



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Jan 18, 2016

~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	Ruth Oliveros - Jeannette Duda NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	<p>W1 – Geoffrey Feldman – Chair</p> <p>W2 – A J Hepburn</p> <p>W3 – Luciano Asenjo</p> <p>W4 –</p> <p>W5 – Jana Seymour ☎</p> <p>W6 – O P E N</p> <p>W7 – O P E N</p> <p>W8 – Ruth Oliveros - Secretary</p> <p>W9 – Manny Ching</p> <p>W10 – Kana Muthiah</p> <p>W11 – Ben Xavier ☎</p> <p>W12 – O P E N</p> <hr/> <p>PMAL 1 – Milton Barrera</p> <p>PMAL 3 – Ana Bela Da Silva (W5)</p> <hr/> <p>Com Rep 1 – O P E N</p> <p>Com Rep 3 – Dennis Hastings Asst. Comm.</p>	<p>W1 – O P E N</p> <p>W2 – O P E N</p> <p>W3 – O P E N</p> <p>W4 – Joe Fiorante – Treasurer</p> <p>W5 – Cheryl Bristol-Matte – Vice Chair</p> <p>W6 – O P E N</p> <p>W7 – Karen Lue Tam ☎</p> <p>W8 – Jun Saldares</p> <p>W9 –</p> <p>W10 – O P E N</p> <p>W11 – O P E N</p> <p>W12 –</p> <hr/> <p>PMAL 2 – Baldo Minaudo</p> <p>PMAL 4 – Nilo Ang</p> <hr/> <p>Com Rep 2 – Maria Pileggi</p> <p>☎ Telephone Symbol</p>
Other Members In Attendance (ex officio and non-voting):	<p>TCDSB Director of Education or Designate – John Shain</p> <p>TCDSB Trustee Representative or Designate – Garry Tanuan</p> <p>TCDSB Parent Engagement & Toronto CPIC Liaison – Carla Marchetti</p> <p>TCDSB Communications – Emmy Szekeres-Milne</p> <p>TCDSB Staff Support: Paul Mathews, Nicholas Galatianos, Jessica Ugliano</p>	
Apologies for Absence:	A J Hepburn (W2),	
Absent:	Roger Gonzalves (W4), Diana Buckmire (W9), Jackie Delaney (W12)	

Guests and Public in Attendance:	<p>Trustee Chair Angela Kennedy, Annalisa Crudo Perri (OAPCE-Toronto) Sandra Mastronardi (OAPCE-Toronto), Amabel Ongco, Jezz Garvez, Edith Pearson ☎, David Rodriguez ☎</p> <p>No other guests present</p>
Next Meeting:	Monday February 07, 2016 Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call, Declaration of Quorum, Prayer and Conflict of Interest reminder	<p>The Chair welcomed everyone, called the meeting to order and led the roll call with roundtable introductions at 7:11 PM.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p>R. Oliveros led the opening prayer.</p> <p>All members were asked to complete the Annual Conflict of Resolution Form. A conflict exists if any member holds (executive) positions in organizations with a similar mandate as CPIC. This does not apply to any member who holds a position on a CSPC.</p> <p>A Member must stringently avoid even an appearance of conflict of interest to ensure that deliberations and decisions are made in the interests of the Committee as a whole.</p> <p>The chair then read out part of Article IV paragraph 4 of the Toronto CPIC Constitution to all members. "Employees of the Board are ineligible to serve as a Community</p>

