



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2023 ST. JOSAPHAT REPORT

“Let the children come to me and do not stop them for it is to such that the kingdom of God belongs.” Luke 18:16

<b>Drafted:</b>	<b>Meeting Date</b>
<b>March 16, 2023</b>	<b>March 22, 2023</b>

Adalgisio Joe Bria, Superintendent Area 2  
 Martin Farrell, Superintendent of Environmental Services  
 Milka Zlomislac, Superintendent of Capital Development/Asset Management and Renewal

**INFORMATION REPORT**

**Vision:** *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

This report provides details into the levels of support provided to St. Josaphat Catholic School (CS) as it manages a significant increase in enrolment linked to students coming to Canada to escape the conflict in Ukraine starting February 2022. The report responds to community concerns and focuses on environmental, staffing/professional learning and financial supports, how they have been leveraged thus far and how the TCDSB is committed to further supporting the St. Josaphat Catholic School community.

**The cumulative staff time required to prepare this report was 15 hours.**

## **B. PURPOSE**

This report provides a response to requests made by four delegations at the March 2, 2023 Student Achievement & Well Being Meeting.

1. To provide an update on the environmental/structural improvements made to the current St. Josaphat Catholic School site formerly known as St. Teresa Catholic School.
2. To provide an update on the level of staffing/professional learning support for the 2022/2023 academic year.
3. To provide an update on the level of financial support for the 2022/2023 academic year.
4. To provide an update on next steps with regards to support at St. Josaphat Catholic School.

## **C. BACKGROUND**

5. In the summer of 2017, St. Josaphat Catholic School was relocated to the site of the former St. Teresa Catholic School in Etobicoke.
6. Improvements were made to the site as part of the relocation.
7. In the September of 2018, St. Josaphat CS had a population of 151 students.
8. The population of the school remained consistent over the years until the start of the Ukrainian conflict in February 2022 where many families left the Ukraine and relocated to other countries including Canada.

9. The TCDSB responded by welcoming many of those families and their children to our schools across the city including St. Josaphat CS.

**D. EVIDENCE/RESEARCH/ANALYSIS**

**Completed /Planned Renewal Projects:**

In September 2017, St. Josaphat CS students were moved to 110 Tenth Street, the former St. Teresa CS. Both the students of St. Teresa and Christ the King Catholic Schools were consolidated into the new Holy Trinity CS. Students of the new Holy Trinity CS were split between the St. Josaphat and Christ the King sites, with a portion of the students remaining at St. Josaphat between September 2017 until February 2018, when the new school was completed.

Starting in 2017, in preparation for the opening of St Josaphat CS for September 2018, the school was repainted, and in the summers of 2018 and 2019 the school yard and parking lot were repaved. Since 2017, \$1.9M has been invested in improving the school, including repaving of the site, interior upgrades, HVAC and electrical projects, as well as the construction of a Nutrition Room. Refer to Table 1 for a summary of investments in the school since 2017.

**Table 1 – School Improvements since 2017**

<b>School Improvements 2017 - 2022</b>	
<b>INTERIOR UPGRADES</b>	<b>\$474,478</b>
Interior Upgrades & Stairs & Nutrition Room	
<b>MECHANICAL &amp; ELECTRICAL UPGRADES</b>	<b>\$895,751</b>
Electrical - CCTV/ Fire Alarm/ Security	
HVAC - Boilers/ Cooling Centre/ Rads/ BAS	
Plumbing Fixtures - Water Fountains/ Sinks	
<b>SITE IMPROVEMENTS</b>	<b>\$563,576</b>
Parking and schoolyard paving/ landscaping/fences	
<b>Total</b>	<b>\$1,933,805</b>

In addition to completed projects, project improvements that are approved in the 2022/2023 Renewal Plan to be completed in 2023 or planned for future Renewal Plans, subject to approval of the Renewal Plan, are outlined in Table 2 on the next page.

**Table 2 – Planned Project Improvements**

<b>Schedule of Project Improvements</b>		
<b>Scope of Work</b>	<b>Year of Execution</b>	<b>Status</b>
Exterior Doors	2023	Design
Washroom Upgrades - 2 Set - TP and Fixtures	Recommended for 2024	Subject to approval
Roof Coverings Renewal	Recommended for 2024	Subject to approval
Exterior Windows	Recommended for 2027	Subject to approval
<b>Total Estimated Value: \$3.3 Million</b>		

Additional Renewal work is being reviewed in specific areas, and coordinated with other future work, to maximize the work scheduled in future Renewal plans, and to complete it in the most efficient manner. As a result, some immediate work may be advanced. Although the school was fully painted prior to occupancy in 2017, areas which currently have instances of peeling paint will be reviewed and addressed.

