

**MINUTES OF THE REGULAR MEETING  
OF THE  
SPECIAL EDUCATION ADVISORY COMMITTEE**

**HELD WEDNESDAY, NOVEMBER 11, 2015**

**PUBLIC SESSION**

**PRESENT:**

Marilyn Taylor, Chair  
Dario Imbrogno  
John MacKenzie  
Sandra Mastronardi  
Ashleigh Molloy  
Mary Pugh  
Giselle Romanino  
Raul Vomisescu  
Glenn Webster  
Gizelle Paine

Trustee A. Andrachuk – By teleconference  
Trustee Kennedy

G. Poole  
P. Matthews  
C. Fernandes  
A. Coke  
J. Wilhelm  
P. Stachiw  
D. Reid  
E. Szekeres

G. Mak, Officer – Corporate Services

Apologies were received from Trustee Tanuan who was unable to attend the meeting.

MOVED by John MacKenzie, seconded by Giselle Romanino, that the agenda, as amended, be approved.

CARRIED

MOVED by Sandra Mastronardi, seconded by Ashleigh Molloy, that the Minutes of Regular Meeting held October 21, 2015, for PUBLIC Session be approved, with the following amendments: that Director Gauthier and Trustee Del Grande were present in attendance, the Chair of SEAC had welcomed a group of AQ students from York University and that Trustee Kennedy requested that the Safe Schools survey come to the November SEAC meeting for input.

CARRIED

MOVED by Sandra Mastronardi and seconded by John MacKenzie, that item 6a) be adopted as follows:

**6a) Information update from Paul Matthews, Legal Counsel, regarding SEAC members sitting on other committees - received.**

CARRIED

MOVED by Trustee Andrachuk, seconded by Mary Pugh, that SEAC recommends to the Board to ask the director to submit a report to advise on the appropriate process to permit SEAC membership on to mental health and safe schools committee.

CARRIED

Inquiry from Ashleigh Molloy to Paul Matthews, Legal Counsel regarding Vice Chair of SEAC and SEAC Members sitting on committees.

MOVED By Ashleigh Molloy, seconded by Trustee Andrachuk, that SEAC recommends to the board that policy A.23 Special Education Advisory Committee be amended in compliance to Ontario Regulation 464/97 Special Education Advisory Committees.

CARRIED

Staff were directed to check the by-laws on how the agenda items are created and how to bring them back to the committee.

MOVED by John MacKenzie and seconded by Glenn Webster, that item 6b) be adopted as follows:

**6b) Presentation from Donald Reid, Principal of Section 23 - Elementary, regarding SEA claims - received.**

CARRIED

Staff were directed to provide a copy of the PowerPoint presentation to SEAC members.

Staff were directed to come back with information on who currently provides the funding for 'hushh-ups'.

Cristina Fernandes, Superintendent of Special Services, provided an update that Safe Schools Report presentation by Vincent Burzotta - Superintendent of Safe Schools.

MOVED by Mary Pugh, seconded by Sandra Mastronardi that staff be directed to include the Secondary Safe School Survey on the December 2, 2015 agenda of SEAC so that feedback could be provided by the Committee.

CARRIED

Cristina Fernandes, Superintendent of Special Services, provided an update regarding the Internal Use of the Video Recording - Parliamentary Meeting.

MOVED by Ashleigh Molloy, seconded by Dario Imbrogno, that the verbal communication by Cristina Fernandes, Superintendent of Special Services, regarding the Internal Use of the Video Recording - Parliamentary Meeting be received.

CARRIED

Mary Pugh left the meeting.

MOVED by Sandra Mastronardi, seconded by Giselle Romanino, pending the receipt of the Deloitte report, that SEAC be provided with a report that outlines the Special Education Model and the operating function of the resource room for each secondary school in the TCDSB. The statement “operating function” to include:

- 1) What staff is operating the resource room if it is open
- 2) How are students that require withdrawal assistance being accommodated if the resource room is closed.
- 3) Caseload breakdown of IEP students to monitoring and/or resource teacher per period
- 4) Process in which IEP is prepared
- 5) Process in which the IEP is monitored/applied if resource room staffing and accommodations are not available- received.

CARRIED

Dario Imbrogno left the meeting.

Ashleigh Molloy left the meeting.

Staff were directed to provide a presentation through the finance department in early January regarding the Deloitte report, prior to the Ministry deadline.

MOVED by Sandra Mastronardi, seconded by Giselle Romanino, that the verbal communication by Cristina Fernandes, Superintendent of Special Services, regarding change in date to Special Services Parent Fair date– Spring 2016 be received.

CARRIED

MOVED by John MacKenzie, seconded by Giselle Romanino, that the communication by Marilyn Taylor regarding November LDAO SEAC Circular be received.

CARRIED

MOVED by Sandra Mastronardi, seconded by Giselle Romanino, that the communication by Cristina Fernandes, Superintendent of Special Services, regarding Report on EQAO Results be received.

CARRIED

Staff were directed to report back on EQAO results reflecting on Special Ed.

MOVED by John MacKenzie, seconded by Gizelle Paine, that the communication by Update from Cristina Fernandes, Superintendent of Special Services, regarding Update on Grade 10 OSSLT results be received.

CARRIED

MOVED by Gizelle Paine, seconded by Giselle Romanino, that the communication by Update from Communication from Trustee Andrachuk regarding Barrier-Free Education webinars and online guides be received.

CARRIED

MOVED by Sandra Mastronardi and seconded by Giselle Romanino, that item 12a) be adopted as follows:

**12a) Special Education Plan Checklist 2015-16 – received.**

CARRIED

MOVED by Gizelle Paine and seconded by Glenn Webster, that item 12b) be adopted as follows:

**12b) Special Services response to the Regional Audit – received.**

CARRIED

MOVED by Gizelle Paine and seconded by Glenn Webster, that item 12c) be adopted as follows:

**12c) Monthly Report from Cristina Fernandes, Superintendent of Special Services – received.**

CARRIED

Inquiries from Sandra Mastronardi regarding SEA Claims process, Student Trustee Election Process, SEAC Consultation regarding Parent/Student Charter of Rights, Formality of SEAC minutes, Special Education Plan updates, Ministry of Education Payout and Special Education Resource Fair.

MOVED by Sandra Mastronardi, seconded by Trustee Andrachuk to extend an invitation on behalf of SEAC to the Student Trustees to attend SEAC meetings on a rotational basis.

CARRIED

Staff were directed to follow up on the inquiry regarding the formality of minutes.

Staff had advised the committee that an orientation will be provided in January.

MOVED by Trustee Andrachuk, seconded by Raul Vomisescu that the meeting adjourn.

CARRIED

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SECRETARY

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CHAIR