



REPORT TO

ASSOCIATE DIRECTORS' COUNCIL

MAINTENANCE VEHICLE PURCHASE PROGRAM 2015 CHANGE ORDER REPORT

*"I can do all this through Him who gives me strength."
Philippians 4:13 (NIV)*

Created, Draft	First Tabling	Review
October 15, 2015	October 22, 2015	
K. Elgharbawy, Senior Coordinator of Maintenance and Energy Management M. Farrell, Coordinator, Materials Management P. de Cock, Comptroller, Business Services M. Puccetti, Superintendent of Facilities Services		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



G. Poole

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report recommends that Associate Directors' Council approve the budget increase of \$17,678.07, to supplement the originally approved budget of \$30,000.00, to be used to purchase two (2) new pick-ups from Humberview Trucks.

Funding is available in the Maintenance budget, RF 1251, line 51.

B. PURPOSE

1. To increase the approved budget to replace the two (2) vehicles from the Maintenance fleet in the worst shape with two (2) new pick-up trucks.

C. BACKGROUND

1. On May 27, 2015, Associate Directors' Council approved a budget of \$30,000.00 to purchase two (2) used pick-ups as replacement Maintenance vehicles. *(Mai 2014 017)*
2. The Board issued an RFQ, to prequalified bidders, to purchase two (2) new pick-up trucks.
 - a. On September 1, 2015, a bid response was received from one (1) vendor, Humberview Trucks, for \$23,335.00 per vehicle not including net HST.
 - b. The total cost to purchase two (2) new vehicles is \$47,678.07, including net HST.
3. The table below summarizes the costs and budget availability for the purchase:

Approved Budget (incl. net HST)		\$30,000.00
Total Cost for 2 vehicles (incl. net HST)	\$47,678.07	
Budget Shortfall		-\$17,678.07

4. The budget shortfall of \$17,678.07 is available in Maintenance budget, RF 1251, line 51.

D. STAFF RECOMMENDATION

That a budget increase of \$17,678.07, to supplement the originally approved budget of \$30,000.00, to be used to purchase two (2) new pick-up trucks from Humberview Trucks be approved.

That funding is made available in the Maintenance budget, RF 1251, line 51.