



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

2025 CALENDAR OF BOARD AND COMMITTEE MEETINGS

and assemble the whole congregation at the entrance of the tent of meeting. Leviticus 8:

Drafted	Meeting Date
October 25, 2024	November 6, 2024
Derek Luk, Senior Policy Advisor Shazia Vlahos, Chief Communications Officer, Policy, Government Relations & Strategy Antonella Ceddia, Executive General Legal Counsel Brendan Browne, Director of Education	
<p>RECOMMENDATION REPORT</p>	

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The report addresses a GAP pending item where Board referred the report on the 2025 Calendar of Board and Committee Meetings (Appendix A) to GAP and provides a proposed 2025 Annual Calendar of Board and Committee Meetings (Appendix B) for GAP's consideration.

The cumulative staff time required to prepare this report was 30 hours.

B. PURPOSE

1. The report addresses a GAP pending item and provides a draft 2025 Annual Calendar of Board and Committee Meetings for GAP's consideration.

C. BACKGROUND

1. At the August 22, 2024 Regular Board meeting, Trustees approved the following motion: "BE IT RESOLVED THAT: Staff come back with a report on options and advice on how to cut back on Committee meetings (maybe one Board meeting per month)."
2. At the September 19, 2024 Regular Board meeting, Trustees reviewed the options presented and approved the following motion: "This report be referred to the Governance and Policy Committee to explore how to maintain levels of governance and transparency and how to reduce the number of meetings to a more manageable level."
3. As per the Annual Calendar of Reports and Policy Metrics, a report for review and approval of the Annual Calendar of Board and Committee Meetings details for the following year is brought forward to the Board in November each year.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The dates selected for the Annual Calendar reflect Statutory Holidays. The Student Achievement and Well Being, Catholic Education and Human Resources Committee (Student Achievement) meeting is typically held on the first Thursday of each month; and the Corporate Services, Strategic Planning and Property Committee (Corporate Services) meeting is held on the second Thursday.

2. Article 4.2 of the Toronto Catholic District School Board’s Operating By-Law 175 requires the Board to meet on the third Thursday in each month unless otherwise ordered by a special motion.
3. Meetings are not normally held during the summer month of July and only one Board meeting is held in the month of August in order to facilitate return from the Board-wide closure in the summer months.
4. Below are the exceptions to the By-law requirement and adopted practices for scheduling the Committee meetings for the year 2025 and the reasons for those exceptions:

NEW DATE	MEETING	REASON
January 2025	All meetings SEAC Corporate Services Regular Board	Scheduled one week later to accommodate the Christmas holidays. Scheduled one week earlier, Wednesday, January 8, to accommodate the OCSTA Winter Trustee Seminar (January 16-18). Not scheduled to accommodate OCSTA Winter Trustee Seminar (January 16-18) and ECCODE Winter Meetings (January 21-23) and the return from the Christmas break. Scheduled one week later, Thursday, January 30, to accommodate the ECCODE Winter Meeting (January 21-23).
February 2025	Student Achievement Regular Board	Not scheduled in consideration of past agendas. Scheduled one week later, Thursday, February 27, to accommodate the Congress Catholic Education Conference (February 20-23).
March 2025	SEAC	Scheduled one week later, March 19, to accommodate March Break (March 10-14).

	<p>Student Achievement</p> <p>Corporate Services</p> <p>Regular Board</p>	<p>Scheduled later in the month, Thursday, March 20 due to March Break (March 10-14).</p> <p>Not scheduled to consolidate with March 27 Regular Board meeting.</p> <p>Scheduled one week later, March 27, due to March Break.</p>
<p>April 2025</p>	<p>Student Achievement</p> <p>Regular Board</p>	<p>Scheduled one week later, Tuesday, April 8, to accommodate ERDI Conference (April 2 –5).</p> <p>Scheduled one week later, Thursday, April 24, to accommodate Holy Week (Easter) (April 14-18).</p>
<p>May 2025</p>	<p>Student Achievement</p> <p>Regular Board</p>	<p>Not scheduled in consideration of ECCODE and OCSOA AGM in May (14-16) involving all senior staff, as well as Student Achievement meeting being scheduled at the end of the month, May 29, before June.</p> <p>Scheduled one week later, Thursday, May 22, to accommodate the ECCODE and OCSOA AGM (May 14-16).</p>
<p>June 2025</p>	<p>Student Achievement</p> <p>SEAC</p>	<p>Scheduled one week earlier, Thursday, May 29, to accommodate June graduations and the CCSTA AGM (June 5 – 7).</p> <p>Scheduled one week earlier, Wednesday, June 4, to accommodate the scheduling of the Regular Board meeting during the second week of the month.</p>

	Corporate Services	Not scheduled due to shortened month with CCSTA AGM (June 5-7) and June graduations. Corporate items to be placed on June 12 Regular Board Meeting Agenda.
	Regular Board	Scheduled one week earlier, Thursday, June 12, to accommodate June graduations.
October 2025	Regular Board	Scheduled one week later, Thursday, October 23, to accommodate ERDI Conference (October 15-18).
December 2025	Corporate Services	Not scheduled. Corporate items to be placed on December 11 Regular Board Meeting Agenda.
	Regular Board	Scheduled one week earlier, Thursday, December 11, to accommodate Advent celebrations and Christmas break.

E. STAFF RECOMMENDATION

Staff recommends that proposed Annual Calendar of Board and Committee Meetings provided in Appendix B be approved.