

Monday December 19, 2016

Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

Parent & Community	W1 – O P E N	W1 – O P E N
Members Present	W2 – Geoffrey Feldman – Chair	W2 – Sandra Mastronardi 🕾
(voting Members):	W3 –	W3 –
	W4 – Annalisa Crudo-Perri	W4 – Joe Fiorante – Treasurer
	W5 –	W5 –-Vice Chair
	W6 –	W6 – Nelson Goncalves
	W7 – David Rodriguez	W7 – O P E N
	W8 – Ruth Oliveros	W8 –
	W9 – Manny Ching 🕾	W9 –
	W10 – Kana Muthiah	W10 – O P E N
	W11 − Ben Xavier 🕾	W11 – Lalit Lobo
	W12 -	W12 – John Del Grande
	PMAL 1 – Rosanna Del Grosso	PMAL 2 –
	PMAL 3 – Ana Bela Da Silva (W5)	PMAL 4 –
	Com Rep 1 – Shayann Boodoo (OAPCE-T)	Com Rep 2 – O P E N
	Com Rep 3 – Dennis Hastings - Communications	🕾 Telephone Symbol
Other Members In	TCDSB Director of Education or Designate – John Wujek	
Attendance (ex officio and	TCDSB Trustee Representative or Designate – Garry Tanuan	
non-voting):	TCDSB Parent Engagement & Toronto CPIC Liaison – Carla Marchetti	
Apologies for Absence:	Nilo Ang (W3); Cheryl Bristol-Matte (W5); Monina Lim Serrano (W8); Paulina Corpuz (W1	
Absent:	Luciano Asenjo (W3); Jana Seymour (W5); Melissa Hardwyk (W6);	

Guests and Public in	Emmy Szekeres-Milne (TCDSB Communications); Alistair Robertson (TCDSB Staff	
Attendance:	Parliamentarian)	
	No other guests present	
Next Meeting:	Monday January 16, 2017 Location: CEC @ 7:00 PM	

	AGENDA ITEMS	DISCUSSION & DECISIONS	
1	Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	The Chair welcomed everyone, called the meeting to order and led the roll call at 07:19 PM . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted. Trustee Tanuan led the opening prayer.	
2	Adoption of Proposed Agenda	After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed: Motion 16/12-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda. Mover: J. Fiorante W4 Seconded: K. Muthiah W10 Carried	
3	3 Review, Approval & Confirmation of Minutes of Prior CPIC Meetings The Minutes of the Meeting of Monday, November 21, 2016 were distributed After those present had an opportunity to review the Minutes, the following was propo Movember 21, 2016 were distributed After those present had an opportunity to review the Minutes, the following was propo Movember 21, 2016 were distributed After those present had an opportunity to review the Minutes of the Meeting of November 21, with corrections and changes, be formally approved and confirmed as the official reco		

