



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 19, 2016

~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

<b>Parent &amp; Community Members Present (voting Members):</b>	<p>W1 – <b>Geoffrey Feldman – Chair</b></p> <p>W2 –</p> <p>W3 –</p> <p>W4 – <b>O P E N</b></p> <p>W5 – <b>Jana Seymour</b> ☎</p> <p>W6 – <b>O P E N</b></p> <p>W7 – <b>O P E N</b></p> <p>W8 – <b>Ruth Oliveros - Secretary</b></p> <p>W9 – <b>Manny Ching</b></p> <p>W10 – <b>Kana Muthiah</b></p> <p>W11 – <b>Ben Xavier</b> ☎</p> <p>W12 – <b>O P E N</b></p> <hr/> <p>PMAL 1 –</p> <p>PMAL 3 – <b>Ana Bela Da Silva (W5)</b></p> <hr/> <p>Com Rep 1 – <b>O P E N (OAPCE-T)</b></p> <p>Com Rep 3 – <b>Dennis Hastings - Communications</b></p>	<p>W1 – <b>O P E N</b></p> <p>W2 – <b>O P E N</b></p> <p>W3 – <b>Nilo Ang</b></p> <p>W4 – <b>Joe Fiorante – Treasurer</b></p> <p>W5 – <b>Cheryl Bristol-Matte -Vice Chair</b> ☎</p> <p>W6 – <b>O P E N</b></p> <p>W7 – <b>O P E N</b></p> <p>W8 –</p> <p>W9 – <b>O P E N</b></p> <p>W10 – <b>O P E N</b></p> <p>W11 – <b>O P E N</b></p> <p>W12 – <b>Jackie Delaney</b></p> <hr/> <p>PMAL 2 –</p> <p>PMAL 4 –</p> <hr/> <p>Com Rep 2 – <b>Maria Pileggi</b></p> <p>☎ Telephone Symbol</p>
<b>Other Members In Attendance (ex officio and non-voting):</b>	<p>TCDSB Director of Education or Designate – <b>Angela Gauthier &amp; John Wujek</b></p> <p>TCDSB Trustee Representative or Designate – <b>Maria Rizzo or Garry Tanuan</b></p> <p>TCDSB Parent Engagement &amp; Toronto CPIC Liaison – <b>Carla Marchetti</b></p> <p>TCDSB Communications – <b>Emmy Szekeres-Milne</b></p> <p>TCDSB Staff Support:</p>	
<b>Apologies for Absence:</b>	<p>Luciano Asenjo W3; Cheryl Bristol-Matte W5; Jun Saludaes W8; Milton Barrera PMAL 1</p>	
<b>Absent:</b>		

<b>Guests and Public in Attendance:</b>	<p>Alistair Robertson, Tim LeeLoy (ShaeLife) Lisa Robles (Spanish Speaking Committee), Sandra Mastronardi ☎, Analissa Crudo Perri ☎, Jarvez “Jezz” Felipe</p> <p><b>No other guests present</b></p>
<b>Next Meeting:</b>	<p style="background-color: yellow;"><b>Monday Oct 17, 2016      Location: CEC @ 6:30 PM</b></p>

AGENDA ITEMS	DISCUSSION & DECISIONS
<p>1    <b>Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b></p>	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at <b>07:19 PM</b>.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p><b>T. LeeLoy</b> led the opening prayer.</p>
<p><b>Presentation 1:</b></p>	<p><b><u>TCDSB Spanish Committee Ms. Lisa Robles</u></b></p> <p>Ms Robles presented and update the Committee on the TCDSB Spanish Committee event to be held on Saturday October 22, 2016. She requested assistance from Toronto Catholic PIC to introduce the Committee to the attendees in English. The Chair and M. Ching volunteered for this task. A Parent Involvement resource table will be available for Toronto Catholic PIC parent resources handouts.</p> <p>E. Szekeres-Milne TCDSB Communications mentioned that the event is posted on the TCDSB website.</p>

