



CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Annual Report 2021/2022

A parent involvement committee of a board shall achieve its purpose by,

(a) providing information and advice on parent engagement to the board;

(b) communicating with and supporting school councils of schools of the board; and

(c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 612/00, s. 27 (2).

The 2021/2022 school year began where the previous one ended with plenty of uncertainty however parents found a path forward. With new faces around the table, well versed on the computer screen there was plenty of potential for the upcoming year. The conversations continued to focus on increasing awareness of Toronto CPIC and increasing communication with with the Catholic School Parent Councils (CSPC), even in these different circumstances.

Learning to mitigate the virtual landscape we found the momentum to plan and put on several virtual events for the TCDSB Community. We focused on topics such as mental health, prayer and parenting. With the support of staff from different departments we found success in our events and brought parents much needed information. We also included continued learning for new members and senior members.

In collaboration with staff, we continued to promote awareness of Toronto CPIC at local CSPC elections. This was an important step to maximize the CSPC Chairs' role and participation in CPIC elections, as they, as per the CPIC by-laws are the electorate for the CPIC Ward Parent Representative. Strengthening this link from the beginning of the year will assist CPIC in creating good lines of communication with the parent councils. As stakeholders in TCDSB and participants in several consultations for the Board, having greater lines of communication allows CPIC to make recommendations that are more impactful to our parents.

Continuing with virtual meetings during the 2021/2022 school year our operational expenses were once again minimal compared to previous years of in person meetings. Our largest expenditure was for speakers' fees for the webinars hosted. We continue to use of Zoom, YouTube, Twitter and our website torontocpic.ca to do outreach to the TCDSB community but with time we hope to return to the art of in-person networking.

As we continue, we will take with us lessons learned and new ways of going about doing business. We realize we need to find a balance between how we did things in the past and how we are doing things in the future to continuously capture the attention of more of our parents, and stress the importance of their role in their children's education. Parents need to believe that no matter how small the interaction with their child is, it will pay dividends down the road.

Thank you,



Joe Fiorante

Toronto CPIC Chair

CPIC Structure and Membership

Voting Members

- 15 elementary Parent Members – elected by CSPC Chairs (two-year term)
- 3 Secondary Parent Members – elected by Ward Cluster CSPC Chairs (one year term)
- 3 Community Representatives – appointed by the committee (one year term)

Non-Voting Members

- Trustee representative
- Director of Education or designate
- Liaison Officer to the TCDSB