**Environmental Support Services Custodial Cleaning:**

Upon being made aware of cleaning concerns, the West Manager of Operations and School Service Quality Supervisor (SQS) met with the School Principal and Superintendent to complete a walk through to identify issues. The cleaning schedule of the school was reviewed, and additional resources have been provided to improve the overall level of cleanliness and sanitation. This includes, but is not limited to, scrubbing of walls, doors and glass in classrooms, hallways, student, and staff washrooms. These activities have been carried out as per the following schedule:

**March 2 & 3:**

- Scrub all walls and doors on the second floor.
- Scrub and clean stairwells and first floor.
- Deliver HEPA portable air cleaners (8)

**Week of March 6:**

- Second-floor boys’ and girls’ washroom, clean, scrub/remove old wax.

- Remove wax build-up on stairwell landings.
- Also starting on the first-floor boys' and girls' washrooms.

### **Week of March 13:**

- All hallways schedule to be stripped and waxed.
- Scrub/wash/wax all classrooms and staff washrooms.

**Staffing/Professional Learning Supports:** The St. Josaphat CS Staffing model was revised during the Summer of 2022 to reflect the increase in student enrolment from Ukraine.

- a) Based on our Elementary School Staff Allocation form as of October 31, 2022, St. Josaphat CS was staffed at a total allocation of 33.31 (school population 355 students). This included 4 extra classroom teacher allocations when compared to a comparably sized elementary TCDSB school to address exigent school needs. TCDSB staff are closely monitoring new admission requests and will equitably place students based on availability and contractual limits. This ongoing analysis will inform September 2023 staffing decisions.
- b) This extra teacher allocation included a system adjustment of 1 fulltime ESL Teacher bringing the school allocation to 2 ESL Teachers and 1 Special Education Teacher. Staff will be reviewing allocations for the upcoming staffing process.
- c) St. Josaphat CS has been provided with additional administrative support since the beginning of the 2022-2023 academic year to be used at the discretion of the principal. To date occasional administrative staff have supported the school for a total of 25 days. The principal continues to have access to occasional administrative support when needed.
- d) To support the office staff in managing the registration process, a full-time clerk typist has been allocated to St. Josaphat CS since September 2022.
- e) The principal has been given the authority to hire extra lunch time supervisors (LTS). She has been unsuccessful in recruiting LTS given various challenges. We have extended the hours of work to make the position more financially attractive and the parent community has responded.
- f) Curriculum resources purchased for our Ukrainian schools include:

- i) BINOGI which provides a variety of lessons connected to the Ontario curriculum in areas such as mathematics, geography etc. with translation into the Ukrainian language,
  - ii) SMASH - an interactive resource purchased for our English Language Learners (ELL) supporting them in building English language proficiency by developing their speaking, listening, reading and writing skills,
  - iii) Hagerty and Phonics Companion to support explicit phonemic awareness and phonics instruction.
- g) TCDSB resource staff have been intentional with the work that they have supported within the St. Josaphat CS community to address Literacy and Numeracy acquisition. They have offered professional learning sessions with a focus on supporting English Language Learners through a variety of literacy and numeracy strategies. Furthermore, all teaching staff at St. Josephat CS were offered and continue to be offered opportunities for co-teaching and in class support supported by centrally allocated professional development code days.
  - h) St. Josaphat CS was provided with an initial allotment of 130 hours of tutoring support and have been allocated an additional 100 hours. More hours will be provided as necessary.
  - i) Schools with similar populations to St. Josephat were allocated 4 School Improvement and Equity Plan (SIEP) professional learning days to be used to build capacity with staff. St. Josephat was provided with access to 8 SIEP professional learning days to build capacity with staff.
  - j) The library technician allocation has increased at St. Josaphat CS to a 0.5 allocation. We are currently looking for an additional 0.3 Library Technician allocation to further support the library. Staff will also be reviewing allocations for the upcoming staffing process.
  - k) The TCDSB Chief Social Worker continues to engage with a variety of outside agencies/individuals to provide greater access to social/emotional support for our newcomers from the Ukraine. Updates will be shared with the school Principal and relayed to parents/guardians via the school newsletter and other appropriate forms of communication.

**Financial Supports:** In addition of their original budget allocation, the school was provided an extra \$20,000 to use for curricular/classroom expenses as necessary. Furthermore, neighbouring schools such as Father John Redmond Secondary School purchased and donated 4 LCD projectors to help support the needs of the school. Similar supports will be considered for the 2023/2024 academic year.

## **E. METRICS AND ACCOUNTABILITY**

Staff will continue to monitor the current situation at St. Josaphat CS and provide strategic supports informed by feedback from the St. Josaphat CS Community, Principal, and local Superintendent.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board of Trustees.