**APPROVED MONDAY NOVEMBER 21, 2016 MOTION: 16/11-02**



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	<p>Workshop Name: Empowering Mothers in Education.</p> <p>This is the second PRO-Grant that has been approved for the Spanish Speaking Committee. The first event held was to welcome the Spanish speaking parents this second event will be themed "Getting Down to Business". The event will include some ice breaker activities, small group discussions and a lot of facilitating. The parents will not be told any information as the idea is for them to learn about the information as they go. The objective sought is for the attendees to learn about the different parent groups. It will finish with a case study – "single mom with a son, son's attitude has changed and he is not doing well in school anymore". This is to see if the parents can apply what they have learned and see if they can locate the needed resources to resolve the case study issue.</p> <p>Next calendar year the Spanish Speaking committee plans to host a focus group. The idea is to pick the people from this second event workshop and invite them back in six to eight months later and see if they have used the information and have been successful in improving their situation(s).</p> <p>Looking for Spanish speaking volunteers a CPIC member who would attend their four meeting a year. Mr. M. Ching said that he would be interested in representing Toronto Catholic PIC on the Spanish Speaking Committee</p>
<b>Presentation 2</b>	<p><b>ShareLife Presentation Tim Lee Loy ShareLife Coordinator, Archdiocese of Toronto</b></p> <p>Mr. Lee Loy introduced himself and presented a Video that described the work being undertaken by this Archdiocese initiative. "The ShareLife School Employee Campaign 2014"  <a href="https://www.youtube.com/watch?v=LMAKNxP3iRA">https://www.youtube.com/watch?v=LMAKNxP3iRA</a></p> <p>On October 3<sup>rd</sup>, the Archdiocese will be focusing on school participation and launching a curriculum for Grade 1 to Grade 12 students that will focus on Ontario Catholic School Graduate expectations.</p> <p>Mr. Lee Loy is working with Bishop Boissoneault and they have put together a strategy where they would be speaking to pastors and parishes to support ShareLife. Currently they are working with the Area 3 and 4 Pastors who did not know that school participation will be an additional contribution that will support the parish total.</p> <p>As TCDSB is celebrating the "Year of the Parish" Mr. Lee Loy would like ideas on how can we nurture that relationship with the Parish and Schools.</p> <p>Mt Lee Loy that TCDSB parents already are a large supporter of ShareLife with 23 percent participation. He is also looking for help from members to promote the ShareLife campaign. We should continue the ShareLife tradition of Catholics coming together to support the community.</p> <p>Discussion Followed:</p> <p><u>Chair</u>: I encourage Members to go to the ShareLife website and do their own research. I did this when asked by Mr Lee Loy for Presentation time and I have a different more positive view on ShareLife initiatives.</p> <p><u>D. Hastings</u>: Do you have any literature that we can hand out in to other parents and the CSPC in the Wards that we visit?</p> <p><u>T Lee Loy</u>: Didn't bring anything with me, only cards. If you can please try to just remind folks about the work we undertake and this campaign. Our big problem is that the information we send to schools are going from the teacher's mailbox into the blue box. Please remind School Staff to look for ShareLife literature about this campaign.</p> <p><u>Director Gauthier</u>: CPIC in contact with council chairs, that is where the dialogue would be most</p>

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	<p>effective.</p> <p><u>T Lee Loy</u>: We will be presenting at parent councils as well and I have also asked pastor to encourage schools to participate. Follow us on Twitter around launch of curriculum. Bulletin announcements will also be made recognizing the schools for their support.</p> <p><u>R. Oliveros</u>: We hold a pancake day at our school Cardinal Leger, we donate all the proceeds to ShareLife.</p>
<p>2     <b>Adoption of Proposed Agenda</b></p>	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p><b>Motion 16/09-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</b></p> <p><u>Mover: N. Ang W3</u> <span style="float: right;"><u>Seconded: K. Muthiah W10</u></span></p> <p><b>Carried</b></p>
<p>3     <b>Review, Approval &amp; Confirmation of Minutes of Prior CPIC Meetings</b></p>	<p>The Minutes of the Meeting of Monday, June 20, 2016 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p><b>Motion 16/09-02            MOVED THAT the Minutes of the Meeting of June 20, 2016, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</b></p> <p><u>Mover: M. Ching W9</u> <span style="float: right;"><u>Seconded: N. Ang W3</u></span></p> <p><b>Carried</b></p>
<p>4     <b>Report from the Chair</b></p>	<p><b>Co-Chair presided over the Meeting.</b></p> <p>G. Feldman reported: Activities undertaken:</p> <ul style="list-style-type: none"> <li>Attended the TCDSB Board Meeting - August 25, 2016</li> <li>Attended the TCDSB Directors annual address - August 30, 2016</li> <li>Attended CPIC &amp; TCDSB Staff briefing meeting(s) - September 14 &amp; 16 2016</li> <li>Attended to telecom with Director on September 12, &amp; meeting on September 19, 2016</li> <li>D. Hastings attended TCDSB Corporate Meeting on behalf of CPIC on September 15, 2016</li> </ul> <p>Chair presented Annual Report slide show for discussion and feedback</p> <p>Recommendations to DSB from CPIC/OAPCE-Toronto Summit held November 2015</p> <p>Common Themes:</p> <ul style="list-style-type: none"> <li>• Parents Do Not Feel Welcome at Schools <ul style="list-style-type: none"> <li>○ Trouble Communicating – Cultural and Language Issues</li> <li>○ Time Management – School Staff not available to Parents after School Hours</li> <li>○ Communication needs to be in all media types (paper, electronic) to match parent’s preference and</li> <li>○ Important Communication in the language spoken at the home.</li> </ul> </li> <li>• Parish Outreach needs more visibility in schools and at home, <ul style="list-style-type: none"> <li>○ Need to encourage a Youth Mass and Retreat;</li> <li>○ More use of School Property for a Mass during Weekends.</li> <li>○ Parents need time for family activities and wish to explore faith orientated activities for their child/ren</li> </ul> </li> </ul> <p><u>J. Fiorante</u>: Topics could be touched on by a School Parent Council like start a small rosary club at lunch. Trustees can be approached for suggestions</p> <p><u>Superintendent Wujek</u>: Suggest a Subcommittee could be formed to filter the suggestions</p>

