



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday December 19, 2016

~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	<p>W1 – O P E N W2 – Geoffrey Feldman – Chair W3 – W4 – Annalisa Crudo-Perri W5 – W6 – W7 – David Rodriguez W8 – Ruth Oliveros W9 – Manny Ching ☎ W10 – Kana Muthiah W11 – Ben Xavier ☎ W12 –</p> <hr/> <p>PMAL 1 – Rosanna Del Grosso PMAL 3 – Ana Bela Da Silva (W5)</p> <hr/> <p>Com Rep 1 – Shayann Boodoo (OAPCE-T) Com Rep 3 – Dennis Hastings - Communications</p>	<p>W1 – O P E N W2 – Sandra Mastronardi ☎ W3 – W4 – Joe Fiorante – Treasurer W5 – Vice Chair W6 – Nelson Goncalves W7 – O P E N W8 – W9 – W10 – O P E N W11 – Lalit Lobo W12 – John Del Grande</p> <hr/> <p>PMAL 2 – PMAL 4 –</p> <hr/> <p>Com Rep 2 – O P E N ☎ Telephone Symbol</p>
Other Members In Attendance (ex officio and non-voting):	TCDSB Director of Education or Designate – John Wujek TCDSB Trustee Representative or Designate – Garry Tanuan TCDSB Parent Engagement & Toronto CPIC Liaison – Carla Marchetti	
Apologies for Absence:	Nilo Ang (W3); Cheryl Bristol-Matte (W5); Monina Lim Serrano (W8); Paulina Corpuz (W12)	
Absent:	Luciano Asenjo (W3); Jana Seymour (W5); Melissa Hardwyk (W6);	

Guests and Public in Attendance:	Emmy Szekeres-Milne (TCDSB Communications); Alistair Robertson (TCDSB Staff Parliamentarian) <i>No other guests present</i>
Next Meeting:	Monday January 16, 2017 Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at 07:19 PM.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p>Trustee Tanuan led the opening prayer.</p>
2 Adoption of Proposed Agenda	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p style="text-align: center;">Motion 16/12-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</p> <p>Mover: J. Fiorante W4 Seconded: K. Muthiah W10</p> <p>Carried</p>
3 Review, Approval & Confirmation of Minutes of Prior CPIC Meetings	<p>The Minutes of the Meeting of Monday, November 21, 2016 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p style="text-align: center;">Motion 16/12-02 MOVED THAT the Minutes of the Meeting of November 21, 2016, with corrections and changes, be formally approved and confirmed as the official record of</p>

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	<p>proceedings. Mover: J. Del Grande W12 Seconded: D. Rodríguez W7 Carried</p>
<p>4 Report from the Chair</p>	<p>Treasurer presided over the Meeting. G. Feldman reported: Meetings Attended:</p> <ul style="list-style-type: none"> • TCDSB Board Meeting Oct 24, 2016 • OAPCE-Toronto Meeting Nov 5, 2016 <p>Events Attended on behalf of Toronto Catholic PIC:</p> <ul style="list-style-type: none"> • Ward 4 PRO-Grant Event Oct 23, 2016 <p>Prepared and Reviewed Documents & Financial Reports Chair presided over the Meeting.</p>
<p>5 Report from the Trustee Representative or Designate</p>	<p>Trustee Tanuan reported. I extend on behalf of the TCDSB Trustees their thanks to the members of this committee for your dedicated services. The Trustees, whom I thank, have re-elected me as the Toronto Catholic PIC Representative.</p> <p>The Budget was presented by TCDSB Staff to the TCDSB Trustees last month. This coming school year finances are not as bad as it has been these past several years, but still the TCDSB must face some reductions.</p> <p>At the OAPCE meeting held on December 5, 2016 we had a more fulsome discussion about the future of our schools.</p> <p>The TCDSB Trustees will be looking at the requests for school consolidation, along with a financial update, and a report regarding the communication by schools of the oversubscribed status - mainly in the west end of Toronto. The last public report TDSB provided a list of how many students are enrolled and how many are waitlisted.</p> <p>Answering Toronto Catholic PIC member questions: The Trustees did debate a lot on the issue of oversubscribed status and the waitlist policy - which student has priority, would another student need to be removed, what is the current policy, etc. We have a lot of things to take into consideration.</p>
<p>6 Report from the Director of Education or Designate</p>	<p>Superintendent Wujek reported. Trustee Tanuan was welcomed.</p> <p>You are all invited to the Student Achievement meeting on Jan 12, 2017 to witness the Chair of the Board and the Director sign a proclamation announcing Parish Family Day – May 17, 2017.</p> <p>Chair’s Note: Revised to be held on Thursday January 26th, 2017 at 7 pm (start of regular board meeting). His Eminence Cardinal Thomas will be attending.</p> <p>The Parish Family Day will be the Friday event of the Catholic Education Week. More information will be announced as it becomes available. We will be inviting schools to send in a showcase of the student voice speaking about the bond between parishes and school.</p> <p>On January 12, 2017 I will be presenting the Trustee requested report, with respect to the results of the October Toronto Catholic PIC elections. We will provide the background policy and procedures followed by Toronto Catholic PIC and cross-reference then with the Constitution, etc The Concern was raised by the Ward 9 Trustee. Trustees will better understand the process that takes place around Toronto Catholic PIC elections.</p> <p style="text-align: center;">Motion 16/12-03 MOVED THAT The Agenda is reopened and that the item “To discuss</p>