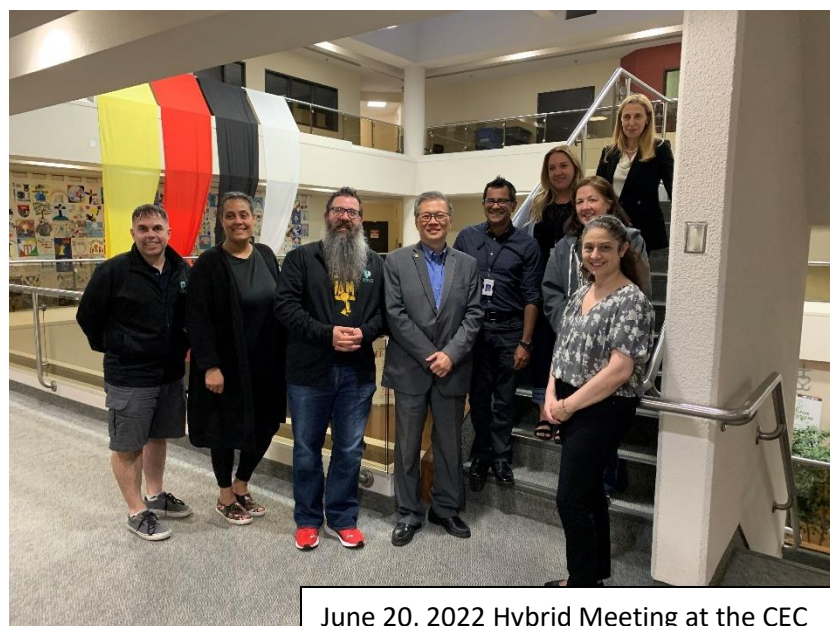
Voting Members		
Elementary School Parent Members		
Ward	Name/School	Attendance
1	Jennifer Di Francesco (St. Eugene)	9/9
2	Solimen Hilwi (Our Lady of Peace)	4/9
3	Joe Fiorante (St. Jane Frances)	9/9
4	Vacant	-
5 East	Ravi Peters (St. Gabriel)	4/9
5 West	Arthur Baird (St. Anne) ¹	1/1
6	Gud Gikas (St. Mary of the Angels)	9/9
7	Lisa Landriault (Our Lady of Wisdom) ³	8/8
8 East	Rose-Marie Fraser (St. Bredan)	4/9
8 West	Joanna Chang Tze (Prince of Peace)	9/9
9	Abayomi Bedward (Holy Rosary)	3/9
10	Ivana Calabria-Pantaleo (St. Fidelis)	8/9
11 North	James Ocampo (Annunciaion)	5/9
11 South	Fadzi McConnell (St. Bonaventure)	7/9
12	Anthony Antinucci (St. Ursula)	6/9
Secondary School Parent Members		
Ward Cluster	Name/School	Attendance
West (1,2,3,4)	Christine Ligas (Michael Power/St. Joseph's) ²	2/2
Central (5,6,9,10)	Annalisa Crudo-Perri (Chaminade)	7/9
East (7,8,11,12)	Teresa De Stefano (Senator O'Connor)	9/9
<i>1-resigned December 2021, 2-resigned February 2022, 3-appointed in December 2021</i>		
Community Members		
Position	Name/Organization	Attendance
1	John Del Grande, OAPCE	9/9
2	Katherine Cha, PhD	8/8
3	Alison Canning, Let Get Together	7/8

Toronto Catholic Parenting Involvement Committee Annual Report 2021/2022

Non-Voting Members		
Position	Position	Attendance
Trustee Representative	Garry Tanuan, Trustee, Ward 8	8/9
Alternate Trustee Representative	Norm Di Pasquale, Trustee, Ward 9	6/9
Director of Education or Designate	Ryan Peterson ⁴	9/9
Parent Engagement Coordinator	Manuela Sequeira	9/9
Supervisor, Communications, Public & Media Relations	Marco Ouji ⁵	4/9
Recording Secretary	Sarah Pellegrini	9/9
4 – joined December 2021, John Wujek was present for the Nov and Dec meetings		
5- joined March 2022, Jessica Dalinda was present for the Nov, Dec, Jan and Mar meetings		



May 16, 2022 Zoom Meeting



June 20, 2022 Hybrid Meeting at the CEC

CPIC Officers and Meetings

Executive Officers

Position	Name/Ward	Term ending
Chair	Joe Fiorante (Ward 3)	October 2022
Vice Chair	Jennifer Di Francesco (Ward 1)	October 2022
Treasurer	Gus Gikas (Ward 6)	October 2022
Secretary	Fadzi McConnell (Ward 11)	October 2022
Digital Coordinator	Gus Gikas (Ward 6)	October 2022
Event Coordinator	Teresa De Stefano (Ward 11)	October 2022
Past Chair	John Del Grande (Ward 12)	October 2022

Meetings

A parent involvement committee shall meet at least four times in each school year. O. Reg. 612/00, s. 40 (1).

Toronto CPIC meetings continued to be held virtual via zoom during the 2021/2022 school year and we continued to live stream meetings via YouTube for the public to be able to watch. During this CPIC term 9 meetings were scheduled, eight regular meeting as per our bylaws and one special meeting. Meetings are usually scheduled on the 3rd Monday of the month except in the months of March, July and August. For our June 20, 2022 meeting we held a hybrid meeting allowing members to return to the CEC since our last in person meeting held March 2, 2020.