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	<p>not all newcomer parents speak or understand English. We are making attempts to make sure that when we talk about engagement for all parents in the schools that all the main TCDSB parent languages are covered. One main feature is to celebrate those in the TCDSB community who have helped the newcomers but we will also talk about what the Archdiocese of Toronto has done. This is another way that the school-parish linkage has taken place; many parishes do work around welcoming newcomers in the parish and do point them to our schools.</p>
<p><b>7 Financial Report from the Treasurer</b></p>	<p><b>Treasurer reported.</b></p> <p>An overview of spending as reported by the TCDSB for August 31, 2016 was provided and discussed by the members. A comparison chart of expenditures against allotments annually from 2011 was also reviewed and discussed. The two charts are attached as Appendix "A".</p> <p><b>Motion # 16/09-04</b> MOVED THAT the Financial Report as presented be accepted.  Mover: N. Ang W3 <span style="float: right;">Seconded: M. Ching W9</span>  <b>Carried</b></p>
<p><b>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</b></p>	<p><b><u>Unfinished Business/Items Deferred from Prior Meeting</u></b></p> <p><b><u>8.1 Appointment of Jarvez "Jezz" Felipe as Parent Rep Ward 9:</u></b>  Mr. Felipe has been in attendance from December of 2014 and has attended the prerequisite of three meetings. Discussion followed on the pros and cons of this appointment just before the Annual Elections and By-Elections and after a "Call for a Vote" by the Chair</p> <p>Community Rep3 moved that we close the debate on this matter and take a vote. This required a member Second this action and that 2/3 of the members present agree that the debate be closed.  Mover: D. Hastings CR3 <span style="float: right;">Seconded: K. Muthiah W10</span>  <b>Carried</b></p> <p><b>Motion # 16/09-05</b> <b>MOVED THAT</b> the Mr. J. Felipe be appointed as the Parent Member: Ward Representative for Ward 9  Mover: A. Da Silva PMAL3 <span style="float: right;">Seconded: D. Hastings CR3</span>  <b>Carried</b></p> <p>After meeting note the Motion above was Vacated as Mr Felipe did not qualify as a Parent Member.</p> <p><b><u>8.2 Annual Ward Survey:</u></b>  It was proposed that Toronto Catholic PIC undertake an annual survey. Discussion followed and the following Motion proposed:</p> <p><b>Motion # 16/09-06</b> <b>MOVED THAT</b> Toronto Catholic PIC undertake an Annual Survey that will be sent out to all school councils to gather information on their parent engagement events. This survey will also be used to collect information on what a school council considers to be Barriers and Priorities within their school related to Parent Involvement for improving Student Achievement and Well-Being.  Mover: N. Ang W3 <span style="float: right;">Seconded: D. Hastings CR3</span>  <b>Carried</b></p> <p><b><u>8.3 Motion - Parent Welcoming Committee:</u></b>  It was proposed that Toronto CPIC Parent Members promote at every Ward CSPC that they visit the formation of a Parent Welcome Committee and to discuss positive Parent-Teacher communications. Discussions followed and the following Motion was proposed.</p> <p><b>Motion # 16/09-07</b> <b>MOVED THAT</b> Toronto Catholic PIC Parent Members undertake an</p>

