

Draft Annual Calendar of SEAC Business for 2016			
Month	Annual Activities/Topics	Board Events/Deadlines	Items from Pending List
January	<ul style="list-style-type: none"> <li>-Review of Draft SEAC Calendar</li> <li>-Set SEAC goals for the year</li> <li>-Discussion regarding training session for SEAC members</li> <li>-Develop SEAC Orientation Manual</li> <li>-Safe Schools Inquiry Report</li> <li>-Response to Special Education Audit Summary (RIAT) of June 2015 (Tabled at Student Achievement and Well Being, Catholic Education and Human Resources Committee on January 14<sup>th</sup>, 2016)</li> <li>-Response to Inquiries of the Special Education Advisory Committee of November 11, 2015 (tabled at Board on December 10<sup>th</sup>, 2015)</li> <li>-Consult on Special Education Program and Services changes being considered for 2016-17 (Reviewed update to <b><i>Parent Guide to Special Education</i></b>)</li> <li>-Consult on Multi-Year Strategic Plan</li> <li>-April Parent Fair – Call for participants from Associations</li> </ul>	<ul style="list-style-type: none"> <li>-Multi-Year Strategic Plan (MYSP) Consultation</li> <li>-Safe Schools Inquiry Report</li> <li>-Financial Consultation regarding 2016-17 (high level)</li> <li>- Grade 9 EQAO Testing takes place in Secondary Schools</li> </ul>	<ul style="list-style-type: none"> <li>-Staff to come back with information on who currently provides funding for Hushh-ups (Nov, 2015)</li> <li>-Director of education to advise on appropriate process for SEAC membership on mental health and safe schools committee</li> </ul>
February	<ul style="list-style-type: none"> <li>-Review of SEAC Calendar</li> <li>-Financial Update regarding previous year and upcoming year</li> <li>-Review proposed changes to Preliminary Special Education Program and Services</li> <li>-Mental Health and Well Being Report 2014-15 (Tabled at Student Achievement January 14<sup>th</sup>, 2016)</li> <li>-TCDSB Mental Health and Well Being Strategy 2015-18 (Tabled at Student Achievement January 14<sup>th</sup>, 2016)</li> </ul>	<ul style="list-style-type: none"> <li>-Consultation regarding Multi-Year Recovery Plan</li> <li>-Consultation regarding potential input on Special Education</li> </ul>	<ul style="list-style-type: none"> <li>-Staff to provide a presentation through the financial department in early January regarding the Deloitte report, prior to the Ministry deadline</li> <li>-Staff to investigate if the Board's website has the ability of voice over read back</li> <li>- Bring the Accountability Framework SE Criteria to the next SEAC Meeting (moved up from March)</li> </ul>

	<ul style="list-style-type: none"> <li>- Accountability Framework for Special Education 2015-16 (Part 1) (tabled at Student Achievement February 4<sup>th</sup>, 2016)</li> <li>- Special Education Plan: Review Program Specific Resources for Parents</li> </ul>		-Staff were directed to come back in February with a presentation from the Conflict Resolution Department on how they handle conflicts regarding Special Needs (defer to April 2016)
March	<ul style="list-style-type: none"> <li>-Review of SEAC Calendar</li> <li>-Continue consultation on Special Education Programs and Services for 2016-17</li> <li>-Update on ODA Accessibility Plan</li> <li>-Association Presentation: LDAO presentation to SEAC</li> </ul>	Ontario Secondary School Literacy Test (OSSLT) takes place	
April	<ul style="list-style-type: none"> <li>-Review of SEAC Calendar</li> <li>- Budget Consultation</li> <li>- Continue Consultation on Elements of the Accountability Framework for Special Education 2015-16 (Part 2)</li> <li>-Special Education Plan: ISP placement Criteria - <i>deferred from March 2016</i></li> <li>- Special Education Model in High Schools (from Pending List) - <i>deferred from March 2016</i></li> <li>-Association Presentation: Community Living</li> </ul>	Autism Awareness Month Parent Resources Event	<p>Deferred from March</p> <ul style="list-style-type: none"> <li>-Staff to provide a report that outlines Special Education Model and the operating function of the resource room for each secondary school in the TCDSB. The statement 'operating function' to include: <ol style="list-style-type: none"> <li>1. What staff is operating the resource room if it is open</li> <li>2. How are students that require withdrawal assistance being accommodated if the resource is closed</li> <li>3. Caseload breakdown of IEP student to monitoring and/or resource teacher per period</li> <li>4) Process in which IEP is prepared</li> <li>5. Process in which the IEP is monitored/applied if resource room staffing and accommodations are not available</li> </ol> </li> <li>- Bring the Accountability Framework SE Criteria to the next SEAC Meeting (moved to February and to be brought back again in March)</li> </ul>

