



REPORT TO

REGULAR BOARD

2024-2025 SCHOOL YEAR CALENDAR REPORT

*To the sensible person education is like a golden ornament, and like a bracelet on the right arm.
Sirach 21:21*

Drafted

February 5, 2024

Lori DiMarco, Superintendent, Curriculum Leadership & Innovation; Academic ICT

Meeting Date

February 15, 2024

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The school year calendar is prepared and submitted annually to the Ministry of Education (MOE), in accordance with the Education Act and Ont. Regulation 304, School Year Calendar, Professional Activity Days.

The 2024-2025 school year calendar must be submitted to the MOE by March 1, 2024. The calendar aligns with that of the Toronto District School Board and this alignment will minimize the additional transportation costs for both boards.

The cumulative staff time required to prepare this report was 20 hours.

B. PURPOSE

1. This report provides the Board of Trustees information on the parameters used in the development of the school year calendar.
2. It also provides an outline of the communication plan that will be used to inform the TCDSB community.
3. The 2024-2025 school year calendar has been developed through a consensus process by the Academic/Business Advisory Committee (AcBac) members.

C. BACKGROUND

1. Annually, the Board establishes the school year calendar in accordance with the Education Act and Ont. Regulation 304.
2. The TCDSB must approve a school year calendar that includes a minimum of 194 school days, of which no more than seven (7) will be professional activity (PA) days and at least 187 will be instructional days. Three (3) of the seven PA Days must be devoted to provincial education priorities as set out by the Ministry of Education. In the case of secondary schools, no more than ten (10) instructional days can be designated as exam days.
3. In the 2024-2025 school year, there are a possible 195 instructional days from September 3, 2024 to June 30, 2025. The requirement of 194 instructional days would be achieved if the first school day is Tuesday, September 3, 2024 and the last school day is Friday, June 27, 2025.

4. The selection of the PA days for 2024-2025 school year has been made in consultation with our Academic/Business Advisory Committee (AcBac) Committee members.
5. The AcBac Committee consists of members of Senior Staff and representatives from each union, association, the Catholic Parent Involvement Committee and various board departments (including Transportation, Payroll, Communications and Human Resources).
6. PA days have been aligned with the TDSB to minimize any additional transportation costs.
7. Each school year calendar must be accompanied by a general outline of the activities to be conducted on PA days, as per Ministry Policy/Program Memorandum 151, *“Professional Activity Days Devoted to Provincial Education Priorities”* (PPM151).
8. Currently, we are still waiting for the memorandum that provides direction on the Ministry Priority topics to be addressed on the PA days. Details will be submitted to the Ministry of Education in the coming months.
9. Summary of the proposed 2024-2025 school year calendar
 - a) Elementary Schools:
 - Two PA days are to be used for parent-teacher conferences, as per the Collective Agreement.
 - Two PA days are to be used for assessment and completion of report cards, as per the Collective Agreement.
 - Three PA days are to be used for Provincial Education Priorities of which one half day will be devoted to Faith Development.
 - b) Secondary Schools:
 - Three PA days devoted to Provincial Education Priorities and supporting Article 19 (Joint Professional Development Committee) of the Collective Agreement.
 - One PA day devoted to Faith Development.
 - The remaining three PA days will be devoted to system priorities, annual learning plans and local goals articulated in the School Improvement and Equity Plan.
 - c) The remaining school days shall be instructional days, which for secondary schools will include ten (10) examination days.
 - d) Secondary schools, in consultation with their Local School Staffing Advisory Committee (LSSAC), may schedule a Professional Activity Day

to align with the day following one of the Parent-Teacher Interview nights.

D. COMMUNICATIONS

The 2024-2025 school year calendar will be communicated in the following ways:

1. Letter to families, staff, SEAC, CPIC, CSPC Chairs and OAPCE-Toronto
2. Insert for school newsletters
3. TCDSB website
4. Social media channels

E. STAFF RECOMMENDATION

This report recommends that the Board of Trustees adopt the attached school year calendar in **Appendix A** for the 2024-2025 school year, and that this information be communicated as outlined in Section D of this report.