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	<p>intensive effort to promote within their Ward that a School Parent Council form a Welcoming Committee for new Parents to their school community and that the School Parent Council also discuss at their meetings ways of encouraging positive parent-teacher communications in a language that a parent can understand.</p> <p>Mover: D. Hastings CR3 <span style="float: right;">Seconded: M. Ching W9</span></p> <p>Carried</p>
<p>9 Subcommittee Reports &amp; Recommendations</p>	<p><b><u>STANDING (PERMANENT) SUBCOMMITTEES</u></b></p> <p><b><u>9.1 Budget &amp; Priority Setting Subcommittee</u></b> None</p> <p><b><u>9.2 Governance &amp; Procedure Subcommittee</u></b> None</p> <p><b><u>9.3 Nominating &amp; Election Subcommittee</u></b> Motion 16/01-12 - still stands until it is modified. Toronto CPIC does not hold by-elections for the current open or vacant positions on this committee. Any vacancy will be filled by appointing qualified persons. In order to hold By-Elections a Motion needs to be presented.</p> <p>Discussion Followed:</p> <p><u>Community Rep3</u>: CPIC does want elections but we lack the contact information of the CSPC parent members and the result is CPIC members are limited to encouraging parents from just their own school to join CPIC. We are told that knowing who the CSPC members are is private information but this is easy to change by the use of a simple check box on a form allowing CPIC to have their contact information. Furthermore at some of the schools I have visited I have found the election flyer folder announcement, piled on a desk in the office. School Staff still do not know that CPIC exists and will not do anything to encourage parents that visit the school to join CPIC. To me it is not a surprise that nobody shows up to our elections. CPIC is just wasting money on holding elections.</p> <p><u>Director</u>: Suggest we follow up and reassess what CPIC is doing and how far we are getting with the mandate of getting parents involved. CPIC's mandate is to increase parent involvement and parent engagement. What strategies have CPIC used to date? Truly the role of CPIC members is not to go into schools and speak to them about CPIC; it is to address the issue of Parent Engagement with CSPCs. Parents listen to parents. It is not the teacher who is going to promote Parent Engagement. Maybe CPIC should consider a change in strategy. CPIC needs to be speaking with one voice to parents.</p> <p><u>Superintendent</u>: Talking about posters being in an incorrect place in the offices -- parent councils are just meeting now for the first time and it will be the parent councils who will be involved in distributing the material they receive in the office.</p> <p><u>Community Rep1</u>: Been involved since 2006 and I do understand CPIC's position and mandate, but in my experience what happens is when you are an involved parent you see things that are really happening; for example at this meeting we are told that the election brochures have gone out and the CSPC Members will distribute. Wonderful if this was the case which assumes that the CSPC will have time in their Inaugural Meeting to discuss CPIC Elections and the actions needed to take to distribute the election material. In my personal experience this is not the case the CPIC information are not going to parents, I have observed that at some schools they are just placed in the blue bin. At the first CPIC election meetings in 2006-2007 we had 10 volunteers and I have not seen that since. It is no longer mandated by the Superintendents that all the Ward Principals are required to be in attendance at the Elections, and asked to volunteer one parent and/or encourage other parents to participate. In order to have more participation the</p>

