



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEERENTAL OF SURPLUS SCHOOL SPACE
B.R.01 ANNUAL POLICY METRIC

"Blessed be the God and Father of our Lord Jesus Christ! By his great mercy he has given us a new birth into a living hope through the resurrection of Jesus Christ from the dead.." ~ 1 Peter 1:3

Drafted

May 24, 2023

Meeting Date

June 8, 2023

N. D'Urzo, Senior Manager, Real Property

E. Pallotta, Senior Coordinator, Development Services

M. Loberto, Superintendent, Planning and Development Services

INFORMATION REPORT

Vision: IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.

Mission: Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and Chief Operating Officer

D. Boyce
Associate Director of Corporate
Services, Chief Commercial Officer

R. Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report is an annual requirement of *Policy B.R.01 – Rental of Surplus School Space & Properties*. The TCDSB is currently managing the use of five (5) properties, previously declared surplus and vacated as operating school buildings:

- Two properties are used regularly for short term permit/licencing, while being evaluated for future use;
- One property is leased to a school board; and
- Two properties are being used as temporary accommodation for TCDSB schools relocated due to current capital projects.

The Long Term Accommodation and Program Plan (LTAPP) will include a review of the needs of all TCDSB sites, including the properties listed in this report.

The cumulative staff time required to prepare this report was 5 hours.

B. PURPOSE

1. This report addresses the requirement for an annual report, as outlined in *Policy B.R01 Rental of Surplus School Space & Properties*.

C. BACKGROUND

1. ***Policy B.R.01 Rental of Surplus School Space and Properties governs how surplus school properties are treated.*** The policy provides details on regulations to which the Board is required to adhere when it decides to lease or otherwise make available surplus school space that has been declared surplus to the educational needs of the TCDSB. A property must be declared surplus before it can be made available for sale or lease.
2. ***The treatment of surplus school properties is also rooted in provincial legislation.*** *Ontario Regulation 444/98*, under the *Education Act*, governs how School Boards dispose of surplus school property by sale or lease. Through *Ontario Regulation 444/98, Disposition of Surplus Real Property*, school boards follow a two-step process to dispose of a property:
 - Step 1: offer to public agencies, coterminous school boards and preferred agencies where public entities have 90 days to express interest in the property and an additional 90 days to

submit an offer. *If the Board does not receive any offers within the prescribed period, the Board can proceed with Step 2.*

- Step 2: subject to the approval of the Minister, disposal to any other body or person

D. EVIDENCE/RESEARCH/ANALYSIS

1. *TCDSB has five (5) properties which previously went through the surplus declaration process being managed for various uses.* Details of use are outlined below.

PROPERTY	STATUS	Available for Lease/Sale/TCDSB Occupancy
Senhor Santo Cristo	Ongoing Short-Term Permit/Licencing. Being evaluated for future use.	Currently available
St. Gerard Majella	Ongoing Short-term Permit/Licencing. Being evaluated for future use.	Currently available
St. Leonard	Leased – Conseil Scolaire Viamonde	September 2024
St. Philip Neri	Temporary Accommodation – St. Antoine Daniel	2025
Former Christ the King	Temporary Accommodation – St. Leo	2024

2. *No properties have recently been declared surplus.* All the Board properties that have previously been declared surplus are either leased, being used for temporary accommodation, or available for short-term use and evaluated for future needs.
3. *School properties that have previously circulated through the Ontario Regulation 444/98 process and exceeded a three-year period are required to be re-circulated to all relevant agencies.* After three years, should the Board determine that any of its surplus school properties (as noted above) are still not required for any use, then the Board may sell, lease, or otherwise dispose of the property by re-circulating through *Ontario Regulation 444/98*. The five properties identified above are currently subject to this requirement if there is a decision to offer the properties for lease or sale.
4. *The LTAPP will include a review of the TCDSB's property needs, including direction for the sites listed in this report.*

E. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.