

#### CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

# **QUARTERLY PROCUREMENT REPORTING**

"It's no good, it's no good!" says the buyer – then goes off and boasts about the purchase. (Proverbs 20:14)

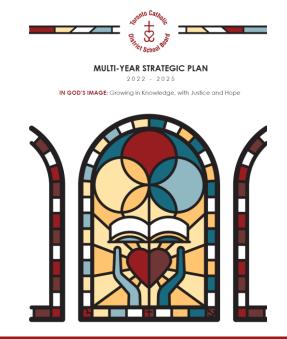
Drafted	Meeting Date	
May 21, 2025	June 11, 2025	

J. Charles, Head of Procurement, Contract Administration and Risk Management

#### **INFORMATION REPORT**

**Vision:** IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.

**Mission:** Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.



Brendan Browne Director of Education

Adrian Della Mora Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam Chief Financial Officer and Treasurer

### A. EXECUTIVE SUMMARY

As required by Purchasing Policy, the Board of Trustees approve all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure. On a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information. This reporting will occur in March, June, September and December.

On March 10, 2022, the Board of Trustees provide delegated authority to the Director of Education and/or designate for the ongoing purchase of utilities with such transactions to be reported on the next procurement report.

### **B. PURPOSE**

Purchasing Policy requires on a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for goods & services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information.

### C. BACKGROUND

This report provides for information a listing of all procurement activity for contracts awarded between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure in Appendix A.

# D. EVIDENCE/RESEARCH/ANALYSIS

A listing of all procurement activity for contracts awarded between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure between April 2025 and May 2025 is provided for information in Appendix A. The summary of the Utilities purchase under delegated authority is included in Appendix B.

# E. CONCLUDING STATEMENT

That the Board of Trustees receive as information all procurement activities/awards listed in Appendix A and Utilities purchased under delegated authority in Appendix B.