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	<p>superintendent needs to influence the Principals and insist that they attend the once every two-year election meeting. One evening every two years is not too much to insist upon if the TCDSB is really interested in CPIC being successful. We need to work more as partners, parents, principals and superintendent.</p> <p><u>PM Ward9 Rep1</u>: My school Principal did try to help and the poster was on the school door. The nomination paper was available but apparently no parent was interested. Parents just don't want to be involved I went to a CSPC meeting to encourage parents to join; they all make excuses and say they do not have the time. The time restraint on the parent that works is a problem.</p> <p><u>PM Ward5 Rep1</u>: Telling principals to tell parents to join CPIC is going to fall on deaf ears. What is in it for parents? What is in it for principals? What is the value? How does CPIC help the school community, how does CPIC help their children? Unless you can clearly articulate these items to them, parents will not participate.</p> <p><b>Motion # 16/09-08</b>      <b>MOVED THAT</b> Toronto Catholic PIC have By-Elections for the current and open vacant Ward Representative positions in Ward 1, 7 &amp; 11 and that these elections will be held on October 5, 2016.</p> <p>Mover: <a href="#">D. Hastings CR3</a>      <a href="#">Seconded: M. Ching W9</a>  <b>Carried</b></p> <p>After meeting note: Ward 9 was added to this list as Motion 16/09-05 was Vacated            -----</p> <p>Discussion followed on the budget for printing of the election posters and nomination forms.</p> <p>TCDSB Liaison: outlined how many copies were being printed per school with the costs the suggested total budget is \$900.00.</p> <p><b>Motion # 16/09-09</b>      <b>MOVED THAT</b> Toronto Catholic PIC approve a budget of \$900 for the printing and distribution of Election Posters and nomination forms to all even Ward schools and By-Election Posters and nomination forms to the odd Ward schools with vacant positions.</p> <p>Mover: <a href="#">M. Ching W9</a>      <a href="#">Seconded: K. Muthiah W10</a>  <b>Carried</b></p> <p><b>9.4 Conference Planning Subcommittee</b></p> <p>The Pro-Grant 2016-2017 was approved by the Ministry for \$10,000.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f4a460;"> <th colspan="3">PRO BUDGET INFORMATION</th> </tr> <tr style="background-color: #d9ead3;"> <th>Item Description</th> <th>Submitted</th> <th>Approved</th> </tr> </thead> <tbody> <tr> <td>Facilitator/Speaker - travelling expenses and/or fees - 40%</td> <td style="text-align: right;">4,000</td> <td style="text-align: right;">1,333</td> </tr> <tr> <td>Refreshments Catering for events held- 15% Max allowed balance to GSN</td> <td style="text-align: right;">4,500</td> <td style="text-align: right;">1,500</td> </tr> <tr> <td>Translate Parent Resources for Event Handouts</td> <td style="text-align: right;">7,500</td> <td style="text-align: right;">2,500</td> </tr> <tr> <td>Printing of parent resources -</td> <td style="text-align: right;">6,750</td> <td style="text-align: right;">2,250</td> </tr> <tr> <td>Promotion/Advertising - 5% Max</td> <td style="text-align: right;">1,500</td> <td style="text-align: right;">500</td> </tr> <tr> <td>Childcare during events for parents -Childcare &amp; Supplies</td> <td style="text-align: right;">3,000</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>Workshop materials for parents -</td> <td style="text-align: right;">2,750</td> <td style="text-align: right;">917</td> </tr> <tr> <td>TTC Tokens</td> <td></td> <td></td> </tr> <tr style="background-color: #f4a460;"> <td style="text-align: right;"><b>Total Funds Requested:</b></td> <td style="text-align: right;"><b>30,000</b></td> <td style="text-align: right;"><b>10,000</b></td> </tr> </tbody> </table> <p><b>Motion # 16/09-10</b>      <b>MOVED THAT</b> Toronto Catholic PIC approve the expenditure of up to \$10,000 substantially as contained in the Budget above for the PRO-Grant Project "Expanding Parent Involvement Opportunities" and that the Executive and/or the Conference Planning Subcommittee can make a joint decision from time to time on the details of the actual amounts expended in each category up to the maximum permitted by the Ministry of Education PRO-</p>	PRO BUDGET INFORMATION			Item Description	Submitted	Approved	Facilitator/Speaker - travelling expenses and/or fees - 40%	4,000	1,333	Refreshments Catering for events held- 15% Max allowed balance to GSN	4,500	1,500	Translate Parent Resources for Event Handouts	7,500	2,500	Printing of parent resources -	6,750	2,250	Promotion/Advertising - 5% Max	1,500	500	Childcare during events for parents -Childcare & Supplies	3,000	1,000	Workshop materials for parents -	2,750	917	TTC Tokens			<b>Total Funds Requested:</b>	<b>30,000</b>	<b>10,000</b>
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	<p>Grant initiative.</p> <p style="text-align: center;">Mover: J. Fiorante W4 <span style="float: right;">Seconded: M. Ching W9</span></p> <p style="text-align: center;"><b>Carried</b></p> <p>PRO-Grant 2016-17</p> <p>"Take Parent Engagement into the 12 TCDSB Wards"</p> <ul style="list-style-type: none"> <li>• Planning and Preparation</li> <li>• Recruit Parent Candidates or Community Leaders</li> <li>• Select a School</li> <li>• Key Note Speakers - Depends on Ward Priority</li> <li>• Workshop Leaders - Members, Parents and Staff in a Q&amp;A Forum</li> <li>• Entertainment (Students) - Based upon Ward Ethnic Prominence</li> <li>• TCDSB Resource Fair</li> <li>• Exhibitors</li> </ul> <p>Discussion followed on the above Action Plan:</p> <p>It was suggested that we should host at least three during the month of November. J. Fiorante would lead the Ward 4 event, A. Da Silva agreed to help with Ward 5 event, and D. Hastings committed to work with the Ward 6 event. It was suggested to continue the planning at the September 26th Subcommittee of The Whole meeting. This item would be placed on the Subcommittee Agenda.</p> <p>An update on the W11 "Faith in your Child" event was not available.</p> <hr/> <p><b><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></b></p> <p><b><u>9.5 CPIC-OAPCE(T) Visioning Statement</u></b> No report was provided by the subcommittee chair.</p> <p><b><u>9.6 Priority Worksheet Review</u></b> No report was provided by the subcommittee chair.</p> <p><b><u>9.7 Parent Conference Survey Review</u></b> No report was provided by the subcommittee chair.</p>
10	<p><b>Reports from Parent Members: Ward Representatives</b></p> <p>Ward 6 – D. Hastings visited a few schools within Ward 6 on the first day of school, alongside Trustee D’Amico and Superintendent Wujek.</p> <p>Ward 4 – A. Da Silva I would like to express PEACE and my thanks members for supporting parents on the overcrowding issue at St. Margaret's and other schools on the Bathurst strip.</p>
11	<p><b>New Business and Motions Arising Therefrom</b></p> <p><b><u>11.1 RFF Costs and Activities Funded:</u></b></p> <p>The Treasurer J. Fiorante reported that he has undertaken an analysis of the Request For Funds (RFF) expenditures and believes that amount spent on food is higher than it should be. He tabled the suggestion that CPIC needs to set guidelines not just on the total amount approved but on how funds are utilized. Discussion followed and a point was made that the why the major share of the funds allocated is spent on food is because parents and staff volunteer their services to make these events successful.</p> <p><b>Motion # 16/09-11</b>      <b>MOVED THAT</b> the Treasurer prepares a report that specifies the types of expenditures and the percentage amounts for acceptance by this Committee.</p>

