so as to gauge parent engagement across the system at a given time and track improvements to it be referred to the Communications & Parent Resource Standing Subcommittee to recommend a draft back to CPIC.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:32PM.

CPIC SECRETARY

CPIC CHAIR