APPROVED MONDAY JANUARY 16, 2017 MOTION 17/01-02



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	AGENDA ITEMS	DISCUSSION & DECISIONS
		proceedings. Mover: J. Del Grande W12 Seconded: D. Rodríguez W7 Carried
4	Report from the Chair	Treasurer presided over the Meeting. G. Feldman reported: Meetings Attended: TCDSB Board Meeting Oct 24, 2016 OAPCE-Toronto Meeting Nov 5, 2016 Events Attended on behalf of Toronto Catholic PIC: Ward 4 PRO-Grant Event Oct 23, 2016 Prepared and Reviewed Documents & Financial Reports Chair presided over the Meeting.
5	Report from the Trustee Representative or Designate	Trustee Tanuan reported. I extend on behalf of the TCDSB Trustees their thanks to the members of this committee for your dedicated services. The Trustees, whom I thank, have re-elected me as the Toronto Catholic PIC Representative. The Budget was presented by TCDSB Staff to the TCDSB Trustees last month. This coming school
		year finances are not as bad as it has been these past several years, but still the TCDSB must face some reductions.
		At the OAPCE meeting held on December 5, 2016 we had a more fulsome discussion about the future of our schools.
		The TCDSB Trustees will be looking at the requests for school consolidation, along with a financial update, and a report regarding the communication by schools of the oversubscribed status - mainly in the west end of Toronto. The last public report TDSB provided a list of how many students are enrolled and how many are waitlisted.
		Answering Toronto Catholic PIC member questions: The Trustees did debate a lot on the issue of oversubscribed status and the waitlist policy - which student has priority, would another student need to be removed, what is the current policy, etc. We have a lot of things to take into consideration.
6	Report from the	Superintendent Wujek reported.
	Director of Education	Trustee Tanuan was welcomed.
	or Designate	You are all invited to the Student Achievement meeting on Jan 12, 2017 to witness the Chair of the Board and the Director sign a proclamation announcing Parish Family Day – May 17, 2017.
		Chair's Note: Revised to be held on Thursday January 26 th , 2017 at 7 pm (start of regular board meeting). His Eminence Cardinal Thomas will be attending.
		The Parish Family Day will be the Friday event of the Catholic Education Week. More information will be announced as it becomes available. We will be inviting schools to send in a showcase of the student voice speaking about the bond between parishes and school.
		On January 12, 2017 I will be presenting the Trustee requested report, with respect to the results of the October Toronto Catholic PIC elections. We will provide the background policy and procedures followed by Toronto Catholic PIC and cross-reference then with the Constitution, etc The Concern was raised by the Ward 9 Trustee. Trustees will better understand the process that takes place around Toronto Catholic PIC elections.
		Motion 16/12-03 MOVED THAT The Agenda is reopened and that the item "To discuss



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		the Staff Report to be presented to the Board on January 12, 2017 re: Toronto Catholic PIC elections and how the elections were handled" be added to new business. Mover: J. Del Grande W12 Seconded: D. Rodríguez W7 Carried	
7	Financial Report from the Treasurer	CPIC Treasurer reported. An overview of spending (attached as Appendix "A") as reported by the TCDSB up to October 30 2016 was provided and discussed by the members.	
		Motion # 16/12-04 MOVED THAT the Financial Report as presented be accepted. Mover: D. Rodriguez W7 Seconded: R. Oliveros W8 Carried	
		An overview of the GSN 2016-17 Budget (attached as Appendix "B") was presented by the Toronto Catholic PIC Treasurer and discussed by the members.	
		Motion # 16/12-05 MOVED THAT the 2016-17 Budget for the GSN as presented be accepted.	
		Mover: D. Rodriguez W7 Seconded: R. Oliveros W8 Carried	
8	Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings	Unfinished Business/Items Deferred from Prior Meeting 8.1 Consider routine/non-controversial Agenda Items as "Consent" items to save meeting time It is not an effective use of time to allot time for the reading of the minutes or the agenda and deciding that there is a typo or some small issue. It is suggested that the Toronto Catholic PIC members consider the approval of the minutes and the adoption of the agenda as consent items. Page 15 of the Toronto Catholic PIC Constitution specifies that this Committee votes are to be primarily by general consensus. The Chair will just ask for objections. This is the fastest way to move forward on agenda items with non- controversial items. Article 10.6 of the Toronto Catholic PIC Constitution mandates that consensus is the first way that this Committee handles votes. 8.2 Improve meeting efficiency to get more done in less time Not every organization ascribes a time for agenda items. At the last meeting I volunteered to be time keeper. If you are going to ascribe times to an agenda, must have time keeper, and when someone has the floor, you have your five minutes. Discussion items - make a speakers list, allowed to speak to an item for two minute. Have a yellow card will hold up to let you know your time has almost elapsed. Have a Red card that signifies that the speaker has exhausted time and must stop.	
		Matters Arising from the Minutes of Prior Meetings 8.3 LTAPP – LTPP Staff Presentation held during meeting of November 21, 2016.	
		 a) Toronto Catholic PIC recommends to TCDSB to simplify Complex Presentation to Parents (L. Lobo W11) b) Toronto Catholic PIC recommendation to TCDSB RE: Parent/Stakeholder Consultation processes (S. Mastronardi W2) c) Toronto Catholic PIC recommendation to TCDSB to provide background 	
		statistics to parent committees (L. Lobo W11) d) Toronto Catholic PIC recommendation to TCDSB to translate reports into the common parent languages or at least the two official languages (J. Fiorante W4)	