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7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>Mover: J. Fiorante W4 <span style="float: right;">Seconded: N. Ang W3</span>  <b>Carried</b></p> <p><b><u>11.2 Reimbursement of Parent Out of Pocket Expenses:</u></b>  Reimbursement from the TCDSB for members out-of-pocket expenditures are taking too long. R. Oliveros has still not been repaid for expenditure she made in April 2016.</p> <p>The Treasurer reported that these expenditures have been approved and are showing as paid on our financials; the cheque should be in transit. Some of the items the claim had to be escalated as they needed more clarity which was the reason for the initial delay. Discussion followed and it was pointed out that when a member pays different suppliers TCDSB Accounting needs an original receipt showing that the payment was made. It is recommended that the member needs to be super organized to avoid delays in the processing.</p> <p>When items are submitted for approval, they go to TCDSB Liaison, the Chair, the Treasurer, and back to TCDSB Liaison before going to accounting. TCDSB Accounting do cheque runs twice per month.</p> <p>The following motion was then submitted by M. Ching for member approval.</p> <p><b>Motion # 16/09-12      <b>MOVED THAT</b></b> the Treasurer works with the Chair and Staff to come up with streamlined process for out of pocket expenses or for any other expense paid by a member.</p> <p>Mover: M. Ching W9 <span style="float: right;">Seconded: R. Oliveros W8</span>  <b>Carried</b></p> <p><b><u>11.3 Attendance at Board-Committee Meetings:</u></b>  Discussion on members volunteering to assist the Chair and the Communications Director in attending the TCDSB Committees is deferred until the Special meeting to be held after the Inaugural Meeting on October 17, 2016.</p> <p><b><u>11.4 - Working in the Ward with Trustee and CSPC:</u></b>  Nilo Ng: on right path. Stick onto that, wait for survey as to recommendations and suggestions.</p> <p><b><u>11.5 Special Committee Meeting after Inaugural Meeting:</u></b>  A Special Committee meeting will be held after the October 17, 2016 Inaugural Meeting to approve the annual motions, the recommendations from the Subcommittee of the Whole planned for September 26, 2016, and other matters that may arise after this meeting that need attention before our November 21, 2016 meeting.</p> <p><b><u>11.6 EQAO Testing Update:</u></b>  PM Ward10 Rep1: raised some questions and requested more information related to the cancellation of the EQAO Testing. How much funding was given to the Unions for expenses related to the collective bargaining process?</p> <p>Director: The Ministry funded the unions directly for expenses and collective bargaining millions of dollars. The TCDSB did get some funding for collective bargaining, but it was specifically for the OCSTA bargaining agent of the TCDSB. I will get an update for you.</p> <p>PM Ward10 Rep1: Was any EQAO testing undertaken by the TCDSB?</p> <p>Director: EQAO was not undertaken for Grades 3 and 6, but was for Grades 9 and 10. The Ministry funds EQAO agency directly, it is an arm's length agency of the Ministry. School Boards do not get any extra funding for EQAO directly and are not funded for the administration of EQAO assessments. The Education Quality and Accountability office can provide any further information about the funding received from the Ministry</p>

