



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE

QUARTERLY PROCUREMENT SUMMARY REPORT

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.
(Proverbs 20:14)

Drafted	Meeting Date
April 4, 2025	April 10, 2025
J. Charles, Head of Procurement Services and Risk Management	
INFORMATION REPORT	

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

As required by Purchasing Policy FP.01, the Board of Trustees approve all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

On a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information. This reporting will occur in March, June, September and December.

This report submits to the Board of Trustees a listing of all procurement activity/awards between than \$50,000 to \$150,000 for Goods & Services and \$50,000 to \$250,000 for Capital/Renewal expenditure since December 2024.

B. PURPOSE

Purchasing Policy FP.01 requires on a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for goods & services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information.

C. BACKGROUND

This report provides for information a listing of all procurement activity for contracts awarded between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure in Appendix A.

D. EVIDENCE/RESEARCH/ANALYSIS

A listing of all procurement activity for contracts awarded between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure between January 2025 and March 2025 is provided for information in Appendix A.

E. CONCLUDING STATEMENT

That the Board of Trustees receive as information all procurement activities/awards listed in Appendix A.