



REPORT TO

## GOVERNANCE AND POLICY COMMITTEE

### TRUSTEES CODE OF CONDUCT (T.04) POLICY REVIEW

*May integrity and uprightness preserve me, for I wait for you. (Psalm 25:21)*

Created, Draft	First Tabling	Review
January 25, 2016	February 16, 2016	

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### RECOMMENDATION REPORT

#### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

#### Mission:

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.*



G. Poole  
Associate Director of Academic Affairs

A. Sangiorgio  
Associate Director of Planning and Facilities

Angela Gauthier  
Director of Education

## **A. EXECUTIVE SUMMARY**

This report recommends updates to the Trustees Code of Conduct (T.04).

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as the Trustees Code of conduct was due for a review as of April 2015.

## **C. BACKGROUND**

1. The Trustees Code of Conduct was originally created in September 29, 2010 and last amended by the Board of Trustees on April 4, 2012.
2. The current policy indicates that it will be “reformatted into the TCDSB Meta Policy template for September 2013.” This is not reflected on the policy register.
3. On January 31, 2013, the Board adopted a framework for policy review that consisted of the following action: REVISE the policy because: the policy and regulation statements need to be re-written to accurately reflect the TCDSB Multi-Year Strategic Plan and conform with the meta policy template.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The current Trustees Code of Conduct is not in the current meta policy template.
2. A side-by-side of the current policy and the proposed policy is attached as APPENDIX A.
3. A “Purpose” section added states: “The purpose of this policy is to provide trustees and student trustees with direction and guidelines for their conduct and role in Board Governance as a member of the Toronto Catholic District School Board.”

4. A “Scope and Responsibility” section added states: “This policy applies to all trustees and student trustees of the Toronto Catholic District School Board who are responsible for ensuring compliance with this policy.”
5. A “Legal Impact” section added states: “Without limiting the generality of the foregoing, a trustee would compromise himself/herself in the discharge of their duties by failing to declare a conflict of interest as required pursuant to the Municipal Conflict of Interest Act, by contravening any other law, by disclosing confidential business, personnel or student information, and by misappropriating Board resources.”
6. A “Definitions” section includes the following definition of Trustee: “A person elected or acclaimed to the office of trustee of the Board pursuant to the provisions of the Municipal Elections Act or appointed to the office of trustee pursuant to the provisions of the Education Act.”
7. An “Evaluation and Metrics” section added states “The effectiveness of the policy will be determined by measuring the following: “(1) Determinations that Trustees have breached this Code of Conduct and (2) Sanctions on Trustees for a breach of this Code of Conduct.”

## **E. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored through policy development.
2. Further reports to Board regarding recommended changes or updates to the policy will be brought as deemed necessary.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

Staff will post the approved updated policy to the TCDSB policy register.

## **G. STAFF RECOMMENDATION**

That the Board revise the Trustees Code of Conduct (T.04) as amended and proposed in Appendix A.