



REPORT TO

## STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

### CPIC ELECTIONS - OCTOBER, 2016

*“AND WE KNOW THAT IN ALL THINGS GOD WORKS FOR THE GOOD OF THOSE WHO LOVE HIM, WHO HAVE BEEN CALLED ACCORDING TO HIS PURPOSE.”  
ROMANS 8:28*

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#### Review

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#### INFORMATION REPORT

##### **Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

##### **Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



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Associate Director of Academic Affairs

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Associate Director of Planning and Facilities

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Executive Superintendent of Business Services and Chief Financial Officer

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Director of Education

## **A. EXECUTIVE SUMMARY**

This report provides information regarding the elections and appointments of parent and community representatives for the Toronto Catholic Parent Involvement Committee (CPIC) in October-November 2016, consistent with the CPIC Constitution (June 1, 2011).

The cumulative staff time dedicated to developing this report is 20 hours.

## **B. PURPOSE**

1. This report is being brought forward based on the board motion from September 22, 2016 requesting an Information Report regarding a parent CPIC appointment to Ward 9.
2. The report will confirm that ward parent representatives are from their community, and will provide the outcomes of the October, 2016 CPIC Elections as they pertain to the annual elections of Parent Members - Even Ward Elections and Odd Ward Elections, where there are vacancies. (**Appendix A**)
3. It also provides the process for the appointment of Parent Members: At-Large and Community Representatives which took place at the Inaugural Meeting as well subsequent appointments for various vacancies that occurred at the regular CPIC meetings.

## **C. BACKGROUND**

In compliance with Ontario Regulation 612/00, CPIC holds annual elections for Parent Ward Representatives. These elections are held in accordance with the CPIC Constitution for all even wards in even years and all odd wards in odd years. At the October CPIC Inaugural Meeting Parent Members: At-Large and Community Representatives are appointed for a one-year term. At subsequent CPIC Regular Meetings appointments for vacant positions for Ward Parent Member, Parent Members: At-Large and Community Representatives are made. These subsequent appointments are made according to the Standing Rule Mid-term Appointment Provisions No. 2

## **D. EVIDENCE/RESEARCH/ANALYSIS**

### REGULAR WARD CPIC PARENT REPRESENTATIVES ELECTIONS

1. The Even Ward Parent Representatives Elections for 2 parent members per Ward were held on Monday, October 3, 2016.
2. The Odd Ward Parent Representatives elections for vacancies were held on Wednesday, October 5, 2016.
3. Notification to the TCDSB parent community of the Parent Ward Representatives Elections was provided through the following modalities:
  - a) During the first week of school in September, 2016 each school received four hard copies of the CPIC election poster along with 20 copies of the CPIC Profile and the Nomination/Self-Nomination Form.
  - b) Newsletter insert and repeated e-mail communication was sent to the school principal and CSPC Chair.
  - c) Communications Department—website, e-News, Twitter, e-Blasts
  - d) CPIC members returning for the second year of their term assisted in encouraging parents to attend elections and stand for nomination.
4. Nominations were vetted through the Parent Engagement Office as per the eligibility requirements in the CPIC Constitution, including:
  - a) home address and respective Ward.
  - b) school at which child/ren are registered and respective Ward.
  - c) endorsements—verified address and respective Ward
  - d) school at which child/ren are registered and respective Ward.
5. As of October 17, 2016 Wards 1 and 10 had two vacancies and Wards 7 and 9 had one vacancy.

### REGULAR POSITION APPOINTMENTS—CPIC INAUGURAL MEETING—October 17, 2016

1. There are four Parent Member: At-Large positions with a one year term, consistent with the CPIC Constitution.

2. Nominations were received for two positions and these were acclaimed.  
Both these nominations had been vetted by the Parent Engagement Department and they met the eligibility criteria.
3. There are three Community Representative positions with a one-year term, consistent with the CPIC Constitution.
4. Nomination was received for two members
5. For one of the appointed individuals, this was the third consecutive term.
6. The second appointed Community Representative was the recommendation from Toronto OAPCE to sit on CPIC as the OAPCE representative.

#### SUBSEQUENT POSITION APPOINTMENTS—CPIC REGULAR MEETINGS

1. CPIC held a regular meeting on November 21, 2016.
2. Prior to this meeting, one nomination form was received for Ward Parent Representative: Ward 10.
3. This was the second term for the Ward 10 candidate and the candidacy as the Ward Parent Representative was verified.
4. A nomination form was also received for Parent Member: At Large.
5. The information of the candidate for Parent Member: At Large was verified by the Parent Engagement Department, including:
  - a) address and Ward
  - b) school where the child(ren) are registered.
  - c) endorsements' address and Ward
  - d) endorsements' school where child(ren) are registered.
6. For this parent candidate, the Mid-Term Appointment Provisions, Standing Rule 2 will apply and the candidate will have to attend three meetings to meet the appointment eligibility.

POSITION APPOINTMENT—CPIC  
REGULAR MEETINGS—WARD 9

1. CPIC received a nomination form in the spring of 2016 to fill a vacancy for Ward 9.
2. The Standing Rule Mid-term Appointment-Provisions Rule #2 applied to this candidate and he attended the required three CPIC meetings to meet this eligibility. Subsequently, he was not appointed as the Parent Member Representative as he did not meet the criteria of having a child registered in a TCDSB school.

**E. METRICS AND ACCOUNTABILITY**

1. As at December 18, 2016 the following vacancies exist:
  - a) Parent member ward representative:
    - Ward 1—two
    - Ward 7—one
    - Ward 9—one
    - Ward 10--one
    -
  - b) Parent Member: At Large—one
  - c) Community Representative—one
2. All Parent Member Ward Representatives, with one exception, either live in the Ward or have a child(ren) registered in the Ward they are representing.
3. The one exception is a parent of a child(ren) registered at a TCDSB school and was appointed applying the Mid-Term Appointment Provisions Standing Rule at the regular CPIC meeting in January, 2016.

All the CPIC elected and appointed representatives comply with the criteria as stated in the CPIC Constitution (June 1, 2011) and the Consolidated Addenda to the Constitution (July, 2016) (**Appendix B**).

**F. CONCLUDING STATEMENT**

This report is for the information of the Board.