



POLICY SECTION: ADMINISTRATION
SUB-SECTION:
POLICY NAME: ART COLLECTION POLICY
POLICY NO: A.22

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| Date Approved: April 1971. | Date of Next Review: | Dates of Amendments: BM p 223, 19 Nov 87 |
| Cross References: TCDSB Policy A.20 Records Management and Archives TCDSB Policy A.11 Copyright TCDSB Policy F.F.02 Donation and Sponsorship | | |
| Appendix | | |

Purpose:

This policy establishes a framework for the acquisition and management of works of art held by the Toronto Catholic District School Board.

Scope and Responsibility:

This policy applies to all works of art held by the Board within all of its schools and administrative office sites. The Director of Education is responsible for this policy with the support of staff from Arts Curriculum; Archives and Records Management; Capital Development, Asset Management & Renewal; Environmental Support Services; and Risk Management.

Alignment with MYSP:

Learning – Growing in Knowledge

Continue to develop a Christ-centred learning organization in pursuit of knowledge, innovation, and responsiveness.



POLICY SECTION: ADMINISTRATION
SUB-SECTION:
POLICY NAME: ART COLLECTION POLICY
POLICY NO: A.22

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

The Toronto Catholic District School Board shall establish **maintain** an art collection and may, from time to time, add to that collection.

Regulations:

1. The amount to be expended each year shall be determined at the time of the annual budget.
- 4.1. **All works of art in within all Board schools and administrative offices and schools, whether donated or purchased with Board funds, shall comprise the Board's art collection, apart from works of art owned by employees and brought into administrative offices or classrooms for display.**
2. **Acquisitions into the collection may be made by donation, bequest, or commissioning by the Board.**
3. **Acquisitions made by donation or bequest shall be in accordance with the Board's Donation and Sponsorship Policy F.F.02.**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ART COLLECTION POLICY

POLICY NO: A.22

~~2.4.~~ Selections of art that are proposed to be acquired or disposed of will be subject to the approval of the Director of Education or their delegate.

~~4.~~ All works in the collection shall be appraised at regular intervals and insured against damages, loss or theft.

5. Works of art held by the Board shall be insured in accordance with the Board's insurance policy that covers Board building contents.

6. Works of art deemed to be of significant monetary value shall be appraised from time to time and their value recorded for insurance purposes. Where applicable and feasible, documentation with respect to the provenance of the work shall be maintained.

7. Where applicable and feasible, the Toronto Catholic District School Board shall endeavour to obtain copyright as required for its purposes.

8. An inventory of works of art held by the Toronto Catholic District School Board shall be maintained and updated as required.

9. Works of art deemed to be of significant artistic, monetary, or historical value shall be prioritized for preservation. Preservation and restoration efforts shall be undertaken as funds allow.

10. The TCDSB recognizes and affirms the rights of Indigenous Peoples to own, control, and share their culture.

TCDSB shall ensure that the works of art it holds authentically and respectfully represent Indigenous Peoples and culture, that art created by and/or representing Indigenous Peoples is properly attributed and contextualized, that



POLICY SECTION: ADMINISTRATION
SUB-SECTION:
POLICY NAME: ART COLLECTION POLICY
POLICY NO: A.22

the moral and intellectual property rights of Indigenous creators are respected, and that permission is granted for the display of art.

To achieve these aims, a consultation process shall be maintained between staff responsible for this policy and applicable members of Indigenous communities through the TCDSB's Indigenous Education Advisory Committee to advise on matters of Indigenous authorship and representation in the art it holds.

Definitions:

Art Appraisal:

The process of estimating the likely market value of an artwork.

Commission:

A work of art produced to order.

Provenance:

The history of ownership of an artwork.

Evaluation and Metrics:

The effectiveness of this policy will be determined by measuring the following:

A group of staff from the Archives, Arts Curriculum, Capital Development, Environmental Support Services, Asset Management & Renewal, Risk Management, Equity, Diversity, Indigenous Education & Community Relations departments will convene annually, or more frequently as necessary, to monitor the inventory of art, to assess appraisal and preservation needs, and to consult with Indigenous Education Advisory Committee on matters of Indigenous authorship and representation.