**APPROVED MONDAY NOVEMBER 21, 2016 MOTION: 16/11-02**



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 19, 2016

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>PM Ward10 Rep1: What is the current status of the EQAO testing?</p> <p>Director: CAT4 is not part of the EQAO board-wide assessment and it is used to qualify students for the gifted programming we also use the assessment data to inform the student rate of success in math and in literacy. TCDSB is funded for some of the costs of the CAT4 administered testing but not all because of sanctions imposed by the union as part of their collective bargaining tactics where they would not engage in any test administration other than local testing that the teacher initiated.</p> <p>PM Ward10 Rep1: Now my kids have not taken test, I do not know how they are doing with their education level.</p> <p>Director: You will know where they stand with the report cards and the teacher assessment. It may not be the standardized assessment and compared with other children in that grade. As the Ministry has not funded TCDSB for EQAO, we have not devised any alternative plans for administering the student's assessment. Ministry has allowed us to opt out of the standardized EQAO testing due to the collective bargaining.</p> <p>PM Ward10 Rep1: Is the TCDSB the only board affected.</p> <p>Director: Most of the School Boards have administered the EQAO testing and we are looking at other ways of assessing the education level of the students.</p>
<p>12 <b>Announcements &amp; Date, Time &amp; Location of Next Meeting</b></p>	<p>A "Subcommittee Of The Whole" meeting will be held on Monday September 26, 2016 at the CEC to commence at 7 pm.</p> <p>The formal meetings to be held in the CPIC FY 2016/17 are on:</p> <p><u>Elections 2016:</u>            Elections for Even Wards: Monday Oct 5, 2017            By Election for Odd Wards: Wednesday Oct 7, 2017</p> <p><i>Orientation Meeting Monday October 17, 2016 at 6:30pm</i>  <i>Inaugural Meeting Monday October 17, 2016</i></p> <p><b>Meeting #1 - Monday, November 21, 2016</b>  <i>Meeting #2 Monday, December 19, 2016</i>  <i>Meeting #3 Monday, January 16, 2017</i>  <i>Meeting #4 Monday, March 06, 2017*</i>  <i>Meeting #5 Monday, April 10, 2017*</i>  <i>Meeting #6 Monday, May 15, 2017</i>  <i>Meeting #7 Monday, June 19, 2017</i>  <i>Meeting #8 Monday, September 18, 2017</i></p> <p>*Changed after meeting due to conflicts.</p> <p>The formal meetings to be held in the CPIC FY 2017/18 will be on:</p> <p><u>Elections 2017:</u>            Elections for Odd Wards Monday Oct 2, 2017            By-Elections for Even Wards Wednesday Oct 4, 2017            2017/18 Orientation Meeting Monday Oct 16, 2017            2017/18 Inaugural Meeting Monday Oct 16, 2017            2017/18 Meeting 1 Monday Nov 20, 2017            2017/18 Meeting 2 Monday Dec 18, 2017</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p style="text-align: center;">All at the: Catholic Education Centre, 80 Sheppard Avenue East.            Room to be announced.</p>

APPROVED MONDAY NOVEMBER 21, 2016 MOTION: 16/11-02



**TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**  
**Minutes of a Meeting of the Toronto CPIC**

Monday Sep 19, 2016

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
13 Adjournment	<p><b>Motion # 16/09-09</b>      <b>MOVED THAT the meeting stand adjourned.</b></p> <p>Mover: M. Ching W9      Seconded: R. Oliveros W8</p> <p>Carried</p> <p>The Chair declared the meeting adjourned and Members rose at <b>10:14 PM</b></p>

Respectfully submitted to the Members of Toronto CPIC,

  
 Geoffrey Feldman, Chair

By resolution of the assembly (16/11-02) on  
 Monday, November 21<sup>st</sup>, 2016