2021/2022 Meeting Schedule	
Meeting Number	Date
1/Inaugural	November 15, 2021
2	December 113, 2021
3	January 17, 2022
4	March 7, 2022
Special	April 4, 2022
5	April 25, 2022
6	May 16, 2022
7	June 20, 2022
8	September 19, 2022

CPIC Subcommittees

A parent involvement committee may establish subcommittees to make recommendations to the parent involvement committee. O. Reg. 612/00, s. 41 (1)

Executive Officers Subcommittee

To co-ordinate and manage the activities of CPIC between Meetings of the Committee.

Budget & Priority Setting Subcommittee

Devise and propose budget and disbursement targets for CPIC based on approved budget from the previous year as well as in-year monitoring.

Conference & Events Subcommittee

Responsible for the planning and execution of any Committee-planned events such as: workshops, forums and/or conferences. This will include recommending themes, topics, workshops and/or speakers that support the Committee's objectives. Ensures consistency of CPIC representation, registration activities and post-event surveys for all Committee sponsored events.

Communications & Parent Resource Subcommittee

Responsible for curating and cycling content on CPIC digital channels and updating CPIC's resource and materials roster. Ensuring coordination of social media channels with respect to notices and materials related to planned CPIC functions.

CPIC Sponsored Events

In person events were not an option during the 2021/2022 school year. Working with staff and the ICT and Communications Departments, CPIC was able to host several virtual events for the TCDSB community with great success.

Strong Minds Strong Kids, Psychology Canada (strongmindsstrongkids.org)

With the pandemic still in front of us Mental Health was a topic of interest. CPIC hosted two workshops at two different times during the day. Having a lunch and evening workshop allowed parents with different schedules the opportunity to participate. The workshops focused on stress and strategies to address it, and strategies to assist parents in dealing with the stress of those they care for.

Workshop 1: Taking Care of You - January 26, 2022 (at 12 pm and 7 pm)

This workshop provided parents with practical strategies and resources to help manage life's ups and downs. Together, parents had the opportunity to explore ways of promoting their own mental health and well-being in their workplace and home. Participants discussed definitions of stress, the physiology of stress, and how to engage in positive coping mechanisms. Participants also received resources to take care of their own stress, access to interactive tools, workplace resiliency booklets, teacher tips, and more.

Workshop 2: Masterclass in Stress Management for Parents and Caregivers - March 8, 2022 (at 12 pm and 7 pm)

This workshop on the fundamentals of stress and resiliency presented participants with the first step towards understanding, recognizing and applying strategies to support the young people in their lives, as well as to manage life's inevitable ups and downs. Through skill-based activities, participants had the opportunity to recognize the signs and symptoms of stress in their children and youth, understand what stress "feels" like, identify their children and youth's stressors and their impacts, see the upside of stress, and learn how to support their children with the implementation of coping and problem-solving strategies.

Virtual Rosary Evening - April 7, 2022

CPIC hosted an evening for families in the TCDSB Community to come together and pray during the Lenten Season. Parent engagement takes on many forms and gathering in prayer gave a different engagement opportunity to parents who many not otherwise attend an event.

CPIC Parenting Webinar Showcase



Seeing the end of another school year approaching CPIC wanted to give parents some additional support and guidance to take them into summer. CPIC hosted a series of webinars from the top parenting experts who shared strategies and techniques to help parents to continue to nurture their children.

All webinars were recorded and accessible for a specific time to participants. Participants also received resources from each presentation. Resources and webinar recordings can be found at [TorontoCPIC.ca](https://torontocpic.ca).





The following were the webinars available to all TCDSB parents:

- **Connected Parenting with Jennifer Kolari** - April 28, 2022
- **How to Talk So Kids Will Listen & Listen So Kids Will Talk with Kylah Harrington** - May 4, 2022
- **Self-Regulation for Parents & Kids with Dr. Stuart Shanker** - May 10, 2022
- **Parenting Teen with Alyson Schafer** - May 19, 2022

Spring 2022


 **CPIC** CATHOLIC PARENT INVOLVEMENT COMMITTEE  **Parenting Webinar Showcase**

Join parents across the TCDSB as we host some of the top parenting experts who will share strategies and techniques to help you take steps in the right direction for your child.

