



REPORT

REGULAR BOARD

2025 CALENDAR OF BOARD AND COMMITTEE MEETINGS

All that he does is apt for its time; but although he has given us awareness of the passage of time, we can grasp neither the beginning nor the end of what God does. Ecclesiastes 1:11

Created, Draft	First Tabling	Review
July 23, 2024	November 21, 2024	Click here to enter a date.

Sophia Harris, Recording Secretary
 Antonella Ceddia, Executive General Legal Counsel
 Brendan Browne, Director of Education

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
 Director of Education

Adrian Della Mora
 Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
 Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
 Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

The proposed 2025 Annual Calendar of Board and Committee meetings, attached at **Appendix A**, is presented to the Board for further input and approval.

This year's consideration of the 2025 calendar included requests from the Board to consider ways to reduce the number of monthly meetings, reports from staff with options to consider which were discussed at the Board table and then at the Governance and Policy Committee as per Board motion. This report to Board for approval of the 2025 calendar is a result of the recommendation from the Governance and Policy Committee to maintain status quo scheduling practices.

The cumulative staff time required to prepare this report was 33 hours.

B. PURPOSE

1. As per the Annual Calendar of Reports and Policy Metrics, a report for review and approval of the Annual Calendar of Board and Committee Meeting details for the following year is brought forward to the Board in November each year.

C. BACKGROUND

1. The calendar of meetings for each upcoming calendar year is approved by the Board of Trustees at the November Board meeting annually.
2. At the August 2024 Board meeting, a motion was passed by the Board of Trustees requesting "Staff come back with a report on options and advice on how to cut back on Committee meetings (maybe one Board meeting per month)."
3. A report was brought by staff to the September 2024 Board meeting, in response to the Board motion. This report provided a provincial overview of the number of required monthly meetings in other Ontario schools boards, and suggestions on how to reduce the number of monthly meetings as per the motion.
4. A motion was passed at the September 2024 Board meeting that directed the "report be referred to the Governance and Policy Committee to explore how to

maintain levels of governance and transparency, and how to reduce the number of meetings to a more manageable level.”

5. The report was brought to the November Governance and Policy Committee (GAP) as per the Board motion that included the Board report, and a suggested 2025 calendar of meetings. This suggested calendar included a reduction in the number of meetings as per the motion, and explanation for each.
6. At the November Governance and Policy Committee meeting, the committee passed a motion recommending to the Board “that the status quo for the Annual Calendar of Meetings be maintained as it already allows for the flexibility to adjust meeting dates as needed.”
7. This report has been created in response to the recommendation from the Governance and Policy Committee to the Board.
8. The dates selected for the Annual Calendar reflect Statutory Holidays. The Student Achievement and Well Being Committee (Student Achievement) meeting is typically held on the first Thursday of each month; and the Corporate Services, Strategic Planning and Property Committee (Corporate Services) meeting is held on the second Thursday.
9. Article 4.2 of the Toronto Catholic District School Board’s Operating By-Law 175 requires the Board to meet on the third Thursday in each month unless otherwise ordered by a special motion.
10. Meetings are not normally held during the summer month of July and only one Board meeting is held in the month of August in order to facilitate return from the Board-wide closure in the summer months.
11. Below are the exceptions to the By-law requirement and adopted practices for scheduling the Committee meetings for the year 2025 and the reasons for those exceptions:

NEW DATE	MEETING	REASON
January 2025	All meetings	Scheduled one week later to accommodate the Christmas holidays.
	Regular Board	Scheduled one week later, Thursday, January 30, to accommodate the

		ECCODE Winter Meeting (January 21-23).
March 2025	SEAC	Scheduled one week earlier, Wednesday, March 05, to accommodate March Break (March 10-14).
	Student Achievement	Scheduled later in the month, Thursday, March 20 due to Director's unavailability.
	Corporate Services	Scheduled one week later, Wednesday March 19, due to March Break (March 10-14).
	Regular Board	Scheduled one week later, Thursday, March 27, due to March Break (March 10-14).
April 2025	Student Achievement	Scheduled one week later, Tuesday, April 8, to accommodate ERDI Conference (April 2 –5).
	Regular Board	Scheduled one week later, Thursday, April 24, to accommodate Holy Week (Easter: April 14-18).
May 2025	Student Achievement	Not Scheduled to accommodate the OCSTA AGM (May 1-3)
	Regular Board	Scheduled one week later, Thursday, May 22, to accommodate the ECCODE and OCSOA AGM (May 14-16)
June 2025	Student Achievement	Scheduled one week earlier, Thursday, May 29, to accommodate June graduations and the CCSTA AGM (June 5 – 7).
	SEAC	Scheduled one week earlier, Wednesday, June 4, to accommodate June graduations.
	Corporate Services	Scheduled one day earlier, Wednesday, June 11, to accommodate June graduations and Regular Board Meeting.

	Regular Board	Scheduled one week earlier, Thursday, June 12, to accommodate June graduations.
October 2025	Regular Board	Scheduled one week later, Thursday, October 23, to accommodate ERDI Conference (October 15-18).
December 2025	Corporate Services	Scheduled one day earlier, Wednesday, December 10, to accommodate Regular Board Meeting, Advent celebrations and Christmas break.
	Regular Board	Scheduled one week earlier, Thursday, December 11, to accommodate Advent celebrations and Christmas break.

D. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

Once approved, the 2025 Calendar of Meetings will be posted on the Board’s website.

E. RECOMMENDATION

That the Board approve the 2025 Calendar of Board and Committee Meetings as per **Appendix A**.