

# MEMORANDUM

November 3, 2015

**TO:** Corporate Affairs Committee

**FROM:** Angela Kennedy  
Trustee, Ward 11

**SUBJECT:** **Request for permission to serve liquor at an Italian Festival night to be held at Senator O'Connor Catholic Secondary School on Thursday, December 10, 2015**

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A request was received from the principal of Senator O'Connor Catholic Secondary School for a permit to hold an Italian Festival night as its staff Christmas celebrations to be held at Senator O'Connor Catholic Secondary School on Thursday, December 10, 2015 from 4:00 p.m. to 10.30 p.m. (to include clean up time).

A permit is requested to serve alcohol at this event.

**Trustee Kennedy requests that the permit policy be waived and that permission be granted to serve alcohol at their Italian Festival night on Thursday, December 10, 2015 at Senator O'Connor Catholic Secondary School.**

Thank you for your consideration.

Angela Kennedy  
Trustee, Ward 11