



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

Date Approved: January 2, 1987	Date of Next Review: April 2021	Dates of Amendments: January 16, 1995 July 18, 1991 April 2016
Cross References: <i>Smoke-Free Ontario Act; Ontario Regulation 48/06</i> <i>Electronic Cigarettes Act</i> <i>City of Toronto Municipal Code Chapter 709, Smoking (smoking bylaw)</i> <i>Education Act, Section 302(1)</i> <i>TCDSB Code of Conduct</i>		

Purpose:

The Toronto Catholic District School Board recognizes the benefits of a smoke, vapour and tobacco-free learning, playing and working environment. This is achieved by prohibiting smoking, vaping or usage of tobacco products, anywhere on Board property, in Board premises and all locations where Board or School sanctioned activities take place.

Scope and Responsibility:

This policy applies to all employees of the Toronto Catholic District School Board and individuals who use Board buildings, facilities or Board-owned property. The Director is responsible for this policy.

Alignment with MYSP:

Strengthening Public Confidence

Fostering Student Achievement and Well-Being



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Policy:

The Toronto Catholic District School Board is committed to the provision of a smoke, vapour and tobacco free environment in all premises and on all properties, owned and/or operated by the Board.

Regulations:

1. The Board bans the sale and promotion of tobacco products on all Board property.
2. The sale and use of tobacco products is legally prohibited in all Board owned and/or operated school facilities and the Board owned and/or operated outdoor areas surrounding them. **This includes while on educational excursions, in board vehicles or in personal vehicles parked on board property.**
3. The sale and use of tobacco products is prohibited by the Board in all other Board owned and/or operated facilities and the Board owned and/or operated outdoor areas surrounding them. **It is against the law to smoke within 9 metres of an entrance or exit of any building that is used by the public.**
4. **Failure of students, employees, visitors and those who use board facilities to comply with the requirements of the *Smoke-Free Ontario Act* or other relevant legislation, may result in legal action (i.e. being charged and/or fined).**
5. **"No smoking" signage shall be placed at each entrance and exit of the enclosed workplace, place or area in appropriate locations and in sufficient numbers to ensure that employees and the public are aware that no smoking or vaping is permitted in the enclosed workplace, place or area.**



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6. In accordance with the *Smoke-Free Ontario Act*, exceptions are made for the traditional use of tobacco that forms part of Aboriginal culture and spirituality, when used for such purposes.

APPENDIX A



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Definitions:

Board Premises and Property

Includes all administrative buildings of the Board, Board operated buildings including schools, and all locations where Board or School sanctioned educational activities are taking place. Board-owned vehicles and machinery are also considered to be Board property.

Electronic Cigarette means any of the following:

- 1. A vaporizer or inhalant-type device, whether called an electronic cigarette or any other name, that contains a power source and heating element designed to heat a substance and produce a vapour intended to be inhaled by the user of the device directly through the mouth, whether or not the vapour contains nicotine.**
- 2. A component of a device described in paragraph 1.**
- 3. Any other prescribed device or product; (“cigarette électronique”)**

Individuals on Board Premises

Includes students, staff, trustees, contractors, parents/guardians, volunteers, permit holders and all others who are invited to or who work on Board property and in Board operated buildings.

Smoke & Vapour Free Environment

An environment that is free of smoke caused by smoking or lit tobacco product and vapour caused by an electronic cigarette.



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Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

A report will be brought to Board by staff on an annual basis detailing compliance and infractions of this policy.

APPENDIX A