APPROVED MONDAY APRIL 18, 2016 MOTION: 16/04-02



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AGENDA ITEMS	DISCUSSION & DECISIONS
	<ul style="list-style-type: none">o promote effect ongoing communication among partners in educationo establish a positive relationship with direct of education and trusteeso provide feedback to parents,o have a clear understanding of roles and responsibilitieso clear and consistent process for decision making and conflict resolutiono familiar with funding opportunity and resources <p>The Chair committed to try to be present at the Board of Trustee meeting every month</p> <p>The Chair also suggested that TCDSB Staff should speak at CPIC meetings every month and would like member suggestions as to what they would like to learn about school operations.</p> <p>The Chair also mentioned that this year to date we have successfully held the Fall Parent Conference and to continue to be effective we do need to work together with a positive attitude on our other goals of presenting to Staff and Trustees the Parent Engagement Barriers we consider important.</p> <p>Chair presided over the Meeting.</p>
5 Report from the Trustee Representative or Designate	<p>Trustee Tanuan reported.</p> <p>Would like everyone to consider the Seven Doors of Mercy and come together as a group. We are all brothers and sisters in Christ.</p> <p>Trustee Chair Kennedy reported.</p> <ol style="list-style-type: none">1. Thanks to everyone for being here. Parent power at its best. I know that you're here every month and that's a huge commitment. Want to thank staff as well, C. Marchetti and J. Shain, and E. Szekeres-Milne. Did make some observations. As you saw I made a wrong call. We all make mistakes. I've been involved with Education for quite a long time, parent on OAPCE when it was a Toronto Regional Council and it used to be called FCPTO, so I am familiar with all the work that parents do and it's not easy.2. Maybe a parliamentarian might be a good idea for an in-service. It has helped us with Roberts Rules of Order, helped us with running a meeting, and being more knowledgeable around process. I can speak to the Director if the committee is agreeable to do that to get a Parliamentarian involved to help a little bit.3. The other thing that might help is name cards on the table to say who is who, and whether voting member or not. Might help around transparency.4. Suggestion - Retreat - if any money could be used for a retreat. Trustees are going to have a retreat using O'Connor house, property that we own. Old estate house. The atmosphere is different than being in a school. Might be good for some team building, and maybe get a facilitator come in. Maybe a bit of strategic planning might be a good idea.5. You need to be visible out there, on the ground, so people know who and what CPIC is. D. Hastings said there are already some plans in place to have Ward Council Meetings. Good idea around the issue of Catholic education J. Shain was talking about. Need to amass our armies on the ground, local involvement, parishes, CWLs, parents. It's time for us to use our parent power, and our people power, to start amassing our

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	army against those people who want a publicly funded system. J. Shain is right parents are going to be the power behind any changes.
6 Report from the Director of Education or Designate	<p>Superintendent Shain reported.</p> <p>Happy New Year. Kathleen Wynne has brought to the fore -- Catholic education and asked if it should be publicly funded. Our parents need to speak as one voice now more than ever. CPIC Members need have a major role to play and we really need to work together to ensure that Catholic Education remains as a publically funded program. Pope Francis said, "You've got to get your feet dirty." CPIC should be out in the community and be part of the community; otherwise no one is going to know what CPIC is doing. I'm a little disappointed with the past couple of meetings. We need to work harder to come together as a group.</p> <p>Toronto Catholic Film festival celebrating the Year of the Family - ten shorts to be shown on April 21st at Cineplex Odeon at Yonge and Dundas.</p> <p>The TCDSB has enrolled 50 to 60 Syrian newcomers and more is expected. This is just the tip of the iceberg.</p> <p>The Cold weather is here and all information is on the website, especially if buses don't run. Each principal also carefully monitors temperatures to keep children safe.</p> <p>TCDSB Kindergarten registration is now 98 percent online through SOAR program. Now that we have worked out the bugs, it is working really well.</p> <p>The TCDSB will be having some public consultation on the MYSP and the MYRP. OAPCE and CPIC will be invited to be involved.</p>
7 Financial Report from the Treasurer	<p>CPIC Treasurer reported.</p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB for December 31, 2015 was provided and discussed by the members. The following motion was proposed.</p> <p>Motion # 16/01-03 MOVED THAT the Financial Report as presented be accepted. Mover: N. Ang PAL 4 Seconded: M. Ching W9 Carried</p> <p>The treasurer than presented the proposed GSN budget (attached as Appendix "B") for the school year 2015/16 which was provided and discussed by the members. The following motion was proposed.</p> <p>Motion # 16/01-04 MOVED THAT the CPIC accept the presented GSN Operating Budget for the 2015/16 CPIC Fiscal Year. Mover: M. Ching W9 Seconded: R. Oliveros W8 Carried</p>
8 Unfinished (Old) Business and Matters Arising Minutes of	<p>Unfinished Business/Items Deferred from Prior Meeting</p> <p>8.1 Appointments</p> <p>D. "Jun" Saludaes was presented to the Committee at our November meetings and has</p>