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	 e) Toronto Catholic PIC recommendation to TCDSB to publish the desired number of acceptable parent responses (J. Fiorante W4) f) Toronto Catholic PIC recommendation to TCDSB to publicize in the call for parent consultations how parents can make delegations to the Trustees and when. (G. Feldman W2) 	
	After discussion the above motions were withdrawn and the following motions were proposed: Motion 16/12-06: MOVED THAT the Toronto Catholic Parent Involvement Committee	
	hereby recommends to TCDSB Trustees and the Director of Education that: a) Serious consideration be given to delaying the LTAPP and LTPP interim proposal so that staff can prepare a one-page summary to be distributed to all parents explaining the real effect by Ward of the LTAPP and LTPP on parents in terms which the average parent can comprehend; and, b) Extra time be allowed for parents to properly respond to the one-page summary on the real effect of these changes. Mover: L. Lobo W11 Seconded: J. Del Grande W12 Carried	
	Motion 16/12-07: MOVED THAT the Toronto Catholic Parent Involvement Committee hereby recommends to TCDSB Trustees and the Director of Education in the interests of parent involvement and engagement that: a) When any level of parent consultation is required by the TCDSB that the consultation strategies be discussed with the Toronto Catholic PIC in advance, and that the Toronto Catholic PIC be allowed to recommend to the TCDSB Trustees the parent consultation strategy appropriate to the intended objectives; and, b) Prior to the start of the consultation process, OAPCE Toronto be consulted on the appropriate method of deploying the selected consultation strategy. Mover: D. Rodriguez W7 Seconded: J. Del Grande W12 Carried	
	Treasurer presided over the Meeting. Motion 16/12-08: MOVED THAT the Toronto Catholic Parent Involvement Committee hereby recommends to TCDSB Trustees and the Director of Education in the interests of parent involvement and engagement that when parent or stakeholder consultation is required by the TCDSB, that the information on the meeting dates, the rules and how to make a delegation to the Trustees be widely disseminated to parents. Mover: G. Feldman W2 Seconded: D. Rodriguez W7 Carried	
	Chair presided over the Meeting.	
9 Subcommittee Reports & Recommendations	STANDING (PERMANENT) SUBCOMMITTEES 9.1 Budget & Priority Setting Subcommittee None 9.2 Governance & Procedure Subcommittee Please email the subcommittee chair J. Del Grande "cpic.w12r2@tcdsb.org" if a parent member interested in being on this subcommittee. The members will be announced at the next meeting.	
	9.3 Nominating & Election Subcommittee Mr. D. Hastings recommends the appointment of Mr. Desmond Alvares as a Parent Member: At-	



