



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

NOTICE OF MOTION

Be anxious for nothing, but in everything by prayer and supplication, with thanksgiving, let your requests be made known to God. – Philippians 4:6

Drafted	Meeting Date
January 7, 2025	February 4, 2025

Cecilia Onyia, Senior Legal Counsel, Legal Services
 Antonella Ceddia, Executive General Counsel & Head of Legal Services
 Derek Luk, Senior Policy Advisor
 Shazia Vlahos, Chief Communications Officer, Policy, Government Relations and Strategy

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

EXECUTIVE SUMMARY

This report addresses a GAP pending item on notices of motions that was presented and adopted at the Corporate Services, Strategic Planning and Property meeting held June 8, 2021. The resolution was referred to the Governance and Policy Committee.

The resolution approved a motion outlining principles to be adopted when presenting notice of motions, motions, and/ or motion amendments at a board meeting or committee of the board meeting.

The cumulative staff time required to prepare this report was 7 hours.

PURPOSE

This report recommends minor revisions to the Governance Policy (Appendix A tracked and Appendix B clean), formerly T.20 and a new Notice of Motion Guiding Principles document (Appendix C) be added to the policy registry webpage as an appendix to the Governance Policy as a resource for Trustees to guide drafting notices of motions.

BACKGROUND

1. Motions are used by trustees and members of Committees to bring proposals for consideration and debate at a meeting of the Board and/ or Committee of the Board.
2. On June 8, 2021, the Corporate Services, Strategic Planning and Property Committee meeting approved a motion outlining principles to be adopted when presenting notice of motions, motions, and/ or motion amendments.
3. By the June 2021 motion, it was resolved that in presenting notices of motion, motions or motion amendments, trustees would adopt the following principles:
 - a. Preambles will be factual and verifiable.
 - b. Preambles will be as issue specific as possible.
 - c. Negative preambles will be avoided.
 - d. Resolutions and preambles will not maliciously or falsely impugn the professional or ethical reputation of staff or trustees
 - e. Resolutions and preambles will respect the professional Board staff and Trustees.

4. The approved motion was referred to GAP and staff for necessary amendment to relevant policy.

EVIDENCE/RESEARCH/ANALYSIS

1. Staff has conducted an overview of existing TCDSB policies and have identified the Governance Policy as the appropriate policy to reflect the Board's resolution.
2. The Governance Policy is updated to include a new regulation that refers to the Notice of Motion Guiding Principles supporting document to address resolution on notice of motion, as well as updates to reflect the current policy template, and redundant and/or repetitive language being removed.
3. Staff is recommending attaching the Notice of Motion Guiding Principles to the Governance Policy that outlines Guiding Principles as a supporting document to assist Trustees and Committee members when preparing and presenting notices of motions, motions and motion amendments at meetings of the Board and/or Committee meetings.
4. Staff have also prepared and included a template notice of motion, and some helpful tips related to preparing notices of motion within the Notice of Motion Guiding Principles.

STAFF RECOMMENDATION

1. Staff recommends-that the proposed updated Governance Policy (Appendix A tracked and Appendix B clean) and the Notice of Motion Guiding Principles (Appendix C), be approved.