



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

ADVISORY COMMITTEES – INTERIM REPORT

“For I know that my Redeemer lives, and that at the last he will stand upon the earth;” Job 19:25

Drafted

May 2, 2022

Meeting Date

October 4, 2022

John Wujek, Superintendent of Schools - Area 5, Policy and Governance

Maria Meehan, Superintendent of Special Services

Ryan Peterson, Superintendent of Education – Equity, Diversity, Indigenous Education, and Community Relations (Interim)

INFORMATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Facilities,
Business & Community Development

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

This is an interim report to advise the Governance and Policy Committee of a forthcoming report and draft policy which will provide parameters for Board Advisory Committees.

The cumulative staff time required to prepare this report was 6 hours

B. PURPOSE

1. This report offers initial scope with some details to establish the base of a draft template to be used by all advisory committees for their Operational Guidelines and Terms of Reference. (Appendix A)
2. Discussion will elicit feedback at GAP to inform further discussion by staff in preparation for the final report.
3. The final report will also suggest conditions for consideration and consolidation of advisory committees as well as their retirement.
4. The eventuality of a draft policy will offer clarity for advisory committees and improved understanding of their role.
5. To emphasize the importance of community, parent, student and stakeholder input and expertise in advising the Board.

C. BACKGROUND

1. From March 10, 2022 Corporate Services – ACTION AFTER included:
FURTHER BE IT RESOLVED THAT: Procedural, governance and reporting issues related to Advisory Committees be referred to the Governance and Policy Committee for review
2. From April 19, 2022 – Governance and Policy – AGENDA included:
BE IT RESOLVED THAT: Procedural, governance and reporting issues related to Advisory Committees be referred to the Governance and Policy Committee for review
3. From April 19, 2022 – Governance and Policy:
RECEIVED AND REFERRED TO STAFF – for a report to come back at the May 10, 2022 Governance and Policy Committee Meeting.

4. Currently, the TCDSB Operating By-Laws are being updated by the Ad-Hoc By-Law Review Committee. Information added or removed from the current By-Laws may be considered in current and future committee establishment.
5. On May 10, 2022 at Governance and Committee, a preliminary report was tabled to highlight existing Terms of Reference among the current 18 Advisory Committees. The report also sought to differentiate between statutory and advisory committees.
6. Senior staff in key positions relative to this topic offer input to this matter.

D. EVIDENCE/RESEARCH/ANALYSIS

1. After analysis of the existing Terms of Reference from various Advisory Committees, a general template is presented here. The goal will be to present a complete template (with drop downs in key areas) with the final report.
2. The final product will seek to encompass best practices found in the Terms of Reference from other Advisory Committees.

E. METRICS AND ACCOUNTABILITY

1. Some committees are subject to employment collective agreements and may require further consultation and special input, as such staff will embark on a consultation process and report back for a future Governance and Policy meeting.
2. Staff will paper a report for the review of the Governance and Policy Committee in November which will include:
 - a) Terms of Reference
 - b) TCDSB Operation By-Law Cross Reference
 - c) *Education Act* Cross Reference
 - d) How a committee is constituted, and other relevant Committee information

F. CONCLUDING STATEMENT

This report is for the information of the Committee.