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	Large Ma Alicens has attended the Control of the Co
	Large. Mr Alvares has attended the requisite three meetings as mandated by Toronto Catholic PIC Standing Rule #2 and has the support from the parents on the CSPC that he chairs.
	Motion # 16/12-09 MOVED THAT the Toronto Catholic PIC hereby appoints Mr. D. Alvares as a Parent Member: At-Large, with immediate effect, subject to the confirmation by TCDSB Staff of his attendance at the prescribed number of meetings and qualifications as a
	parent. Mover: D. Hastings CR3 Seconded: D. Rodriguez W7 Carried
	9.4 Conference Planning Subcommittee
	PRO-Grant Report W4 - 30 people attended that represented five different schools in Ward 4. The expenditure for this event was just under \$800.00 - Refreshments, Printing, and Speaker. We used the TCDSB Communication Department to publicize the event. We also had a local newspaper attend with the article being published in "The Mirror" newspaper. This event did bring together the school, the CSPCs and this committee. We also obtained positive parent comments on the event.
	Ward 4 was the test case for the PRO-Grant Events – it confirmed the idea and the expectation works. It was a small event partly due to inclement weather but it created an initial effect and we hope that this effect ripples out throughout the TCDSB.
	E. Szekeres-Milne (TCDSB Communications): The PRO-Grant Ward events that are shared with communications departments, we can help to publicize. We encourage all members to share the information with the Communications department so we can help you get the information out to schools and parents.
	W6 – Event was held and involved the Unison Health Community Services, with the help of a celebrity cook. A report will be provided.
	W8 – The event planned for Ward 8 has been delayed until January 2017 as a speaker needs to be recruited and agreed upon.
	W7 – We are planning to rent the film called "Screenagers" at a cost of \$650.00 US Funds per screening. We will request a pro-forma invoice that needs to be paid before we can receive the movie for screening to our parents. The event is tentatively planned to be held in March 2017.
	W11 – The tentative date is April 1st for the "Faith in Our Child" event. It is being actively planned.
	W1, 2, 3, 5, 9, 10 & 12 – To be announced, nothing is planned as of yet.
	SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES
	9.5 Communications & Dissemination
	D. Hastings Reported: Because the voluminous number of pictures taken at events, it is recommended that Toronto Catholic PIC obtain cloud storage to permanently secure these images and share them with this subcommittee. The in-cloud storage would be secure and privately sharable storage, for the multitude of images that has been taken over the past years.
	TCDSB Communications no longer has an official Photographer and these pictures are taken on behalf of this Committee as well as some of the Trustees.
	We are a Statutory Committee of the TCDSB but we do have our own autonomy and as is being



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		done by other Ontario PIC's we can hire a professional photographer or authorize a parent member to take photographs of our events.
		The MOTION to purchase in-cloud storage space died as it was not seconded. It was suggested that the subcommittee make use of free private cloud storage services such as Flickr (Yahoo) which permits 50,000 photos in your account or Picasa (Google).
		9.6 CPIC-OAPCE(T) Visioning Statement None
10	Reports from Parent Members: Ward Representatives	Ward 6: The Annual Christmas Celebration run by Trustee Frank D'Amico was held on December 6 th at the St. Clair church with a liturgy, followed by dinner and a social in the parish hall. It was bigger and better than in previous years and the parish hall was packed with parents and children. The event raised \$1,300.00 for the parish. Thanks go to Trustee D'Amico for his generosity and always working with the community. Most of the food and prizes were donated by community. Thanks also go to the TCDSB Superintendents that helped out D. Delamar and J. Wujek; as well as the principals at St. Clair, Blessed Pope John Paul VI, and St. John Bosco.
		All other ward reports are contained under the PRO-Grant event report back.
11	New Business and Motions Arising Therefrom	11.1 RFF for Proudly Pinoy Event at St Margarets School: Motion 16/12-10 (Amended): MOVED THAT Toronto Catholic PIC fund \$2,000.00 for the Board-wide event "Proudly Pinoy" at St. Margaret's School, pending the submission of a budget acceptable to the CPIC Chair. Mover: A. Da Silva (PMAL3) Seconded: R. Oliveros (W8)
		Amendment: "pending the submission of a budget acceptable to the CPIC Chair" Mover: J. Del Grande (W7) Seconded: D. Rodriguez (W12) Carried
		11.2 RFF for Transition Event at CEC Motion 16/12-11: MOVED THAT Toronto Catholic PIC fund the Student Grade 7 & 8 Parent Event in the Area 5 & 6 Transition Event at CEC for \$600 with the expected expenditures to be not more than \$150.00, (25%) for food, \$150 for translators, and \$300 for printing. Mover: D. Rodriguez (W7) Seconded: J. Del Grande (W12) Carried
		11.3 Retest EQAO for grade 3 and 6 missed due to Work to Rule Motion 16/12-12: MOVED THAT Toronto Catholic PIC hereby recommends to the TCDSB Trustees and the Director of Education that as the Grade 3 and Grade 6 EQAO tests were cancelled due to labour issues, the TCDSB proposal on how retesting will be handled be communicated clearly to parents, and that any impact in their child's future education is also clearly communicated. Mover: K. Muthiah (W10) Seconded: N. Ang W3 Carried
		11.4 Staff Report on CPIC Elections and Appointments
		The Staff Report requested by the Ward 9 Trustee is to restate the Toronto Catholic PIC election procedures and to explain the process used by the TCDSB to advertise the Toronto Catholic PIC elections for Parent Members: Ward Representatives and to explain the Toronto Catholic PIC Rules on Appointments. This is an opportunity for the Trustees to be informed about how parents are represented on the Committee through the established rules and guidelines. The issue was why Toronto Catholic PIC was making appointments instead of holding election. The Trustee(s) didn't understand Ward elections are held each October with odd-numbered Wards



