



REPORT TO

REGULAR BOARD

INTEGRITY COMMISSIONER RFP - UPDATE

“The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’ (Matthew 25:40)

Drafted

August 17, 2022

Meeting Date

August 25, 2022

R. Putnam, Chief Financial Officer and Treasurer

INFORMATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services & Chief Commercial Officer

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

At the May 3, 2022 Student Achievement meeting, Trustees directed staff to undertake a Request for Proposal (RFP) for the selection of a new Integrity Commissioner. The direction included a motion with respect to the preferred timing of appointment. This directive came prior to the resignation of the then incumbent Integrity Commissioner (Principles Integrity). In accordance with direction from the Board of Trustees at the May 19, 2022 Regular Board meeting, staff engaged an Interim Integrity Commissioner (Aird & Berlis LLP). As part of the engagement, the Interim Integrity Commissioner has been commissioned to assist the Board of Trustees and procurement staff with the RFP process to select a permanent Integrity Commissioner.

B. PURPOSE

This report provides an update as to the status of the Integrity Commissioner RFP process including timing for release of the RFP document, evaluation and anticipated appointment of a new Integrity Commissioner.

C. BACKGROUND/EVIDENCE/ANALYSIS

The Board's former Integrity Commissioner (Principles Integrity) provided notice to end their contract with the Board effective June 16, 2022.

As directed by the Board of Trustees on May 19, 2022 staff engaged an Interim Integrity Commissioner (Aird & Berlis LLP) to ensure continuity of support and services.

The Interim Integrity Commissioner assumed the function of Integrity Commissioner on June 17, 2022.

The Interim Integrity Commissioner has also been engaged in a consultative role to resource the Selection Committee and procurement team with respect to the RFP process to select a permanent Integrity Commissioner.

The Interim Integrity Commissioner has indicated they do not wish to be considered for the permanent Integrity Commissioner opportunity and consequently are able to resource the RFP process without conflict.

Upon review of the RFP document and proposed timing the Interim Integrity Commissioner suggested delaying issuance of the RFP to late Summer or early Fall in order to maximize the potential number of respondents.

The suggestion was predicated on the reality that Integrity Commissioners were focused (at the time) on completing any outstanding reports for August (prior to the pending election) as well as trying to take some time off during the summer and as such it was not considered an optimal time to issue the RFP.

This information, along with suggestions relating to the RFP document itself and updated timelines, was shared with the Selection Committee in July 2022.

Staff is planning to release the RFP to the open market the last week of August. The RFP will be open for response for a period of four weeks to allow sufficient time for potential respondents to prepare and submit proposals.

The evaluation stage involving a larger group of stakeholders (or Selection Committee in this case) can typically take anywhere from two to four weeks.

Following the evaluation stage, staff will prepare the requisite recommendation report for the consideration and approval of the Board of Trustees at the next available meeting (Corporate Services or Regular Board).

D. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.