<p>THURS APRIL 28th - 7PM</p> <p>"Connected Parenting"</p> <p>https://bit.ly/3JHeXAW</p> <p>JENNIFER KOLARI</p> <p>Child and Family Therapist, Board Certified NLP Practitioner / Hypnotherapist. Frequent guest on national morning shows & podcasts</p> 	<p>WED MAY 4th - 7PM</p> <p>"How to Talk So Kids Will Listen & Listen So Kids Will Talk"</p> <p>https://bit.ly/3xooSsF</p> <p>KYLAH HARRINGTON</p> <p>Parent Educator, Facilitator and Executive Director of the Parent Education Network</p> 
<p>TUES MAY 10th - 7PM</p> <p>"Self-Regulation for Parents & Kids"</p> <p>https://bit.ly/3JIU74f</p> <p>DR. STUART SHANKER</p> <p>Research professor emeritus of Philosophy & Psychology at York University and Founder/CEO of The MEHRIT Centre (TMC)</p> 	<p>THURS MAY 19th - 7PM</p> <p>"Parenting Teens"</p> <p>https://bit.ly/3rr6gEv</p> <p>ALYSON SCHAFFER</p> <p>Psychotherapist, author & parenting expert who empowers families by sharing principles, rules & tools for raising kids</p> 

Space is limited!
REGISTER FOR FREE

All sessions will be held virtually via Zoom and run approximately 90 minutes including Q&A opportunities

 torontocpic.ca

CPIC Recommendations

A board may solicit and take into consideration the advice of its parent involvement committee with regard to matters that relate to improving student achievement and well-being. O. Reg. 612/00, s. 47 (1)

1. After reviewing Metrics Report on the Catholic School Parents Council, Policy S.10, 2020-2021, the following recommendations were made:
 - I. *That CPIC request that Board staff make available to CPIC relevant raw information by school, collected from last year's CSPC year end report and that CPIC be consulted on the proposed survey for this year; and*
 - II. *That CPIC in conjunction with TCDSB IT Services investigate a group buy or central licensing model with Inuit for available use of QuickBooks for Catholic School Parent Councils (CSPCs) across the TCDSB*

Staff Response:

- I. TCDSB does not disclose raw survey data to parents. Staff advised that a new report was being devised that would allow for schools to plan for continuous growth in meeting Regulation 612 and Policy S.10 reporting requirements. The report was shared with CPIC at a CPIC meeting.
 - II. Staff are in the process of sourcing the cost of QuickBooks for any council that wishes to purchase it to account for CSPC fundraising funds . As well, the item was included in a Parent Engagement CSPC financial survey, sent to all CSPC members.
2. After receiving an update on the Parenting Reaching Out (PRO) Grant for 2020-2021, the following recommendations were made:
 - I. *That the Parent Engagement Department compile a report spreadsheet listing each school that applied, grant requested, event/speaker, grant used;*
 - II. *That the Parent Engagement Department continue to collect name of events and speakers for the purpose of creating a vetted and published list for CSPC references; and*
 - III. *That the parent engagement department work with communications to publish PRO or other parent events on the TCDSB website where they can be open to the larger TCDSB community.*

Staff Response:

- I. A copy of local school projects and grant money spent as communicated to the Ministry in the final PRO Grant Report was shared with CPIC.
 - II. The Parent Engagement Department compiled a list of speakers and a resource/book list on Catholic Education, equity, diversity, indigenous education and parenting, was shared with CSPCs to support local parent engagement initiatives.
 - III. The Communications Department is looking into ways to advertise local projects to the TCDSB community.