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Prior Meetings	<p>attended 3 CPIC meetings or CPIC events and it is now time to confirm his appointment. The following motion was proposed</p> <p>Motion # 16/01-05 MOVED THAT Toronto CPIC appoint D. Saldares to be the Parent Member for Ward 08 Representative 2</p> <p>Mover: M. Ching W9 Seconded: N. Ang PAL4</p> <p>Carried</p> <p>N. Ang is currently a Parent Member: At Large and he would like to be more actively involved as a Parent Member in Ward 3 and has asked to be appointed to the vacant position. Discussions followed and the following motion was then proposed:</p> <p>Motion # 16/01-06 MOVED THAT Toronto CPIC appoint N. Ang to be the Parent Member for Ward 03 Representative 2</p> <p>Mover: M. Ching W9 Seconded: R. Oliveros W8</p> <p>Carried</p> <p><u>Motions for Which A Notice of Motion was Provided</u></p> <p>8.2 Motion: Conflict Clarification</p> <p>Discussions followed on the presented motion and the following motion was proposed.</p> <p>Motion # 16/01-07 MOVED THAT Toronto CPIC defer this motion to a subsequent meeting to allow time for members to review the comments presented at this meeting.</p> <p>Mover: M. Ching W9 Seconded: N. Ang W3</p> <p>Carried</p> <p>8.2 Motion: Conflict Clarification</p> <p>Discussions followed on the presented motion and the following motion was proposed.</p> <p>Motion # 16/01-08 MOVED THAT Toronto CPIC defer this motion to a subsequent meeting to allow time for members to review the comments presented at this meeting.</p> <p>Mover: C. Bristol-Matte W5 Seconded: D. Hastings CR3</p> <p>Carried</p> <p><u>Matters Arising from the Minutes of Prior Meetings</u></p> <p>8.4 Motion Memorandum of Understanding between OAPCE(T) and CPIC</p> <p>Discussions followed on the presented motion and the following motion was proposed.</p> <p>Motion # 16/01-09 MOVED THAT Toronto CPIC and OAPCE Toronto will jointly draft a Memorandum of Understanding that will outline what activities/events and when Toronto CPIC and OAPCE Toronto could possibly work together for the beneficial interest of all TCDSB Parents while maintaining their own independent identity and mandate.</p> <p>Mover: C. Bristol-Matte W5 Seconded: M. Ching W9</p> <p>Carried</p>

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<p>9 Subcommittee Reports & Recommendations</p>	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u> Budget was discussed and approved in the Treasurer's Report</p> <p><u>9.2 Governance & Procedure Subcommittee</u> Discussions appointing Manny Ching as the Chair of this Subcommittee and the following Motion was proposed:</p> <p>Motion # 16/01-10 MOVED THAT Toronto CPIC appoints Manuel Ching as the Chair of the Governance and Procedure Subcommittee and the members will be as the Chair determines</p> <p>Mover: N. Ang W3 Seconded: D. Hastings CR3</p> <p>Carried</p> <p><u>9.3 Nominating & Election Subcommittee</u> Discussions appointing Nilo Ang as the Chair of this Subcommittee and the following Motion was proposed:</p> <p>Motion # 16/01-11 MOVED THAT Toronto CPIC appoints Nilo Ang as the Chair of the Nominating and Elections Subcommittee and the members will be as the Chair determines</p> <p>Mover: M. Ching W9 Seconded: D. Hastings CR3</p> <p>Carried</p> <p>Discussions followed as to whether to hold by-elections or to accept recommendations and appoint parents into the vacant positions. The following motion was proposed.</p> <p>Motion # 16/01-12 MOVED THAT Toronto CPIC does not hold by-elections for the current open or vacant positions on this Committee and that they are to be filled by appointing qualified persons.</p> <p>Mover: N. Ang W3 Seconded: M. Ching W9</p> <p>Carried</p> <p><u>9.4 Conference Planning Subcommittee</u> Discussions followed on the Area Community Meetings planned for February 22, 2016. It was decided due to time constraints to defer further discussion for a Conference Planning Subcommittee meeting that will be held on Monday January 23, 2016 before the OAPCE (Toronto) meeting.</p> <hr/> <p><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.5 Communications and Dissemination Planning Subcommittee</u> Discussions followed the presentation of a motion to place \$500 into a Toronto CPIC PayPal account for the purposes of needed and urgent expenditures made by the Communications Director with approval from the majority of the Toronto CPIC Executive Subcommittee. This Motion died as no member was willing to be a seconder.</p>