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		having elections in odd numbered years and even-numbered Wards having elections in even numbered years.	
12	Announcements & Date, Time & Location of Next Meeting	The formal meetings to be held in the CPIC FY 2016/17 are on: Next Meeting #3 will be held on Monday, January 16, 2017 Meeting #4 Monday, March 6, 2017 Meeting #5 Monday, April 10, 2017 Meeting #6 Monday, May 15, 2017 Meeting #7 Monday, June 19, 2017 Meeting #8 Monday, September 18, 2017 The formal meetings to be held in the CPIC FY 2017/18 will be on: Elections 2017: Elections for Odd Wards Monday Oct 2, 2017 By-Elections for Even Wards Wednesday Oct 4, 2017 2017/18 Orientation Meeting Monday Oct 16, 2017 2017/18 Meeting 1 Monday Nov 20, 2017 2017/18 Meeting 2 Monday Dec 18, 2017 There will be subcommittee and Executive meetings as needed.	
		All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.	
13	Adjournment	Motion # 16/12-13 MOVED THAT the meeting stand adjourned. Mover: J. Del Grande W12 Seconded: R. Oliveros W8 Carried The Chair declared the meeting adjourned and Members rose at 10:59 PM	

Respectfully submitted to the Members of Toronto CPIC,

Geoffrey Feldman, Chair

By resolution of the assembly (17/01-02) on Monday, January 16, 2017



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APPENDIX "A" - Financial Report

CPIC Grant & Expenditure Summary	CPIC 2016-17	PRO GRANT 2016-17	
As at November 30, 2016	FR 1344		
APPROVED FUNDING	20,106.00	10,000.00	
CARRYOVER FROM PREVIOUS YEAR	43,833.90	(* 0	
TOTAL FUNDING	63,939.90	10,000.00	
EXPENSES:			
Childcare & Supplies			
Election-Parent Recruitment Expenses	725.00		
Media Advertising	-		
Transcriptions			
Mileage			
Parent Resources	-		
Printing & Supplies	153.24		
Promotional Materials	1,404.70		
Refreshments - Events			
Refreshments - Meeting	511.18		
Speaker Expenses			
Telecommunication	128.84		
Translation Services			
TTC Tokens - Buses	*		
TOTAL EXPENDITURES	2,922.96	(8)	
CARRYOVER TO NEW YEAR	61,016.94	10,000.00	



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Appendix "B" 2016-17 GSN Budget

Budget for 2016-2015 GSN		
\$5000 +\$.17/student	\$20,106	123
Description	Amount	
NTC Reporting (9 meetings x \$250)	2,250	Monthly
Teleconferencing (9 meeting \$65)	585	Meeting
Refreshments - Meetings (9 meetings X\$175)	1,575	Expenses
Printing Meetings (20 copies x 15 pages x \$0.15/meeting)	405	
Printing	2,500	
Out of Pocket Expenese	2,500	
Pro Grant Overages	5,000	
Promotional Items	5,000	
Banners	500	
Annual Report Printing	900	
Parent Engagement Conferences (\$250/member)		2,500
Total	23,715	30
Budget Overrun	3,609	
Current Surplus	40,911	