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	<p>the Staff Report to be presented to the Board on January 12, 2017 re: Toronto Catholic PIC elections and how the elections were handled” be added to new business. Mover: J. Del Grande W12 Seconded: D. Rodríguez W7 Carried</p>
<p>7 Financial Report from the Treasurer</p>	<p>CPIC Treasurer reported.</p> <p>An overview of spending (attached as Appendix “A”) as reported by the TCDSB up to October 30 2016 was provided and discussed by the members.</p> <p>Motion # 16/12-04 MOVED THAT the Financial Report as presented be accepted. Mover: D. Rodriguez W7 Seconded: R. Oliveros W8 Carried</p> <p>An overview of the GSN 2016-17 Budget (attached as Appendix “B”) was presented by the Toronto Catholic PIC Treasurer and discussed by the members.</p> <p>Motion # 16/12-05 MOVED THAT the 2016-17 Budget for the GSN as presented be accepted. Mover: D. Rodriguez W7 Seconded: R. Oliveros W8 Carried</p>
<p>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</p>	<p><u>Unfinished Business/Items Deferred from Prior Meeting</u></p> <p>8.1 <u>Consider routine/non-controversial Agenda Items as "Consent" items to save meeting time</u></p> <p>It is not an effective use of time to allot time for the reading of the minutes or the agenda and deciding that there is a typo or some small issue. It is suggested that the Toronto Catholic PIC members consider the approval of the minutes and the adoption of the agenda as consent items. Page 15 of the Toronto Catholic PIC Constitution specifies that this Committee votes are to be primarily by general consensus. The Chair will just ask for objections. This is the fastest way to move forward on agenda items with non-controversial items. Article 10.6 of the Toronto Catholic PIC Constitution mandates that consensus is the first way that this Committee handles votes.</p> <p>8.2 <u>Improve meeting efficiency to get more done in less time</u></p> <p>Not every organization ascribes a time for agenda items. At the last meeting I volunteered to be time keeper. If you are going to ascribe times to an agenda, must have time keeper, and when someone has the floor, you have your five minutes. Discussion items - make a speakers list, allowed to speak to an item for two minute. Have a yellow card will hold up to let you know your time has almost elapsed. Have a Red card that signifies that the speaker has exhausted time and must stop.</p> <p><u>Matters Arising from the Minutes of Prior Meetings</u></p> <p>8.3 LTAPP – LTPP Staff Presentation held during meeting of November 21, 2016.</p> <ul style="list-style-type: none"> a) Toronto Catholic PIC recommends to TCDSB to simplify Complex Presentation to Parents (L. Lobo W11) b) Toronto Catholic PIC recommendation to TCDSB RE: Parent/Stakeholder Consultation processes (S. Mastronardi W2) c) Toronto Catholic PIC recommendation to TCDSB to provide background statistics to parent committees (L. Lobo W11) d) Toronto Catholic PIC recommendation to TCDSB to translate reports into the common parent languages or at least the two official languages (J. Fiorante W4)