May	<ul style="list-style-type: none"> <li>-Review of SEAC Calendar</li> <li>-Consultation on Special Education Report</li> <li>-Annual Report: Conflict Resolution Department Services</li> <li>- Secondary School Course Calendar 2016-17 <a href="https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253_TCDSB_Course_Calendar_2016.pdf">https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253_TCDSB_Course_Calendar_2016.pdf</a></li> <li>- Accountability Framework for Special Education 2015-16 (Part 2- Final)</li> <li>- Update on Parent Fair through SO report</li> <li>- Policy A23</li> <li>- Professional Learning Plan 2015-16</li> </ul> <p>Deferred: From Rosanna Del Grosso on the Safe Schools Report</p>	Budget Consultation continued	<ul style="list-style-type: none"> <li>-Staff were directed to come back in February with a presentation from the Conflict Resolution Department on how they handle conflicts regarding Special Needs (deferred from February 2016)</li> <li>- Bring back to SEAC the secondary school course calendar of Program and services</li> <li>- Staff to advise SEAC if Policy A23, the policy on SEAC had been aligned with the Ministry Regulation</li> <li>- Regarding the request to report in the Accountability Framework an analysis of student achievement in relation to the one day withdrawal gifted program vs. the congregated gifted program.</li> <li>- Staff provide SEAC with the 2015/2016 Professional Development schedule</li> </ul>
June	<ul style="list-style-type: none"> <li>• Review of SEAC Calendar</li> <li>• Monthly Update from the Superintendent of Special Services</li> <li>• Staff provide SEAC with the TCDSB 2015/2016 Professional Development schedule</li> <li>• Children's Mental Health Awareness Week Resources</li> <li>• Report on the analysis of student achievement in relation to the one day withdrawal gifted program vs. the congregated gifted program.</li> <li>• Regarding the request to report back on number of students with IEPs that have Mental Health issues.</li> <li>• Communication via Board Email</li> <li>• Secondary School Course Calendar 2016-17 <a href="https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253_TCDSB_Course_Calendar_2016.pdf">https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253_TCDSB_Course_Calendar_2016.pdf</a></li> </ul>	EQAO Grade 3 and 6 Testing	<ul style="list-style-type: none"> <li>- Staff to come back with a report on the roles and responsibility of staff and the role of the parent and the Ministry requirement for SEA equipment. (June 2016)</li> <li>-Staff to provide Seac with information specific to what topics are being inserviced on PD Days and the rationale for planning PD days besides Ministry directives. (may 2016)</li> <li>-Regarding the request to report back on number of students with IEPs that have Mental Health issues.</li> </ul>

July		School Board Submits balanced Budget for the following year to the Ministry	
August		Year End for School Board Financial Statements	
September	<ul style="list-style-type: none"> <li>-Review Special Education Report submitted to Regional Office (Sept 1)</li> <li>- Communication regarding reorganization of the Central Departments</li> <li>-Review school board accessibility Plans</li> <li>-Develop or review SEAC annual Agenda/Goals</li> </ul>	Special Education Report Checklist submitted to the Ministry of Education	<ul style="list-style-type: none"> <li>-Update to the A23 Policy to reflect Ministry definitions for identifications (September 2016- moved to October2016)</li> <li>-Update to Parent Guide (September 2016 Moved to Oct. 2016)</li> <li>- Staff to consider increasing Empower in high schools when the budget is balanced and the accumulated deficit is eliminated and bring it back to SEAC (Pending balanced budget –Date Unknown)</li> <li>-Letter from SEAC to coterminous boards inviting them to advocate for additional Special Education funding (moved to October 2016)</li> <li>-Investigate if EVAC chairs should be purchased and whether they should be covered by SEA funds (September 2016 - complete)</li> </ul>
October	<ul style="list-style-type: none"> <li>-Review Special Education component of Draft Board Improvement Plan for Student Achievement</li> <li>-Share inform process for nomination of new SEAC members</li> <li>-Develop process for review of next year's Special Education Report</li> <li>-Review EQAO results including deferrals, exemptions, participation rates, and accommodations provided for Special Ed. Students and Achievement levels</li> <li>-Develop orientation process for new SEAC reps</li> </ul>	<ul style="list-style-type: none"> <li>-Board Improvement Plan Submitted to the Ministry of Education</li> <li>-EQAO Results for Gr. 3 and 6 Received</li> <li>-Reports on Student Numbers of Elementary and Secondary School Students to be submitted the Ministry of Education</li> </ul>	<ul style="list-style-type: none"> <li>-Update to the A23 Policy to reflect Ministry definitions for identifications (September 2016- moved to October2016)</li> <li>-Update to Parent Guide (September 2016 –Moved to Oct. 2016)</li> <li>- Staff to consider increasing Empower in high schools when the budget is balanced and the accumulated deficit is eliminated and bring it back to SEAC (Pending balanced budget –Date Unknown)</li> </ul>

			<p>-Letter from SEAC to coterminous boards inviting them to advocate for additional Special Education funding (moved to October 2016)</p> <p>-Report on information for the last five years on the number of students that were served through Speech and Language Services and the number of students on the waiting list each year be gathered in a report, and that the report be maintained as an Addendum until the new Special Education strategy is in place. (September 2016 moved to October 2016)</p>
November	<p>-Review October Report Data</p> <p>-Continue to Review Special Education Plan</p>		
December	<p>-SEAC Elections</p> <p>-SEAC Social</p>		