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

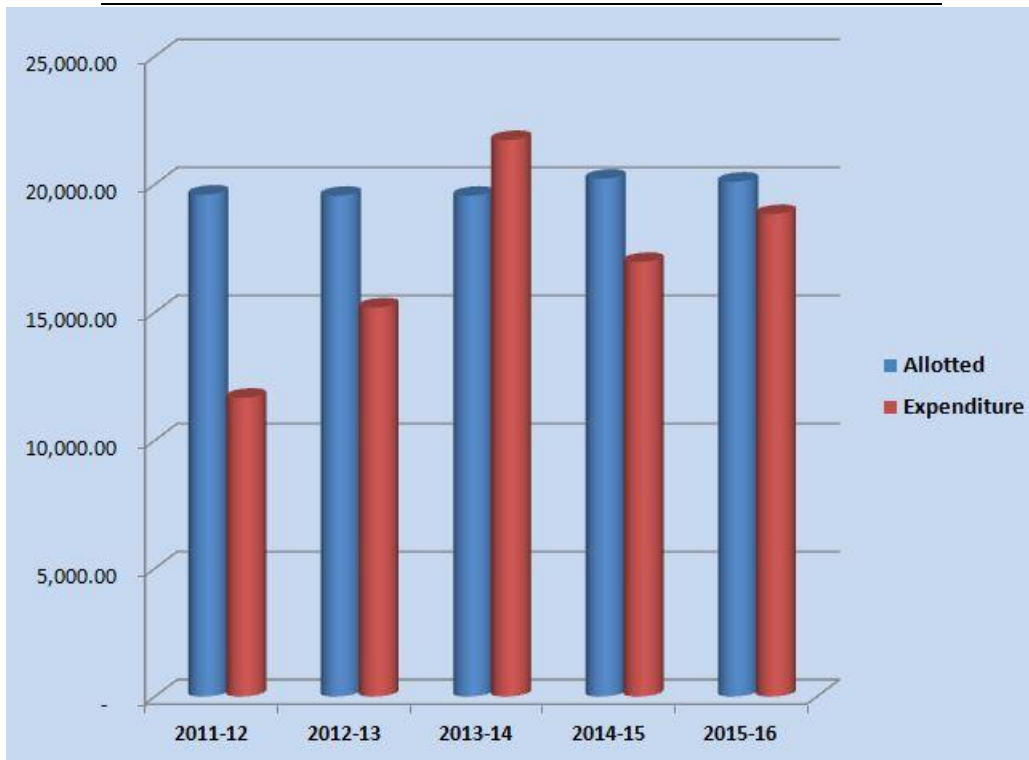
Monday Sep 19, 2016

~ Catholic Education Centre ~

7:00 P.M.

### APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2015-16	PRO GRANT 2015-16
As at August 31, 2016	1272	1298
APPROVED FUNDING	20,106.00	12,500.00
CARRYOVER FROM PREVIOUS YEAR	42,569.46	739.39
TOTAL FUNDING	62,675.46	13,239.39
EXPENSES:		
Conference Materials	9,832.82	9,216.41
CSAC Resources	-	-
Hospitality	8,787.42	2,854.31
Honorariums	-	-
Legal Fees	-	-
Mileage	100.55	-
Promotional Materials	-	-
Printing & Supplies	120.77	1,168.67
Translation Services	-	-
TOTAL EXPENDITURES	18,841.56	13,239.39
CARRYOVER TO NEW YEAR	43,833.90	-



APPROVED MONDAY NOVEMBER 21, 2016 MOTION: 16/11-02



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

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### Appendix "B"

#### TCDSB System: Regional PRO-Grants Awarded

Toronto CDSB	Parents as Partners: Building on Past Success to Break Down Barriers	Toronto Catholic District School Board will host a conference for newcomer families, focusing on supporting learning at home. Monthly workshops for school councils, and four parent workshops for parent groups including Indigenous, Portuguese, Spanish, Filipino, Syrian and African-Canadian parents will also be provided.	\$ 10,000
Toronto CDSB - Advisory Committee for Spanish- Speaking Communities	Parent Focus Groups	The Advisory Committee for Spanish-Speaking Communities of Toronto Catholic District School Board will host focus groups with Spanish-speaking parents to gather information on how to support them to engage in their children's learning and well-being.	\$ 5,000
Toronto CDSB - Portuguese Speaking Advisory Committee	Portuguese-Speaking Parents Supporting Parents	The Portuguese-Speaking Advisory Committee of Toronto Catholic District School Board will develop materials and deliver a public awareness campaign on the benefits of parent engagement for families who are traditionally less engaged. The project will provide opportunities for parents to feel better equipped to further engage in their child's learning. It will provide information and strategies about how best to engage these groups of parents to overcome barriers and work closer within their school community.	\$ 5,000
Toronto CDSB	Engaging Parents to Use their Heritage Language To Support Student Success and Well-Being	The Toronto Catholic District School Board aims to enhance parent awareness and understanding of the importance of using their heritage language at home by creating resource videos in three different languages that supplement the lending library books. By building parent awareness, it will increase parent participation in assisting their child with homework and will help reduce the language barrier that may prevent newcomer families, whose children attend the Kindergarten Language Program (KLP), from fully participating in their children's education.	\$ 7,500
Toronto CDSB	Enhancing Parent Understanding Around Special Needs and the Supports Available at School	The Toronto Catholic District School Board will create four parent-focused videos that will explain the Identification Placement and Review (IPRC) process for students who have education needs in the following areas: speech impairment, language impairment, autism spectrum disorder and deaf/hard of hearing.	\$ 7,500