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10 Reports from Parent Members: Ward Representatives	No Reports were presented
11 New Business and Motions Arising Therefrom	<p><u>11.1 Reduce Number of Parent Representatives:</u></p> <p>Discussion followed on a motion that was suggested by Staff which was to reduce the number of Toronto CPIC members from 24 to 12. As the presented motion had no mover and no seconder, the motion died.</p> <p><u>11.2 (i) RFF From St Edwards CES</u></p> <p>Request for Funds for W5 Schools with the lead school being St. Edward's CES to hold a parent and student assemblies. The event is to educate parents and students on social networking safety. The funds will be used for speaker, promotional material and refreshments. Discussion followed and the following motion was presented.</p> <p>Motion # 16/01-13 MOVED THAT the Request For Funds submitted by L. Mottaz through C. Bristol-Matte be approved in the amount of \$1,000 for the project entitled "Social Media Awareness" with the requirement to promote that these funds came from Toronto CPIC; that at least one obligatory session using either a workshop or a speaker that encourages parent involvement by serving on their school council (CSPC) and/or Parent Involvement Committees (CPIC), by volunteering for field trips and school activities, by making sure there is a quiet place set aside to do homework, by helping with homework, by meeting with teachers, by talking to your child about their day at school; and, that other schools in the local area are invited to attend the event.</p> <p>Mover: C. Bristol-Matte W5 Seconded: D. Hastings CR3</p> <p>Carried</p> <p><u>11.2(ii) RFF From W8 Faith in our Child event</u></p> <p>Request for Funds for W8 Schools with the lead schools being Cardinal Leger and St Brendan CES to hold the event entitled "Faith in Our Child". This event is to strengthen the Catholic triad of home, school, and parish by encouraging parent engagement opportunities to enhance adult, youth and young children's faith formation activities that will improve student well-being and academic achievement. The funds will be used for speaker, promotional material and refreshments. Discussion followed and the following motion was presented.</p> <p>Motion # 16/01-14 MOVED THAT the Request For Funds submitted by R. Fraser and R. Oliveros be approved in the amount of In \$1,000 for the project entitled "Faith In Our Child" with the requirement to promote that these funds came from Toronto CPIC; that you have at least one obligatory session using either a workshop or a speaker that encourages parent involvement by serving on their school council (CSPC) and/or Parent Involvement Committees (CPIC), by volunteering for field trips and school activities, by making sure there is a quiet place set aside to do homework, by helping with homework, by meeting with teachers, by talking to your child about their day at school; and that other schools in the local area are invited to attend the event.</p> <p>Mover: R. Oliveros W8 Seconded: D. Hastings CR3</p>

APPROVED MONDAY APRIL 18, 2016 MOTION: 16/04-02



7:00 P.M.

By resolution of the assembly (**16/04-02**) on
Monday, April 18, 2016


Geoffrey Feldman, Chair

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APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary		
As at December 31, 2015		
	CPIC 2015-16	PRO GRANT 2015-16
APPROVED FUNDING	20,106.00	12,500.00
CARRYOVER FROM PREVIOUS YEAR	42,569.46	
TOTAL FUNDING	62,675.46	12,500.00
EXPENSES:		
Conference Materials	1,403.04	6,993.71
CSAC Resources	-	-
Hospitality	5,510.08	2,832.25
Honorariums	-	-
Legal Fees	-	-
Mileage	-	-
Promotional Materials	-	-
Printing & Supplies	839.20	131.43
Translation Services	-	
TOTAL EXPENDITURES	7,752.32	9,957.39
CARRYOVER TO NEW YEAR	54,923.14	2,542.61



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Appendix "B" – CPIC Budget for 2015-16 FY

Budget for 2015-2016 GSN		
\$5000 + \$.17/student	\$20,106	
Description	Amount	%
NTC Reporting (\$205 x 6 meetings)	1,230	6.1%
Teleconferencing (\$67 x 6)	402	2.0%
OAPCE Conference (\$75 x 35)	2,700	13.4%
Food for meetings (\$200 x 6)	1,200	6.0%
Pro Grant overrun	2,000	9.9%
Calling Cards/Advertising	500	2.5%
Milage/Bus Fare/Child minding	1,000	5.0%
February Ward Summit	3,000	14.9%
Additional Conventions	574	2.9%
Printing	2,000	9.9%
CPIC Giveaways (pens and pads)	1,500	7.5%
Funding Applications	4,000	19.9%
CPIC Total	20,106	
CSPC supplement for OAPCE AGM	10,000	
	30,106	