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	<p>done by other Ontario PIC's we can hire a professional photographer or authorize a parent member to take photographs of our events.</p> <p>The MOTION to purchase in-cloud storage space died as it was not seconded. It was suggested that the subcommittee make use of free private cloud storage services such as Flickr (Yahoo) which permits 50,000 photos in your account or Picasa (Google).</p> <p><u>9.6 CPIC-OAPCE(T) Visioning Statement</u> None</p>
10 Reports from Parent Members: Ward Representatives	<p>Ward 6: The Annual Christmas Celebration run by Trustee Frank D'Amico was held on December 6th at the St. Clair church with a liturgy, followed by dinner and a social in the parish hall. It was bigger and better than in previous years and the parish hall was packed with parents and children. The event raised \$1,300.00 for the parish. Thanks go to Trustee D'Amico for his generosity and always working with the community. Most of the food and prizes were donated by community. Thanks also go to the TCDSB Superintendents that helped out D. Delamar and J. Wujek; as well as the principals at St. Clair, Blessed Pope John Paul VI, and St. John Bosco.</p> <p>All other ward reports are contained under the PRO-Grant event report back.</p>
11 New Business and Motions Arising Therefrom	<p><u>11.1 RFF for Proudly Pinoy Event at St Margarets School:</u> Motion 16/12-10 (Amended): MOVED THAT Toronto Catholic PIC fund \$2,000.00 for the Board-wide event "Proudly Pinoy" at St. Margaret's School, pending the submission of a budget acceptable to the CPIC Chair. Mover: A. Da Silva (PMAL3) Seconded: R. Oliveros (W8)</p> <p>Amendment: "pending the submission of a budget acceptable to the CPIC Chair" Mover: J. Del Grande (W7) Seconded: D. Rodriguez (W12) Carried</p> <p><u>11.2 RFF for Transition Event at CEC</u> Motion 16/12-11: MOVED THAT Toronto Catholic PIC fund the Student Grade 7 & 8 Parent Event in the Area 5 & 6 Transition Event at CEC for \$600 with the expected expenditures to be not more than \$150.00, (25%) for food, \$150 for translators, and \$300 for printing. Mover: D. Rodriguez (W7) Seconded: J. Del Grande (W12) Carried</p> <p><u>11.3 Retest EQAO for grade 3 and 6 -- missed due to Work to Rule</u> Motion 16/12-12: MOVED THAT Toronto Catholic PIC hereby recommends to the TCDSB Trustees and the Director of Education that as the Grade 3 and Grade 6 EQAO tests were cancelled due to labour issues, the TCDSB proposal on how retesting will be handled be communicated clearly to parents, and that any impact in their child's future education is also clearly communicated. Mover: K. Muthiah (W10) Seconded: N. Ang W3 Carried</p> <p><u>11.4 Staff Report on CPIC Elections and Appointments</u> The Staff Report requested by the Ward 9 Trustee is to restate the Toronto Catholic PIC election procedures and to explain the process used by the TCDSB to advertise the Toronto Catholic PIC elections for Parent Members: Ward Representatives and to explain the Toronto Catholic PIC Rules on Appointments. This is an opportunity for the Trustees to be informed about how parents are represented on the Committee through the established rules and guidelines. The issue was why Toronto Catholic PIC was making appointments instead of holding election. The Trustee(s) didn't understand Ward elections are held each October with odd-numbered Wards</p>

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APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2016-17	PRO GRANT 2016-17
As at November 30, 2016	FR 1344	
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	43,833.90	-
TOTAL FUNDING	63,939.90	10,000.00
EXPENSES:		
Childcare & Supplies	-	
Election-Parent Recruitment Expenses	725.00	
Media Advertising	-	
Transcriptions	-	
Mileage	-	
Parent Resources	-	
Printing & Supplies	153.24	
Promotional Materials	1,404.70	
Refreshments - Events	-	
Refreshments - Meeting	511.18	
Speaker Expenses	-	
Telecommunication	128.84	
Translation Services	-	
TTC Tokens - Buses	-	
TOTAL EXPENDITURES	2,922.96	-
CARRYOVER TO NEW YEAR	61,016.94	10,000.00

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Appendix "B" 2016-17 GSN Budget

Budget for 2016-2015 GSN		
\$5000 +\$.17/student	\$20,106	
Description	Amount	
NTC Reporting (9 meetings x \$250)	2,250	Monthly
Teleconferencing (9 meeting \$65)	585	Meeting
Refreshments - Meetings (9 meetings X\$175)	1,575	Expenses
Printing Meetings (20 copies x 15 pages x \$0.15/meeting)	405	
Printing		2,500
Out of Pocket Expense		2,500
Pro Grant Overages		5,000
Promotional Items		5,000
Banners		500
Annual Report Printing		900
Parent Engagement Conferences (\$250/member)		2,500
Total	23,715	
Budget Overrun	3,609	
Current Surplus	40,911	

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