3. After staff presented the revised *CSPC Annual Activity and Financial Report* at a CPIC meeting, the following recommendation was made:

- I. *That staff consider adding a the following questions to the the report :*
 - a. *Number of total voting members; and*
 - b. *The average number of parents that attend a CSPC meeting.*

Staff response

- I. Questions were added to the CSPC Annual Activity and Fianancial Report for 2021-2022

4. A previous motion was brought forward:

- I. *That a parent engagement continuum/index be created where schools can identify where they rate themselves based on a series of questions or considerations and key initiatives that could be used to move up to the next level. This index be part of the School Learning Improvement Plan (SLIP) and provided to the Board so as to gauge parent engagement across the system at a given time and track improvements to it be referred to the Communications & Parent Resource Standing Subcommittee to recommend a draft back to CPIC.*

Staff Response:

- I. Staff will consult with other Departments and senior staff to look into the possibility of incorporating a parent engagement goal into the School Learning and Equity Plan. The Parent Engagement Department is planning professional learning/resources for local schools to use the data from their Annual CSPC Activity and Financial Report for local CSPC goal setting.

CPIC Activities and Highlights

Consultations and Presentations

- Policy A.34, Information and Communication Technology – Technology Standards, within the Toronto Catholic District School Board presented by Steve Camacho and Omar Malik
- Parent Engagement in Equity and Inclusion Consultation with Mark Novis, Principal St. Barnabas
- A joint consultation with OAPCE to discuss the TCDSB's Equity Action Plan with Derek Chen, Superintendent of Equity, Diversity, Indigenous Education and Community Relations
- 2022-23 Budget Framework and Stakeholder Consultation presented by Ryan Putnam, Chief Financial Officer and Treasurer
- Toronto Catholic District School Board Website Stakeholder Engagement Survey Preamble presented by Paolo Ho, Website Supervisor
- CPIC continued learning session with the Parliamentarian, Alasdair Robertson and ICT Staff, Frank Costa. Members learned about the governance of CPIC and how CPIC fits in the TCDSB and received a very detail explanation on how to make the most of the technology we are given.

Parent Reaching Out (PRO) Grant

- Working closely with the Parent Engagement Department, staff created a simple and equitable application form the Parent Reaching Out (PRO) Grant based on Ministry guidelines streamlining the process and increasing collaboration between the principals and the CSPC of each local school. Moving forward this streamline process will facilitate easy accessibility to PRO grant funds.

Partners

- Continue to work closely with OACPE to promote parent engagement.
- Sent joint letter to the Director and Chair of the Board from CPIC and OAPCE with regards to the ongoing contract negotiations.

Ministry of Education

- Attended quarterly meetings hosted by staff from the Ministry of Education with PIC Chairs and Board leads from across Ontario to discuss different topics that impact the education of our students in our province.

Building PIC Relationships

- Continue to attend meetings with other PICs across Ontario as a member of OPICC.

CPIC Financial Summary

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

For the 2021/2022 school year CPIC received a grant of \$21,771.00. We had a carryover from the 2020/2021 year of \$63,118.84. The total funding for 2021/2022 is \$84,889.84.

Total Expense in the 2021/2022 year were \$12,905.33. This resulted in a carryover of funds in the amount of \$71,984.51 to the 2022/2023 school year. Like the 2020/2021 school year, holding our regular meetings virtually minimized the operational expense once again.

2021/2022 Budget Summary (Sept 1, 2021 to Aug 31, 2022)		
Funding		
Grant for 2021/2022		\$21,771.00
Carryover from 2020/2021		\$63,118.84
Total Funding for 2021/2022		\$84,889.84
Expenses		
Childcare		
Courier	\$209.05	
Mileage	\$290.98	
Parent Resources		
Printing & Supplies	\$138.07	
Promotional Materials		
Refreshment - Events		
Refreshment – Meeting	\$409.23	
Speaker Expenses	\$11,858.00	
Telecommunication		
Total Expenses	\$12, 905.33	
Carryover to 2021/2022		\$71,984.51

Thank You

On behalf of CPIC and TCDSB, I would like to thank each one of our Committee Members for the time, the participation and the insight they provided throughout the 2021/2022 school year. We did face challenges throughout this year however in working together we were able to prevail. Thank you to all the Catholic School Parent Councils, Parents, Community Organizations, Trustees and TCDSB staff that supported CPIC throughout the year.